

PORTSMOUTH WATER AND FIRE DISTRICT

1944 East Main Road, Portsmouth, Rhode Island

401-683-2090

ADMINISTRATIVE BOARD MEETING

AGENDA

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March 20, 2012

7:00 PM

1. OPENING BY CHAIRMAN AND ROLL CALL

2. GUESTS

3. CORRESPONDENCE

4. MINUTES OF MEETINGS

A. Approve Administrative Board Meeting Minutes of February 21, 2012

B. Approve Executive Session Meeting Minutes of February 21, 2012

C. Extend Period for Public Filing of Minutes Until Next Meeting for Preparation and Review by Board

5. UNFINISHED BUSINESS

6. NEW BUSINESS

A. Approve Payment of Bills Listed

1) Approve the Electronic Payment for 2002 (Park Avenue) Bond Principal and Interest for the Amount of \$180,624.38

B. Approve Transfer of \$200,000.00 from BankNewport to Citizens Bank

C. Administrative Board Election Schedule for 2012:

1) Positions: Tax Collector, Tax Assessor and Tax Assessor

2) Schedule: Nomination Papers Available April 13, 2012; Papers Due May 14, 2012; Election June 13, 2012 from 7:00 AM to 9:00 PM

7. REPORT FROM GENERAL MANAGER

A. Water Service Application Approvals

B. Demand Report

C. Operations Report

D. Disposal of Scrap Metal

E. AMI Project – Update

F. RI-DOT Cove Bridge Project: Pipeline – Update

G. RI-DOT Town Center Project – Update

H. Navy Temporary Emergency Connection – Update

I. Legislation Affecting Water Utilities

J. Receive Proposals for Leak Detection and Award Contract

8. REPORT FROM LEGAL COUNSEL

CONTINUED

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9. EXECUTIVE SESSION 42-46-5 (a) (1), (2), (5)

A. Litigation: 42-46-5 (a) (2)

**1) Newport Water Department – PUC Docket #4025, Appeal of
Decision of Supreme Court**

2) Newport Water Department – Contract Negotiations

B. Vote Regarding Disclosure of Votes and Disposition of Minutes

C. Adjourn Executive Session

10. RETURN TO OPEN SESSION

A. Disclosure of Executive Session Votes and Disposition of Minutes

11. ADJOURNMENT

Posted – 03/16/12

Individuals requesting interpreter services for the hearing impaired must call 683-2090

Portsmouth Water & Fire District

or 683-0300 - Portsmouth Police TDD forty-eight hours in advance of

the meeting date.