

PORTSMOUTH WATER AND FIRE DISTRICT

1944 East Main Road, Portsmouth, Rhode Island

401-683-2090

ADMINISTRATIVE BOARD MEETING

AGENDA

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August 21, 2012

7:00 PM

1. OPENING BY CHAIRMAN AND ROLL CALL

2. GUESTS

A. Joe and Marion Loffredo, 125 Bayside Avenue: Request for Leak Relief

3. CORRESPONDENCE

A. From/To Gilbert Richardson, 582A Wapping Road: Request for Leak Relief

4. MINUTES OF MEETINGS

A. Approve Administrative Board Meeting Minutes of 06/19/12

B. Approve Administrative Executive Session Meeting Minutes of 06/19/12

C. Approve Administrative Board Meeting Minutes of 07/17/812

D. Approve Administrative Executive Session Meeting Minutes of 07/17/12

E. Present Administrative Subcommittee Meeting Minutes of 08/07/12

F. Extend the Period for Public Filing of Minutes Until the Next Meeting for Preparation and Review by the Board

5. Administrative Subcommittee Report

A. Audit Presentation by LGCD

6. UNFINISHED BUSINESS

7. NEW BUSINESS

A. Approve Payment of Bills Listed

B. Approve Payment of Leak Relief if Approved

C. Approve Bond Principal and Interest Payments

1) 2007 RICWFA Bond Principal and Interest Payment

2) 2009 A RICWFA Bond Principal and Interest Payment

3) 2009 A-2 RICWFA Bond Principal and Interest Payment

D. Budget To Actual: FY-12 and FY-13

E. Approve 2012 RI Clean Water Finance Bond Capital Expense Payments for AMI Project

8. REPORT FROM GENERAL MANAGER

A. Water Service Application Approvals

B. Demand Report

C. Operations Report

D. Disposal of Assets

CONTINUED

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REPORT FROM GENERAL MANAGER - CONTINUED

E. Water Quality - Update

F. Water Storage Project Tanks - Update

G. SCADA Tanks Project – Update

H. CodeRed - Update

I. RI-DOT Projects Update – Cove Bridge

J. AMI Projects - Update

1) Status

2) DBE Requirements

K. Project Engineer Quarterly Report

L. Leak Detection Survey Results

M. Receive Bids for Office Driveway and Parking Lot Paving and Award Contract

N. Request Authorization to Solicit Bids for Snow Plowing and Sanding Service

O. Commercial Insurance Package Renewal

P. Consider Approval of RIWWA Annual Assessment Fee

9. REPORT FROM LEGAL COUNSEL

10. EXECUTIVE SESSION 42-46-5 (a) (1), (2)

A. Personnel: 42-46-5 (a) (1) : Any persons to be discussed have been so notified and this statement shall be noted in the minutes of the meeting

B. Litigation: 42-46-5 (a) (2)

a. Newport Water Department – PUC Docket #4025, Appeal of Decision of Supreme Court

b. Newport Water Department – Contract Negotiations

C. Vote Regarding Disclosure of Votes and Disposition of Minutes

D. Adjourn Executive Session

11. RETURN TO OPEN SESSION

A. Disclosure of Executive Session Votes and Disposition of

Minutes

12. ADJOURNMENT

Posted – 08/17/12

Individuals requesting interpreter services for the hearing impaired must call 683-2090 - Portsmouth Water & Fire District or 683-0300 - Portsmouth Police TDD forty-eight hours in advance of the meeting date.