

City of East Providence Budget Commission

City Hall

145 Taunton Avenue

East Providence, RI 02914

(401) 435-7500

Working Session Agenda 3:00 PM

Thursday, February 14, 2013

City Hall Room 306

Date Posted: February 12, 2013

1. Review of Cash Flow, FY 2013 Budget to Actual Report, and BPR – Malcolm Moore.

2. Requests to fill vacant City positions and approval of personnel actions – Peter Graczykowski.

a. Request to hire Purchasing Agent – Malcolm Moore.

b. Request to post & fill Deputy Director, Senior Accountant, Treasurer, and MIS positions as part of newly re-organized Finance Department – Malcolm Moore.

c. Request to approve emergency temporary hire for Human Resources Department – Kathleen Waterbury and Heather Martino.

3. Request for approval of procurement and/or payments in excess of \$25,000 and review of procurement and/or payments under \$25,000 – Malcolm Moore.

a. Request for emergency purchase of Emergency Medical Vehicle while RFP process continues – Chief Oscar Elmasian.

b. Request to go out to bid for Fire Department Uniforms – Chief Oscar Elmasian.

c. Request to award Police Department UASI School Security Equipment bid – Chief Joe Tavares and Lt. Michael David.

d. Request to approve revised Police Department Fleet Replacement Program – Chief Joe Tavares and Peter Graczykowski.

e. Review of legal opinion for Loof Carousel; Request to advertise bid for carpentry work at Loof Carousel – Jeanne Boyle.

f. Request to close home sale for 78 Anthony Street lottery winner - Jeanne Boyle and David Bachrach.

g. Request to award bid for valuation of Exxon Mobil property – Steve Hazard.

h. Request to establish set-aside for technology upgrades in the City Clerk's budget and fund streaming and archiving service – Kim Casci.

4. Update of Superintendent and City Manager action items/work plans – John DeGoes and Peter Graczykowski.

a. Follow-up per Budget Commission's inquiry of Streetlight Program

5. Additional Commission Items.

6. Review of City Council minutes from January 20, 2013.

7. Approval of Budget Commission Minutes from January 31, 2013.

8. Schedule and agenda for next meeting for Thursday, February 28, 2013 at 3:00 PM.

9. Adjourn.

EPBC/re

***Pursuant to R.I. Gen. Laws 45-9-6, Budget Commissions are only subject to the Open Meetings requirements of chapter 42-46 of the general laws when taking certain actions specified in that law.**