

PORTSMOUTH WATER AND FIRE DISTRICT

1944 East Main Road, Portsmouth, Rhode Island

401-683-2090

ADMINISTRATIVE BOARD MEETING

AGENDA

Page 1 of 2

October 16, 2012

7:00 PM

1. OPENING BY CHAIRMAN AND ROLL CALL

2. GUESTS

A. J. R. Vinagro, Johnston, RI, re: Hydrant Tampering, Obtaining Water Without a Meter and Backflow Valve Violation

B. David Hallman, 101 Old Pier Road re: Meter Tampering

3. CORRESPONDENCE

4. MINUTES OF MEETINGS

A. Approve Administrative Board Meeting Minutes of 09/18/12

B. Approve Administrative Executive Session Meeting Minutes of 09/18/12

C. Present Administrative Subcommittee Meeting Minutes of 08/07/12

D. Extend the Period for Public Filing of Minutes Until the Next

Meeting for Preparation and Review by the Board

5. UNFINISHED BUSINESS

**A. Administrative Board By-laws – Abolish Amendment to By-Law
(page 5)**

6. NEW BUSINESS

A. Approve Payment of Bills Listed

B. Budget to Actual: FY-12 and FY-13

**C. Approve 2012 – RI Clean Water Finance Bond Capital Expense
Payments for AMI Project**

D. Address Auditor Request for Additional Fee

**E. Chairman to Assign Auditor Proposals for FY-13 through FY-15 to
Administrative Subcommittee**

F. Approve Tax Resolution for FY-13 Water District Property Taxes

7. REPORT FROM GENERAL MANAGER

A. Water Service Application Approvals

B. Demand Report

C. Operations Report

D. Disposal of Assets

E. Water Shut-off Summary

F. DOH Annual Compliance Report

CONTINUED

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G. Water Storage Tanks Update

H. SCADA Update

I. AMI Project Update

J. RI-DOT Projects Update:

1) West Main Road 1R Safety Improvement Project; curb stop for 1200

West Main Road

2) East Main Road ADA Compliance Project

K. Newport Water – Water Treatment Plants Project - Update

L. Request Authorization to Solicit Bids for Lawn Mowing Service

M. Request Authorization to Advertise for Office Clerk Position

8. REPORT FROM LEGAL COUNSEL

9. EXECUTIVE SESSION 42-46-5 (a) (2)

A. Litigation: 42-46-5 (a) (2)

1) Newport Water Department – PUC Docket #4025, Appeal of Decision of Supreme Court

2) Newport Water Department – PUC Docket #4355, Application to Change Rates

3) Newport Water Department – Contract Negotiations

B. Vote Regarding Disclosure of Votes and Disposition of Minutes

C. Adjourn Executive Session

10. RETURN TO OPEN SESSION

A. Disclosure of Executive Session Votes and Disposition of Minutes

11. ADJOURNMENT

Posted – 10/12/12

Individuals requesting interpreter services for the hearing impaired must call 683-2090 - Portsmouth Water & Fire District

or 683-0300 - Portsmouth Police TDD forty-eight hours in advance of the meeting date.