

Peter T. Ginaitt  
Chairman

Janine Burke-Wells  
Executive Director



Scott Avedisian  
Mayor

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## **REGULATIONS COMMITTEE MEETING MINUTES**

**Thursday, February 22, 2018, 5:00 p.m.**  
**Warwick Sewer Authority Conference Room**  
**125 Arthur W. Devine Boulevard, Warwick, RI 02886**

<b>Committee Members present:</b>	<b>Committee Members absent:</b>
Gary P. Marino, Committee Chairman	Tina S. Moretti
Janine Burke-Wells, Executive Director	
Anthony Poole, Admin. Services Manager	
<b>Staff present:</b>	<b>Guests:</b>
John Revens, WSA Legal Counsel	Mark West, 111 Longmeadow Drive
Lynn F. Owens, Administrative Coordinator	

**1. Call to Order**

At 5:09 p.m. Committee Chair Gary Marino called this meeting to order.

**2. Pledge of Allegiance**

Those in attendance rose to salute the Flag and to state the Pledge of Allegiance.

**3. Approval of Minutes**

- a.** Approval of minutes from the February 12, 2018 Regulations Committee meeting.

**ACTION:** No action taken. Held to next Regulations Committee meeting.

**4. Review of modifications made to draft regulations.**

**DISCUSSION/ACTION:** The Committee members went through the most up-to-date edition of the draft regulations, confirming the accuracy of modifications made and editing the document further.

Modifications included:

- Definition of “process water” was reviewed and accepted.
  - Removed definition of “Redeveloped”.
  - Added definition of “Underdeveloped”: “insufficiently developed or not developed to the extent permissible by the City Zoning Ordinance”.
  - Article 6.4.1. (c): Changed the word “shall” to “must”.
  - Article 6.4.1. (d): Changed the word “shall” to “must” in the first sentence.
  - Article 9.2.4. (a): Removed “redeveloped”; replaced with “underdeveloped”.
  - Article 9.3. (Page 75): Changed header to read “Appeal of Sewer Assessment or Charge”.
  - Article 13: Summary of Fees. Director Burke-Wells suggested WSA insert the usage rates set by the Board for Fiscal Years 2019, 2020 and 2021 (only the renewal and replacement fee schedule to increase effective July 1, 2019).
  - Director Burke-Wells stated she is hoping to have the sewer access charge defined by our rate consultant shortly.
  - Article 13.5. Sewer Assessment Fees: deleted heading.
  - Article 14.2.3. Removed second sentence.
  - Article 14.3.2. (a) and (b) should remain in the regulations.
  - Article 14.3.3. Removed second sentence.
  - Article 14.3.4. Removed second sentence and reviewed entire article to ensure that the language in similar clauses are consistent.
  - Article 14.5.2. (a) and (b) should remain in the regulations.
  - Article 16: Removed “necessary and”.
5. Recommendation to advance revised draft regulations to the full WSA Board for review and approval.

DISCUSSION/ACTION: Modifications reviewed at this meeting will be incorporated into the draft document. The final draft document will be distributed to the full WSA Board for their review. The full Board will consider adopting the revised regulations at its March 22, 2018 meeting.

6. New Business

Introduction of new business to be docketed for an upcoming meeting or to be referred to the executive director or legal counsel for comment.

DISCUSSION/ACTION: No new business presented.

7. Public Comment Period: No comments heard.

8. Set next meeting date/time: No meeting date set.

9. Adjournment

Mr. Marino moved to adjourn. Director Burke-Wells seconded the motion. Committee Chair Marino, Director Burke-Wells and Mr. Poole voted in favor of the motion. Motion approved.

At 5:43 p.m. this meeting ended.

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Gary P. Marino, Committee Chairman

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Date of Approval

Minutes are recorded pursuant to the Rhode Island General Laws § 42-46-7 for the purpose of capturing all general information relevant to the meeting. For a more comprehensive assessment of minutes, audio files shall be archived with the Warwick Sewer Authority and available upon request.