

WATCH HILL FIRE DEPARTMENT

*Board of Engineers Meeting Minutes
April 23, 2015*

The April 23, 2015 Board of Engineers meeting was held at 18:00 with the following members present: Chief Robert Peacock, John Regan, and Andrew Barber. Deputy Chief Jason Simmons and Assistant Chief Scott Harold were not present.

Review and Approval of Minutes of the Previous Meeting (4/09/2015)

The minutes of the previous meeting were unanimously approved.

Approval and Review of Expenses of Pending and Paid Expenses

The expenses were reviewed and unanimously approved.

Old Business

- Chief Peacock reported that the sale of the old Engine 103 had been finalized and that the repairs and modifications to the new Engine 103 had been completed within budget.
- Chief Peacock reported one new member had been recruited since the last meeting.
- Chief Peacock reported that he continues to meet with the neighboring fire chiefs in a continued effort to discuss shared services and standardization of policies and procedures.
- Chief Peacock discussed the pending orders and the planned expenses from the budget and noted that all line items were expected to be at or under budget at the end of May.
- Chief Peacock reported that he had reviewed the current budget, planned expenses, and pending invoices in a phone call with the Chairman of the Finance Committee. He also submitted the board approved 2015/2016 budget requests..
- Chief Peacock reported that the entire district fire alarm system had failed for several hours this week and discussed the mitigation measures that were needed to repair the system and to protect the village business district during the interim period.
- Chief Peacock discussed the issues and concerns that have arisen as part of the inspection process and noted that most of the issues had been resolved with cooperative efforts.

New Business

- John Regan proposed the development of a performance evaluation and review process for the chiefs to include a mechanism for annual reviews and a clarification of the chain of command and supervisory roles of the board of engineers and the district council. An extended discussion followed. John will contact the Moderator for further input.

Meeting adjourned at 19:47.

Respectfully submitted,

Robert Peacock
Chief