

PORTSMOUTH WATER AND FIRE DISTRICT

1944 East Main Road, Portsmouth, Rhode Island

401-683-2090

ADMINISTRATIVE BOARD MEETING

AGENDA

December 15, 2009

7:00 PM

1. OPENING BY CHAIRMAN AND ROLL CALL

2. GUESTS

A. Anthony Russo, Request Premature Release of Water Main Bond for Russo Road

3. CORRESPONDENCE

A. Helen Schilling, 1226 Anthony Rd: Request for Relief from Penalty Charges

4. MINUTES OF MEETINGS

A. Approve Administrative Board Meeting Minutes of 11/17/09

B. Approve Administrative Executive Session Meeting Minutes of 11/17/09

C. Approve Engineering Subcommittee Meeting Minutes of 12/08/09

D. Extend the Period for Public Filing of Minutes Until the Next Meeting for Preparation and Review by the Board

5. UNFINISHED BUSINESS

A. Draft Goals and Objectives for General Manger and Chief Engineer

6. NEW BUSINESS

A. Approve Payment of Bills Listed

B. Approve RI Clean Water Finance Agency Bond Capital Expense Payments for Water Storage Tanks Project

C. Schedules: 2010 Administrative Board Meetings; 2010 Approval of Invoices; General Manager Vacation

7. REPORT FROM GENERAL MANAGER

A. Water Service Application Approvals

B. Demand Report

C. Operations Report

D. Water Storage Tanks Project Update

E. SCADA Project Update

F. Water Quality

1) Newport Water Department Pilot Study Update

2) Consent to Potential Newport Water Department Decision to Forgo Chloramine Treatment Testing and Implementation

D. Melville Area North Emergency Connection Update

E. Cross Connection Control Program: Consent Agreement for Time Extension

F. Request Authorization for Electronic Payments for Monthly State of Rhode Island Sales Tax Remittances

G. Recommendation to Close Office at Noon on December 24, 2009

8. REPORT FROM LEGAL COUNSEL

9. EXECUTIVE SESSION 42-46-5 (a) (2), (5)

A. Litigation: 42-46-5 (a) (2)

1) Newport Water Department – PUC Report and Order: Docket #4025

2) Newport Water Department – PUC Application to Change Rates: Docket #4128

3) Newport Water Department – DPUC Complaint re: Emergency Connection Water Use Credit

B. Negotiations: 42-46-5 (a) (5)

1) Metro PCS Agreement for Lease of Space on Butts Hill Large Tank for Cell Antennas

C. Vote Regarding Disclosure of Votes and Disposition of Minutes

D. Adjourn Executive Session

10. RETURN TO OPEN SESSION

A. Disclosure of Executive Session Votes and Disposition of Minutes

11. ADJOURNMENT

Posted – 12/11/09

Individuals requesting interpreter services for the hearing impaired must call 683-2090 - Portsmouth Water & Fire District or 683-0300 - Portsmouth Police TDD forty-eight hours in advance of the meeting date.