

PLACE: North Smithfield Middle School

North Smithfield

DATE: Wednesday, September 16, 2015

TIME: 7 PM

LOCATION : Middle School Cafeteria

**Sec. 2-194 Public Building Improvement Commission Ordinance aka
“ PBICO”**

North Smithfield School Building Committee (SBC)

Membership / Distribution : See Attached Membership Listing

AGENDA :

Roll Call

ii. Old Business

1. Approval of minutes

August 11, 2015

**Roseanne Nadeau made a motion to approve the minutes of August
11, 2015 as corrected, seconded by Mr. Bassett.**

2. S t a t u s R o a d i m p r o v e m e n t s .

Review of Proposals from selected design consultants.

**Mr. Flaherty stated he would be recusing himself from this portion of
the agenda. A principal of the firm is on the Board of Director's at his
employer. Mr. Cardello asked Mr. Flaherty to please refrain from any
comments during this section.**

Mr. Allam stated we received 3 proposals, Pare, VHB and GRA, it is apparent some included more specifics than other. The companies were graded on the following point system:

- Company Qualifications & Experience (Max of 25 Points)**
- Personnel Qualifications & Availability (Max of 20 Points)**
- Performance Record of Firm (Max of 15 Points)**
- Project Understanding (Max of 20 Points)**
- Cost Evaluation (Max of 20 Points)**

A copy of the evaluation sheet is attached

Recommendation of Design consultant for Engineering Services

Mr. Allam made a motion to draft a letter to the Town Council to recommend PARE to the Town Council for this project, seconded by Ms. Nadeau.

Note: John Flaherty did not participate in this discussion or vote.

3. Town Building Projects.

A. Status of Contract with Studio Meja

Is under review by legal and should be approved shortly

Status / update of any work completed by Studio Meja

Studio Meja is currently working on a per hour basis until the contract is signed. The contract is under review by legal and Mr. Army is ready to go as soon as it is signed.

Open discussion / Direction for Studio Meja to proceed.

Mr. Bassett made a motion to request that Studio Meja work with school administration for a space plan study, to bring before TC for payment.

iii. New Business

Proposed School improvements / decommission of Halliwell School

Update on Meeting with RIDE / LOI due on 9/15

Mr. Bassett stated that the letter of intent was sent out. Mr. Rapko feels that we should be able to retract the fastrack LOI if the board decides to choose another option. Discussion followed and it was noted that the LOI was issued as a placeholder. Mr. Lindberg stated that RIDE was very clear that the LOI was due 9/15/15 for a fast track project. The second deadline would be for a major project which is October 1, 2015. Mr. Bassett will set up a meeting with Mr. DaSilva to verify if we do need the second letter for October 1, and what is needed to get this project moving. There is confusion on what Mr. DaSilva stated, whether we should finish the application or if we have to start over. Mr. Bassett will outline some questions for Mr. DaSilva to clear things up.

Discussion on developing a Plan to implement the Project

Mr. Bassett stated that we need to clarify what we can do for x amount of dollars, decommissioning Halliwell was key to getting the

bond. We should pursue a short term plan so it doesn't hit taxpayers

Provide direction and assign tasks to be completed

No Action Taken

2. Open Forum

The title for Kendall Dean is being worked on by legal.

iv. Adjourn

Motion to adjourn by Mr. Bassett, seconded by Mr. Punchak.

Membership / Distribution

Name

Board

Voting Member

Joe Cardello

PBIC

SBC

Yes

Chair, Resident

Douglas Allam

PBIC

SBC

Yes

Vice Chair, Resident

Roseanne Nadeau

PBIC

SBC

Yes

Secretary, Town Council

Art Bassett

PBIC

SBC

Yes

School Committee

David Punchak

PBIC

SBC

Yes

Resident

John Flaherty

PBIC

SBC

Yes

Resident

Mike Rapko

PBIC

SBC

Yes

Budget Committee, Resident

Stephen Lindberg

PBIC

SBC

Ex-officio

School Superintendent

Steve Reynolds

PBIC

Ex-officio

Chief of Police

Jennifer Daigneault

SBC

Halliwell School Principal

Diane Jolin

SBC

North Smithfield Elementary School Principal

John Lahar

SBC

North Smithfield Middle School Principal

Tim McGee

SBC

High School Principal

Jason Parmalee

SBC

Town of NS Finance Director

TBD

SBC

NSSD Facilities Manager

Kris Fanning

PBIC

SBC

Clerk

Eric Army

Additional “Applicant Representative,” Clerk of the Works, Studio Meja, Architect for school & municipal projects