

PORTSMOUTH WATER AND FIRE DISTRICT

1944 East Main Road, Portsmouth, Rhode Island

401-683-2090

ADMINISTRATIVE BOARD MEETING

AGENDA

August 19, 2008

7:15 PM

1. OPENING BY CHAIRMAN AND ROLL CALL

2. GUESTS

A. James Wilkinson, Braver, FY-08 Financial Audit Review

3. CORRESPONDENCE

4. MINUTES OF MEETINGS

A. Administrative Board Meeting Minutes of 07/15/08

B. Administrative Subcommittee Meeting Minutes 07/16/08

C. Executive Session Meeting Minutes of 07/15/08

D. Extend the Period for Public Filing of Minutes Until the Next Meeting for Preparation and Review by the Board

5. OLD BUSINESS

6. NEW BUSINESS

A. Approve Payment of Bills Listed

B. Approve RICWFA Bond Capital Expenses for Tank Project

7. REPORT FROM GENERAL MANAGER

A. Water Service Application Approvals

B. Water Service Application Approval for Newport Federal Savings Bank, 1430 East Main Rd., Map 53, Lot 18H

C. Demand Report

D. Maintenance Report

E. Annual Report to RI Water Resources Board

F. Sanitary Survey Report from RI Department of Health

G. FY-08 Water Audit

H. Water Quality Update

I. Commercial Package Insurance Policy Renewal

J. Receive Leak Detection Proposals and Award Contract

K. Lead Soil Remediation

1) Letter from RI Historical Preservation and Heritage Commission

2) Review Engineer's Recommendations, Bid Tabulations and Proposed Financing Plan

3) Receive Bids for Butts Hill Small Tank Site and Award Contract

- 4) Receive Bids for Quaker Hill Tank Site and Award Contract**
- L. Update on Sakonnet River Bridge Project – Corridor for Future Pipeline and Reimbursement Request**
- M. Update on Water Storage Tank Water Quality and Security Improvements Project**
- N. Request Authorization to Advertise for Replacement for Water Distribution System Manger**
- O. Recommend Moving Next Board Meeting from September 16th to September 23rd**
- P. Portsmouth Heights Subdivision (Wick’s Farm), Map 63, Lots 12 and 15**

8. REPORT FROM LEGAL COUNSEL

9. EXECUTIVE SESSION 42-46-5 (a) (2)

- A. Discuss Navy Contract Negotiations re: Water Service to Melville Area North**
- B. Vote Regarding Disclosure of Votes and Disposition of Minutes**
- C. Adjourn Executive Session**

10. RETURN TO OPEN SESSION

- A. Disclosure of Executive Session Votes and Disposition of Minutes**

11. ADJOURNMENT

Posted – 08/15/08

Individuals requesting interpreter services for the hearing impaired must call 683-2090 - Portsmouth Water & Fire District or 683-0300 - Portsmouth Police TDD forty-eight hours in advance of the meeting date.