

PORTSMOUTH WATER AND FIRE DISTRICT

1944 East Main Road, Portsmouth, Rhode Island

401-683-2090

ADMINISTRATIVE BOARD MEETING

AGENDA

Page 1 of 2

December 21, 2010

7:00 PM

1. OPENING BY CHAIRMAN AND ROLL CALL

2. GUESTS

3. CORRESPONDENCE

A. Letter Dated December 7, 2010 to Joseph Robicheau, Town Council President re: PWFD Participation in Wastewater Management Efforts

4. MINUTES OF MEETINGS

A. Approve Administrative Board Meeting Minutes of November 16, 2010

B. Approve Administrative Executive Session Meeting Minutes of November 16, 2010

C. Extend the Period for Public Filing of Minutes Until the Next

Meeting for Preparation and Review by the Board

5. UNFINISHED BUSINESS

6. NEW BUSINESS

A. Approve Payment of Bills Listed

B. Approve Interim Payments of November 22, 2010

C. Approve 2007 RI Clean Water Finance Bond Capital Expense Payments for Tank Project

D. Approve 2009 RI Clean Water Finance Bond Capital Expense Payments for SCADA Project

E. Assignment of Review of Advanced Metering Infrastructure (AMI) Request for Proposals to Engineering Subcommittee

7. REPORT FROM GENERAL MANAGER

A. Water Service Application Approvals

B. Demand Report

C. Operations Report

D. Disposal of Assets

E. Request Authorization to Solicit Bids for 2011 Law Mowing Services

F. Request Authorization to Proceed with Retaining Code Red – Emergency Communications Network in Joint Effort with Town of Portsmouth

G. Water Quality - Update

H. Water Storage Tanks Project - Update

I. SCADA Project - Update

J. Hydraulic Model – Update

K. Digitization of As-Built Drawings

1) Review of Technology Options and Staff Recommendation

2) Request Authorization to Purchase ArcGIS Software from ESRI

CONTINUED

PORTSMOUTH WATER AND FIRE DISTRICT

1944 East Main Road, Portsmouth, Rhode Island

401-683-2090

ADMINISTRATIVE BOARD MEETING

AGENDA

Page 2 of 2

November 16, 2010

7:00 PM

8. REPORT FROM LEGAL COUNSEL

A. Open Meeting Violation Court Decision in Barrington

9. EXECUTIVE SESSION 42-46-5 (a) (1), (2)

A. Personnel Matter: 42-46-5 (a) (1), Job Performance: Any persons to be discussed in executive session have been so notified and this statement shall be noted in the minutes of the open meeting

B. Litigation: 42-46-5 (a) (2)

1) Newport Water Department – DPUC Complaint: Docket D-09-108 – Emergency Connection Water Use Credit

C. Vote Regarding Disclosure of Votes and Disposition of Minutes

D. Adjourn Executive Session

10. RETURN TO OPEN SESSION

A. Disclosure of Executive Session Votes and Disposition of Minutes

11. ADJOURNMENT

Posted – 12/17/10

Individuals requesting interpreter services for the hearing impaired must call 683-2090 - Portsmouth Water & Fire District or 683-0300 - Portsmouth Police TDD forty-eight hours in advance of the meeting date.