



# The Rhode Island Rivers Council

## **NOTICE OF MEETING**

**January 10, 2007**

**9:00 – 11:00 AM**

Department of Administration Conference Room C  
William E. Powers State Administration Building  
One Capitol Hill, Providence, RI

## **AGENDA**

- 1. Call to order**
- 2. Review RC Notebooks**

### **ACTION ITEMS**

- 3. Approval of minutes December 13, 2006**
- 4. Approval of annual report**
- 5. Create nominating committee for Officers**
- 6. Discuss staffing needs and develop strategy for meeting needs**

### **IF TIME ALLOWS**

- 7. Policy Plan – Discuss and approve outline for last chapter**
- 8. Discuss and approve 2007 Grant program. Assign management.**

### **REPORTS**

- 9. Chair (M. Kerr)**
- 10. Program Committee (S. Pavignano)**
- 11. Funding Committee (J. Baer)**
- 12. Policy Committee**
- 13. Legislative Committee**
  
- 14. Next meeting – February 14 at 4:00 PM**
- 15. Adjourn**

The meeting place is accessible to the handicapped in conformance with RIGL 42-46-2. Individuals requesting interpreter services for the hearing impaired must notify the Water Resources Board office at 401-222-2217/TDD 401-222-4707 at least 72 hours in advance of the meeting date.



# The Rhode Island Rivers Council

## RIVERS COUNCIL STAFFING NEEDS

### Managing Rivers Council Finances

- Working with the RINHS to manage and track Rivers Council funds
- Working with the WRB to manage and expend state funds
- Grant research, writing and management
- Working with the legislature to increase state funding to the Rivers Council
- Managing our current RIF grant -- Sharon is the project lead

### Personnel Management

- Hiring and supervising Rivers Council staff

### Managing the state functions of the Rivers Council

- Working with the Governor and Legislature to fill Council vacancies
- Recognizing and re-designating watershed councils
- Completing the 2006 Annual Report (Sharon is working on this), writing the 2007 Annual report (due Oct 1, 2007)
- Developing and managing the Rivers Council grants program for watershed councils (the council approved \$20,000 at the December meeting)
- Developing agendas/minutes and posting them on the Secty of State web site
- Serving on the Bays, Rivers and Watersheds Coordination Team (The Council's Chief Executive Officer is the member)
- Serving as "rules coordinator"
- Updating Rivers Policy and Classification Plan
- Developing an annual meeting schedule, reserving space, posting with the Secty of State (Meg has done this for 2007)
- Developing and providing training for new Rivers Council members ("The course shall include instruction in the following areas: the provisions of chapters 46-28, 42-46, 36-14 and 38-2; and the council's operating procedures, rules and regulations"). Sharon has pulled these statutes into the Council's member notebook.

### Managing other Rivers Council functions

- Develop annual contract with the RINHS (Sharon has completed this for 2007)
- Managing the Rivers Council web site (Sharon is working on this)
- Developing Awards program (we wanted to give one award at the L&W Summit)
- RIF Grant activities (Watershed Stewards program, developing program to increase watershed council – municipal interactions, creating a more sustainable Rivers Council) Sharon is the project Lead