

**PORTSMOUTH WATER AND FIRE DISTRICT**

**1944 East Main Road, Portsmouth, Rhode Island**

**401-683-2090**

**ADMINISTRATIVE BOARD MEETING**

**AGENDA**

**Page 1 of 2**

**February 21, 2012**

**7:00 PM**

**1. OPENING BY CHAIRMAN AND ROLL CALL**

**2. GUESTS**

**3. CORRESPONDENCE**

**A. From RI-DOH: Meeting re: Ensuring Safe Water for Rhode Island's Future**

**4. MINUTES OF MEETINGS**

**A. Approve Administrative Board Meeting Minutes of January 17, 2012**

**B. Approve Executive Session Meeting Minutes of January 17, 2012**

**C. Present Administrative Subcommittee Meeting Executive Minutes of January 10, 2012**

**D. Extend Period for Public Filing of Minutes Until Next Meeting for**

## **Preparation and Review by Board**

### **5. UNFINISHED BUSINESS**

**A. Authorize Treasurer Joseph Magliocco, Moderator Ronald Molleur and Clerk Philip Driscoll to Execute all Bond Documents Provided by District Bond Counsel for the \$1.3 Million Rhode Island Clean Water Finance Agency Bond for the AMI project**

### **6. NEW BUSINESS**

**A. Approve Payment of Bills Listed**

**B. Approve Rhode Island Clean Water Finance Bond Interest Payments for the Amounts of:**

**1) 2007 Bond - Tank Project, \$25,578.47**

**2) 2009A Bond - SCADA Project, \$3,551.13**

**3) 2009A(2) Bond - SCADA Project, \$739.93**

**C. Request Authorization to Hold Joint Tax Sale with Town of Portsmouth on June 19, 2012 at 11:00 AM**

**D. Request from Hinckley, Allen & Snyder LLP for fee adjustment for Appeal of PUC matter**

**E. Good Housekeeping Article – Is your Tap Water Safe (J. Richard)**

**F. Schedule FY-13 Budget Workshop for April 10, 2012**

### **7. REPORT FROM GENERAL MANAGER**

- A. Water Service Application Approvals**
- B. Demand Report**
- C. Operations Report**
- D. Disposal of Assets**
- E. Project Engineer Quarterly Report**

**CONTINUED**

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**REPORT FROM GENERAL MANAGER - CONTINUED**

**F. AMI Project – Update**

**G. Water Quality - Update**

**H. Request Authorization to Solicit Proposals for a Comprehensive Leak Detection Survey**

**I. FY-13 Cost of Service Analysis for Fire Service and**

## **Recommendation for Fire Service Fees**

### **J. Receive Proposals for Miscellaneous Construction and Repairs to Water System and Award Contracts**

## **8. REPORT FROM LEGAL COUNSEL**

### **9. EXECUTIVE SESSION 42-46-5 (a) (1), (2), (5)**

**A. Personnel: 42-46-5 (a) (1) : Any persons to be discussed have been so notified and this statement shall be noted in the minutes of the meeting**

**B. Litigation: 42-46-5 (a) (2)**

**1) Newport Water Department – PUC Docket #4025, Appeal of Decision of Supreme Court**

**2) Newport Water Department – Contract Negotiations**

**C. Acquisition of Lease of Real Property: 42-46-5(a)(5)**

**1) Cox Wireless Lease**

**D. Vote Regarding Disclosure of Votes and Disposition of Minutes**

**E. Adjourn Executive Session**

## **10. RETURN TO OPEN SESSION**

**A. Disclosure of Executive Session Votes and Disposition of Minutes**

## **11. ADJOURNMENT**

**Posted – 02/17/12**

**Individuals requesting interpreter services for the hearing impaired must call 683-2090**

**Portsmouth Water & Fire District**

**or 683-0300 - Portsmouth Police TDD forty-eight hours in advance of the meeting date.**