

PORTSMOUTH WATER AND FIRE DISTRICT

1944 East Main Road, Portsmouth, Rhode Island

401-683-2090

ADMINISTRATIVE BOARD MEETING

AGENDA

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May 15, 2012

7:00 PM

1. OPENING BY CHAIRMAN AND ROLL CALL

**2. OPENING OF TAX ASSESSOR'S MEETING FOR THE PURPOSE OF
CANVASSING**

3. GUESTS

4. CORRESPONDENCE

5. MINUTES OF MEETINGS

A. Approve Administrative Board Meeting Minutes of April 17, 2012

B. Approve Executive Session Meeting Minutes of April 17, 2012

**C. Approve the Administrative Board Budget Workshop Meeting
Minutes of April 10, 2012**

**D. Extend Period for Public Filing of Minutes Until Next Meeting for
Preparation and Review by Board**

6. UNFINISHED BUSINESS

7. NEW BUSINESS

A. Approve Payment of Bills Listed

B. Approve Interim Payment to City of Newport for Copies of Public Record

C. Approve Rhode Island Clean Water Finance Bond Interest Payments:

1) 2009A(2) Bond - SCADA Project

D. 2012 Election

1) Certify Nomination Papers

2) Approve News Release

3) Approve Ballot

4) Election Closing Time

5) Election Rules

8. REPORT FROM GENERAL MANAGER

A. Water Service Application Approvals

B. Demand Report

C. Operations Report

D. Disposal of Assets

E. Water Quality – Update

F. Legislation - Update

G. RI-DOT Project - Update: West Main Road Resurfacing

H. Navy Temporary Emergency Connection - Update

I. Tanks Project – Update

J. Project Engineer Quarterly Report

1) AMI Project – Update

2) SCADA Project – Update

CONTINUED

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February 21, 2012

7:00 PM

REPORT FROM GENERAL MANAGER - CONTINUED

K. Request Use of Temporary Employee for Hydrant Maintenance

L. Retain Woodcock and Associates as Water Rate Expert for PUC and Contract Matters

9. REPORT FROM LEGAL COUNSEL

10. ADJOURNMENT OF TAX ASSESSORS' MEETING

11. EXECUTIVE SESSION 42-46-5 (a) (1), (2)

A. Personnel: 42-46-5 (a) (1) : Any persons to be discussed have been so notified and this statement shall be noted in the minutes of the meeting

B. Litigation: 42-46-5 (a) (2)

1) Newport Water Department – PUC Docket #4025, Appeal of Decision of Supreme Court

2) Newport Water Department – Contract Negotiations

D. Vote Regarding Disclosure of Votes and Disposition of Minutes

E. Adjourn Executive Session

12. RETURN TO OPEN SESSION

A. Disclosure of Executive Session Votes and Disposition of Minutes

13. ADJOURNMENT

Posted – 05/11/12

Individuals requesting interpreter services for the hearing impaired must call 683-2090

Portsmouth Water & Fire District

or 683-0300 - Portsmouth Police TDD forty-eight hours in advance of the meeting date.