

Rhode Island Historical Records Advisory Board

Minutes of Meeting – March 3, 2010

Rhode Island State Archives

337 Westminster Street, Providence, RI 02903

Attending: Mark Brown, Allison Cywin, Donna Longo DiMichele, Jonathan Galli, Russell Franks, Michael Hébert, Jane Civins, David Maslyn, Marilyn Massaro, Gwenn Stearn, chair.

Not attending: Peggy Long, Marlene Lopes.

Meeting called to order: 10:08 a.m.

I Minutes of meeting – January 6, 2010

Brown noted grammatical errors and Stearn made corrections.

Civins moved to approve the corrected minutes. Massaro seconded the motion. Minutes approved unanimously.

II Strategic plan review

The Board reviewed the plan in light of comments and revisions made from the last meeting.

Discussed was a 3-step framework (goals, objectives and strategies)

from which to structure

the plan. Further discussion included the format and level of consistency throughout the document.

Discussion included goals, objectives, and strategies presently enumerated as 1 – 6. Further discussion for review/revision of the remainder of the document will be addressed at the next meeting.

III News and announcements

Brown informed members of the resignation of Jay Gaidmore, Brown University Archivist, and further noted that efforts to fill the position are in the preliminary stages. In light of Mr. Gaidmore's resignation, Stearn spoke to the status of the RIAMCO phase I grant project, of which he acted as Project Director.

DiMichele informed the Board that the Digitization & Preservation Subcommittee of the Karla Harry Commission on Libraries in RI, met yesterday to discuss conducting a brief survey using the OLIS list of libraries to gauge interest in a statewide digitization project.

DiMichele informed members that she has been asked to serve on the review panel for the Joseph O'Neill Ott Fund administered by the RI

Foundation. Gwenn Stearn, Albert Klyberg and Mrs. Ott also sit on the panel to award grants.

DiMichele informed the Board that Richard Ring of the Providence Public Library Special Collections will conduct a 2-hour workshop on digitization through the OLIS Continuing Education Program in the spring.

Cywin announced she will be attending a day-long workshop on Digital Curation at Simmons College.

Maslyn reported that History Detectives interviewed URI engineering staff involved in the discovery/research of the first/original trans-Atlantic cable. Maslyn also reported that URI Special Collections was transferring to the State Archives Rhode Island bridge plans assembled and copied for security during WWII (1943).

VI Adjournment

Franks moved to adjourn. Cywin seconded the motion. Approved unanimously. Meeting adjourned at 12:08 pm.