

**PORTSMOUTH WATER AND FIRE DISTRICT**

**1944 East Main Road, Portsmouth, Rhode Island**

**401-683-2090**

**ADMINISTRATIVE BOARD MEETING**

**AGENDA**

**May 19, 2009**

**7:15 PM**

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**1. OPENING BY CHAIRMAN AND ROLL CALL**

**2. GUESTS**

**A. Anne and Clifford Slater: 72 Common Fence Blvd., Request for Relief for Leakage**

**3. CORRESPONDENCE**

**A. BC&BS Policy Change Elections**

**B. National Drinking Water Week – Drinking Water Week Education Program**

**1. Letter Dated April 24, 2009 - Sent to Rob Kelly – The Pennfield School**

**2. Letter Dated April 24, 2009 - Sent to Stephen C. Bailey, Aquidneck Island Christian Academy**

#### **4. MINUTES OF MEETINGS**

**A. Administrative Board Meeting Workshop Minutes of 04/14/09**

**B. Administrative Board Meeting Minutes of 04/21/09**

**C. Extend the Period for Public Filing of Minutes Until the Next Meeting for Preparation and Review by the Board**

#### **5. OLD BUSINESS**

#### **6. NEW BUSINESS**

**A. Approve Payment of Bills Listed**

**B. Approve BankNewport Resolution**

**C. 2009 Election**

**1) Certify Nomination Papers**

**2) Approve News Release**

**3) Approve Ballot**

#### **7. REPORT FROM GENERAL MANAGER**

**A. Water Service Application Approvals**

**B. Demand Report**

**C. Operations Report**

**D. Water Quality Update**

**E. Update on Lead Soil Remediation Project**

- F. Update on Water Storage Tanks Improvement Project**
- G. Update on Navy Melville Area North Permanent Solution**
- H. Update on RICWFA Sate Revolving Fund for SCADA Project**
- I. Update on Legislation**
- J. Emergency Pump Repair at Union Street Pump Station**
- K. Water System Tampering – 15 Robert Avenue**

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- L. Request Authorization to Establish Flexible Spending Account**
- M. Water Rate Summary and Analysis**
- N. Request Authorization to Advertise for Engineering Position**
- O. Recommend Moving the June 16, 2009, Board Meeting to June 23, 2009 to Accommodate General Manager's Schedule**

**8. REPORT FROM LEGAL COUNSEL**

**9. EXECUTIVE SESSION 42-46-5 (a) (2)**

- A. Litigation – Newport Water Department Rate Increase - PUC**
- B. Vote Regarding Disclosure of Votes and Disposition of Minutes**
- C. Adjourn Executive Session**

## **10. RETURN TO OPEN SESSION**

- A. Disclosure of Executive Session Votes and Disposition of Minutes**

## **11. ADJOURNMENT**

**Posted – 05/15/09**

**Individuals requesting interpreter services for the hearing impaired must call 683-2090 - Portsmouth Water & Fire District or 683-0300 - Portsmouth Police TDD forty-eight hours in advance of the meeting date.**