

**From:** Eva M. Zito  
Recording Secretary

**Date:** June 27, 2006

**Subject:** Minutes of the Domestic Preparedness Subcommittee

The following members, alternates, and guests were in attendance:

<b>Amy Grzybowski</b>	<b>Acting Chairperson</b>	<b>RIEMA</b>
<b>Christopher Albert</b>	<b>Member</b>	<b>Office of the Lt. Governor</b>
<b>Michael Mulhare</b>	<b>Member</b>	<b>DEM</b>
<b>Raymond LaBelle</b>	<b>Member</b>	<b>E-9-1-1</b>
<b>Chief Peter Brousseau</b>	<b>Member</b>	<b>RI Police Chiefs Assoc.</b>
<b>William Sharkey</b>	<b>Member</b>	<b>Office of the Attorney Gen.</b>
<b>Paul Choquette</b>	<b>Member</b>	<b>Gov. Comm. on Disabilities</b>
<b>Aaron Aldrich</b>	<b>Member</b>	<b>Dept. of Corrections</b>
<b>Jean Marie Rocha</b>	<b>Member</b>	<b>HARI</b>
<b>Tom Kilday</b>	<b>Alternate</b>	<b>RIDOH</b>
<b>Peter Marinucci</b>	<b>Alternate</b>	<b>Providence EMA</b>
<b>Dr. Anthony Cirillo</b>	<b>Alternate</b>	<b>RIDOH</b>
<b>Jim Ball</b>	<b>Alternate</b>	<b>RIDEM</b>
<b>Jeremy Wilkinson</b>	<b>Alternate</b>	<b>NDMS Newport</b>
<b>Binyamin I. Efreom</b>	<b>Alternate</b>	<b>Gov. Comm. On Disabilities</b>
<b>Mary E. Ouelette</b>	<b>Guest</b>	<b>RIEMA</b>
<b>Joseph Salter</b>	<b>Guest</b>	<b>TSA</b>
<b>James Blackburn</b>	<b>Guest</b>	<b>TSA</b>
<b>Douglas J. Pesce</b>	<b>Guest</b>	<b>Dept. of Homeland Security</b>

**Members not in attendance:**

***RI Dept of Transportation***  
***RI State Police***  
***Office of the Governor***  
***Ambulance Services Advisory Board***  
***RICOSH***  
***URI***  
***Communications Working Group***  
***MHRH***  
***Department of Justice***  
***Private Security Association***

***RI Fire Chief's Association***  
***RI State Fire Marshal's Office***  
***American Red Cross***  
***RI Healthcare Association***  
***Brown University Medical School***  
***VA Medical Center***  
***RI Energy Office***  
***US Coast Guard***  
***Lifespan***

The 55<sup>th</sup> Domestic Preparedness Subcommittee meeting was called to order by Acting Chairperson Amy Grzybowski at 10:07 am.

1. **WELCOME AND INTRODUCTIONS**

Chairperson Amy Grzybowski welcomed everyone to the meeting today. Marybeth has just joined us at EMA and she will be helping me on grants. We also welcome Chris Albert from the Office of the Lt. Governor who is replacing Patrick Lynch at these meetings.

2. **REVIEW AND ACCEPT THE MINUTES OF MAY 23, 2006**

The minutes of the May 23, 2006 meeting were read, accepted and passed unanimously.

3. **REPORTS**

**HAZMAT/DECON TECHNICAL WORKING GROUP-not present**

**EMERGENCY LEGAL ISSUES WORKING GROUP-not present**

**COMMUNICATIONS WORKING GROUP-Tom Kilday**

Recently, we had a meeting at the Radisson regarding the 800 MHz radios. We spent the whole day speaking about governance with the communications working group members who were in attendance.

Governance, tower sites, some of the technology, and descriptions of some of the needs which are going forward were some things discussed.

Meeting went well and helped to solidify some ideas which are going forward.

**VOLUNTEER WORKING GROUP- "Citizens Corp Council"-not present**

**EMERGENCY SUPPORT FUNCTION WORKING GROUP-Mike Mulhare**

We just completed our Radiation training which EMA put on for us.

We had every seat filled, and probably would like EMA to run this again at the Department of Energy's convenience so we can get the rest of the HAZMAT teams trained on radiation response.

Bob is in the process of scheduling an ESF meeting with all the ESF team leaders which I feel it is very important so that the ESF's can be reacquainted with their responsibilities.

**HARI-Jean Marie Rocha**

HPPC met on June 20, 2006 and they reviewed the HRSA Grant Guidance in detail.

We are working on securing the web-based diversion contract with the software program.

From there we will be working on putting forth the patient tracking system. Pandemic Flu Plan still remains up in front in the hospital community.

**BEHAVIORAL HEALTHCARE CRISIS MANAGEMENT TASK FORCE (MHRH)-not present**

**URBAN SEARCH AND RESCUE GROUP-not present**

**MASS CASUALTY INCIDENT (MCI) WORKING GROUP- Marybeth Ouellette**

Second generation of the mass casualty supplies are on board the MCI trailer. Right now we are running out of space, and we are thinking about putting in a full oxygen system in all 9 trailers. We have added 10 bottles of oxygen so we now have 20 bottles of oxygen on board. There have been many discussions on drug availability in the trailers.

**PORT SECURITY-not present**

**LAW ENFORCEMENT WORKING GROUP-not present**

**SPECIAL POPULATIONS WORKING GROUP-Paul Choquette**

We were supposed to meet yesterday, but unfortunately we did not have a chance to meet. We are working with the Department of Health on the Special Needs Registry, and we will be meeting with them next month to work on this. Two weeks ago I was invited to speak to the Legislature about our activities, and we were very well received. Hopefully this registry will be up and running very soon.

Dr. Cirillo stated that the more they do in general emergency preparedness the more they are asked to look at a number of the special population i.e. people on dialysis and people who have special needs that even if mobility and language are not an issue, there is an issue about where the best place is to evacuate them. Under the CDC grant we will allocate money within the DOH to Anna Novais who is in the Division of Community Health and Equity. She deals with all special populations and we will ask her to get more involved in our emergency planning. I know that she and Mike Spoerri will work together, and we will do anything that we can to help them.

**FAMILY RESOURCE CENTER-Amy Grzybowski**

Nathan left hard copies of this plan and it was also e-mailed to all of you. Bob asked if we could vote on it today.

Peter Marinucci stated that this Plan is a very specific one and it assigns various responsibilities to the various agencies involved. I commend Nathan and the others that were involved in writing it. Providence is willing to host a tabletop and a full-scale drill at the Providence Marriott. The Family Resource Center for the Postal Service will test their plan, and this will probably take place in the fall.

Tom Kilday suggested that Providence EMA get together with Carol Kent from MHRH because she ran two Family Assistant Center drills last year. She has a full-scale exercise all written which could help in your planning effort.

Joe Salter stated that Providence may want to include Amtrak and similar organizations like that into the planning group.

**CHIEF PETER BROUSSEAU MADE A MOTION TO ACCEPT THE FINAL DRAFT OF THE FAMILY ASSISTANCE PLAN, AND PETER MARINUCCI SECONDED THE MOTION. MOTION WAS PASSED UNANIMOUSLY.**

**OLD BUSINESS-none**

**NEW BUSINESS-Tom Kilday**

I have handed out a copy of the HRSA National Bioterrorism Hospital Preparedness Program Grant. Also handed out a draft of the HRSA Hospital Preparedness Planning Grant for FY 2006 Funding Proposal and also handed out the first 14 pages of the CDC Grant. In this grant year the funds are awarded on September 1, 2006 and the close of the grant is August 31, 2007.

**We are asking the Domestic Preparedness Subcommittee to write a letter stating that this Committee supports both grants.**

Joe Salter asked about stockpiling.

Dr. Cirillo stated that the federal government through HHS has allocated to each state a certain number of dosages which are five-day treatment courses. Under this fiscal year we are supposed to receive the first 150,000 treatment courses for Rhode Island. Next year another 180,000 treatment courses will be received. We would have 330,000 treatment courses which sounds like a lot but over a pandemic year probably about 500,000-600,000 people will probably become sick. Right now our planning does not call for prophylaxis of anyone but calls for treatment of people who are sick. On Thursday and Friday we will be in Boston at a 2-day meeting of all of the New England states including New York who decided to participate with New England. A lot of questions will be brought up at this meeting regarding treatment courses. One of the questions is where will we put the supplies.

Lt. Jeremy Wilkinson stated that they have tons of warehouse space in Newport which is climate controlled, locked, and guarded. We have agreed to take the CHEM packs and we worked out an MOU even in a forced protection Delta situation.

Tom Kilday stated that he sent an e-mail to John Aucott and the first item that he needs is the NIMS state certification which I downloaded but it is not

signed. I also need the NIMS adoption document which is a document that states that the State of RI has adopted NIMS and its planning efforts. We need to attach these to the grant and the grants are due July 10, 2006.

**PROVIDENCE EMA-Peter Marinucci**

We had a drill in Providence at the Alfred Lima School to test the volunteer program which went very well. Continue to work on the MMRS program.

**TSA-Joe Salter**

TSA in coordination with RIEMA as well as the US Attorney's office will be putting on a call for action forum tomorrow at the Radisson. We have invited a group of folks to come down for the meeting. Providence and RIEMA put on a full-scale exercise at the Providence station not to long ago and it went over very well. There was a great deal of cooperation between the police and fire which was the first time in a very long time as well as doing Unified Command at a situation. I look at the larger issues like what if we had a 90,000 payload of chlorine released intentionally as a result of terrorism. How would we deal with an issue like that? We are bringing in many folks from the FRA, FTA on the federal side as well as our partners here in RI to try to form some working groups just to identify the problem not only with the passenger rail but also with the freight rail and try to come up with some kind of solutions. We are trying to make people aware of the ongoing threats that are out there. In the future there will probably be tabletop exercises as well as full-scale exercises.

Meeting was adjourned at 10:31 am.

