

**DIVISION OF HEALTH SERVICES REGULATION
RHODE ISLAND CLINICAL LABORATORY SCIENCE BOARD**

**3 CAPITOL HILL
CONFERENCE ROOM 104
PROVIDENCE, RHODE ISLAND**

**THURSDAY, MARCH 19, 2015
2:00PM**

OPEN SESSION MINUTES

BOARD MEMBERS IN ATTENDANCE

William Cashore, MD

Norman Libbey, MD

BOARD MEMBERS NOT IN ATTENDANCE

Madalena Josephs, MS, CLS, MT (ASCP)

STAFF MEMBERS IN ATTENDANCE

Thomas Corrigan, JD

Robert O'Donnell, MS

1. Establishment of a Quorum

A meeting of the Rhode Island Clinical Laboratory Science Board was held on Thursday, March 19, 2015, at the Rhode Island Department of Health, Conference Room # 104, 3 Capitol Hill, Providence, RI 02908. A quorum was established and the Open Session meeting was called to order at 2:00PM on a motion by William Cashore, MD, and seconded by Norman Libbey, MD. Motion carried.

2. Presentation of the December 2, 2014 Open Session Meeting Minutes

Motion was made by William Cashore, MD, and seconded by Norman Libbey, MD, to accept the Open Session minutes of December 2, 2014. The Board voted unanimously to approve the Open Session minutes as presented. Motion carried.

3. Board Managers Report

Application Review Process - Robert O'Donnell advised the Board that Madalena Josephs has been sent all applications since the last

meeting and all applications have been reviewed and approved. No application required further clarification of credentials by the Board.

4. Motion to adjourn to Closed Session

Motion was made by Madalena Josephs and seconded by Norman Libbey, MD, to adjourn to Closed Session at 2:15PM. The Board voted unanimously to approve. Motion carried. Pursuant to Sections 42-46-4 and 42-46-5(a)(1) of the Rhode Island General Laws, for the purpose of discussing job performance, character, physical or mental health of applicants for licensure. Said individuals have been notified in advance by writing that they may request that the discussion be held at an open meeting. Also, pursuant to Sections 42-46-4 and 42-46-5(a)(4) of the Rhode Island General Laws, for investigatory proceedings regarding allegations of civil or criminal misconduct.

6. Motion to return to Open Session

Motion was made by Norman Libbey, MD, and seconded by William Cashore, MD, at 2:45PM to re-open the Open Session and to seal the Minutes of the Closed Session pursuant to Sections 42-46-4, 42-46-5 and 42-46-7 of the Rhode Island General Laws. The Board voted unanimously to approve. Motion carried.

7. Final Actions on all votes taken in Closed Session

The Board reviewed one (1) case which the Board voted to keep open for one (1) year. If no licensing violations occur during the year, the case will be closed.

8. Adjournment

Motion was made by William Cashore, MD, and seconded by Norman Libbey, MD, to adjourn at 3:00PM. Motion carried as the Board voted unanimously to adjourn.

Respectfully submitted,

Robert E. O'Donnell, Jr.

Board Manager

Office of Health Professionals Regulation