

**PORTSMOUTH WATER AND FIRE DISTRICT**

**1944 East Main Road, Portsmouth, Rhode Island**

**401-683-2090**

**ADMINISTRATIVE BOARD MEETING**

**AGENDA**

**September 15, 2009**

**7:00 PM**

**Page 1 of 2**

**1. OPENING BY CHAIRMAN AND ROLL CALL**

**2. GUESTS**

**3. CORRESPONDENCE**

**A. Memo from Planning Board re: September 18, 2009, 10:00 AM,  
Workshop with PWFD General Manager and Portsmouth Fire Chief  
(PWFD Board Members Welcome to Attend)**

**4. MINUTES OF MEETINGS**

**A. Administrative Board Meeting Minutes of August 18, 2009**

**5. UNFINISHED BUSINESS**

**A. Advertise Engineering Position (postpone to October)**

**B. Cost to Repair Leaks (J. Richard)**

## **6. NEW BUSINESS**

**A. Approve Payment of Bills Listed**

**B. Approve Interest Payment on 2002 Bond**

**C. Approve RI Clean Water Finance Bond Capital Expense for Tank Project**

**D. Approve Tax Resolution for FY-10 Water District Property Taxes**

**E. Approve the Write-Off of Uncollectible Debts**

## **7. REPORT FROM GENERAL MANAGER**

**A. Water Service Application Approvals**

**B. Demand Report**

**C. Operations Report**

**D. SCADA Project**

**1) Authorize Moderator Molleur to Execute Commitment Letter for RICWFA Funding for SCADA Project with a “Not to Exceed Amount of \$466,000.”**

**2) Approve Amendment to C & E Engineering Partners SCADA Design Contract**

**F. Request Authorization to Solicit Bids for Lawn Mowing service for Calendar Year 2010**

**G. Request Authorization to Solicit Proposals for Legal Counsel for**

**Calendar Years 2010, 2011 and 2012**

**H. Request Authorization to Solicit Proposals for Auditor for FY-10, FY-11 and FY-12**

**I. Update on Lead Soil Remediation Project**

**REPORT FROM GENERAL MANAGER - Continued**

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**REPORT FROM GENERAL MANAGER Continued**

**J. Update of Water Storage Tanks Improvements Project**

**K. Review of Water Main Frontage Issue; Map 4, Lots 304 and 304A;  
King Phillip Street**

**L. FY-09 Spring Water Audit**

**M. Cost of Leaks (J. Richard)**

**8. EXECUTIVE SESSION 42-46-5 (a) (2)**

**A. Litigation: Newport Water Department Rate Increase – PUC Decision**

**B. Vote Regarding Disclosure of Votes and Disposition of Minutes**

**C. Adjourn Executive Session**

**9. RETURN TO OPEN SESSION**

**A. Disclosure of Executive Session Votes and Disposition of Minutes**

**10. REPORT FROM LEGAL COUNSEL**

**11. ADJOURNMENT**

**Posted – 09-11-09**

**Individuals requesting interpreter services for the hearing impaired must call 683-2090 - Portsmouth Water & Fire District**

**or 683-0300 - Portsmouth Police TDD forty-eight hours in advance of the meeting date.**