

# Public Buildings Commission Minutes

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PLACE: Memorial Town Hall  
One Main Street, North Smithfield, RI 02896  
DATE: Tuesday, July 7, 2015  
TIME: 7 PM  
LOCATION: Conference Room

Sec. 2-194 Public Building Improvement Commission Ordinance aka " PBICO"

## Voting Members:

Roseanne Nadeau – Town Council  
Christine Bonas – School Committee and School Task Force  
Art Bassett – Resident  
Joe Cardello – Resident  
Douglas Allam – Resident  
David Punchak – Resident  
John Flaherty - Resident

## Ex-officio Members:

Stephen Lindberg – School Superintendent  
Steve Reynolds – Chief of Police  
Kris Fanning – Clerk

## **AGENDA :**

### i. Roll Call

Joe Cardello, Roseanne Nadeau, Christine Bonas, Art Bassett, Douglas Allam, David Punchak in attendance. John Flaherty arrived 7:10

### ii. Old Business

#### 1. Approval of minutes

- A. March 10, 2015
- B. March 24, 2015
- C. April 21, 2015
- D. May 12, 2015; no quorum, meeting was cancelled; no minutes taken
- E. June 2, 2015

Joe Cardello reviewed the minutes of March 10, March 24, April 21, May 12, and June 2, 2015. Mr. Punchak made a motion to accept the minutes and Mr. Allam seconded the motion. All in favor.

#### 2. Vote, discussion, or other action: Joining PBIC and School Buildings Committee - Roseanne Nadeau

##### a. Applicable communications from Town Council meeting June 1, 2015

Roseanne Nadeau stated that Mr. Bassett will call for a special meeting to vote on replacing the PBIC for schools and town buildings to the School Building Commission. The PBIC will remain only for the roads improvement project.

## ii. **New Business**

### 1. Status Road improvements

Chairman Cardello passed out the final draft of the Request for Proposal for the board to review and comment on. The scheduled timeline for the roads will not be feasible for this year. The bid process is lengthy and the plants shut down on November 15<sup>th</sup> until the following spring. The Finance Director, Mr. Parmalee stated that it was fine to wait until spring FY 2016 in regard to the bond. Mr. Punchak voiced a concern on waiting until spring 2016 if the conditions worsen over another bad winter. Mr. Allam stated we've identified the worst roads to be fixed first, if anything, they will just get worse. Mr. Allam also stated, pending verification the company is on the most current State's Master Price Agreement Listing, his recommendations to send the road bond project RFP to are, PARE Corporation, VHB (Vanasse Hangen Brustlin), Gordan R. Archibald, Inc.

The RFP process was discussed. All sealed proposals coming in should go to the Finance Director, Jason Parmalee to be opened. These will then be forwarded to the Board for review. Chairman Cardello made a motion that Mr. Allam and Mr. Cardello will answer any questions the bidders have to streamline the process. Mr. Bassett seconded, all in favor. The consultants and engineers may need to work with Ray Pendergast before giving their proposals. Any police details, flaggers will need to be decided by the contractor and the DPW.

The RFP will be reviewed by the board and any suggestions or corrections should be forwarded to Chairman Cardello before our next meeting on July 28<sup>th</sup>.

Mr. Flaherty made a motion to have Ms. Nadeau notify the Town Council that the PBIC would like to appear before the Council on their August 3 agenda. Mr. Cardello will go before the Town Council with a recommendation of the PBIC master price agreement and update on the road improvement project. Mr. Bassett seconded, all in favor.

### 2. Town Buildings / SC response to allow Town to renovate Kendall Dean per the approved plan.

Roseanne Nadeau stated that Mr. Bassett will call for a special meeting to vote on replacing the PBIC for schools and town buildings to the School Building Commission. The PBIC will remain only for the roads improvement project.

### 3. Open Forum

## iv. **Adjourn**

Mr. Allam made a motion to adjourn, seconded by Mr. Bassett at 8:19pm, all in favor.