

RISE PREP MAYORAL ACADEMY
MEETING OF BOARD OF DIRECTORS

April 6, 2016
1 Social Street, Woonsocket, RI

MINUTES

CALL TO ORDER

The meeting was called to order at 5:05 p.m. by Lisa Baldelli-Hunt. In addition to Ms. Baldelli-Hunt, the directors present were, Donna Stone, John Gregory, Chris Gruttadauria, Raymond Leveille, and Steven Pontbriand.

MINUTES

Draft minutes of the meeting of March 3, 2016, were presented. Mr. Leveille, seconded by Mr. Gregory, moved to approve the minutes of the March 3, 2016 meeting. The motion carried as follows: AYE: BALDELLI-HUNT, STONE, LEVEILLE, PONTBRIAND; NAY: NONE; ABSTAIN: GREGORY, GRUTTADAURIA

PUBLIC FORUM

Ms. Baldelli-Hunt announced a public forum and asked if any members of the public were present and wished to comment. No members of the public appearing, Ms. Baldelli-Hunt closed the public forum.

HEAD OF SCHOOL REPORT

Ms. Murphy reported that the current scholar headcount is at 48 after 1 Woonsocket scholar relocated in March. For the 2016-17 school year, she is anticipating 47 new kindergartners and 49 first graders. The board requested additional information from Ms. Murphy regarding student enrollment for family of staff and board members. Ms. Murphy also reported that there are 3 teaching positions currently open and currently 13 candidates are in process, with the goal to complete hiring in May.

Ms. Murphy updated the board regarding the STEP literacy assessment and was pleased to report that 90% of scholars are at or above the reading grade level standard at mid-year testing. Ms. Murphy also reported that 86% of scholars are outperforming their peers nationally on the grade level standards in math and literacy at mid-year.

Ms. Murphy updated the board that additional work is underway regarding, fundraising efforts, the review of submitted RFP's by Charter School Services and phase 2 plans.

Ms. Murphy reminded each board member that they needed to complete the required ethics form by April 22, 2016.

BOARD CHAIR REPORT

Ms. Hamilton was not in attendance to provide a Board Chair report. Ms. Baldelli-Hunt asked if there were any other comments. No comments were offered by the board members.

ELECTION OF CHRIS BEAUCHAMP TO RISE PREP BOARD OF DIRECTORS

The board was presented with Mr. Chris Beauchamp as a candidate for the Board of Directors of RISE Prep. Mr. Beauchamp has a record of supporting charter schools and mayoral academies, including RISE Prep.

Mr. Gregory, seconded by Ms. Stone, moved to approve the election of Mr. Beauchamp to the Board of Directors as a Class A member. The motion carried as follows: AYE: BALDELLI-HUNT, STONE, GREGORY, GRUTTADAURIA, LEVEILLE, PONTBRIAND; NAY: NONE

Additional decisions regarding adjustment of the monthly board meeting will need to be made to accommodate the schedule of all current board members.

CONSIDERATION OF RISE PREP VISITOR POLICY

Ms. Murphy provided a draft of the proposed RISE Prep visitor policy to the board. The policy would outline the proper procedures for visitors and school administration. The board reviewed the draft and requested that Ms. Murphy follow up with the Woonsocket Superintendent regarding current existing policies and procedures utilized by other schools.

CONSIDERATION OF PHASE II CONSTRUCTION RFP

A draft of the Phase II construction Request for Proposal (RFP) was provided to the board for review by Ms. Murphy. In the RFP, RISE Prep is seeking general contracting services for the work required to be completed on the basement and first floors of the current school building to prepare for the 2016-17 school year. The RFP requests that all proposals be received no later than May 2, 2016.

Mr. Pontbriand, seconded by Mr. Gregory, moved to approve the Phase II Construction RFP. The motion carried as follows: AYE: BALDELLI-HUNT, STONE, GREGORY, GRUTTADAURIA, LEVEILLE, PONTBRIAND; NAY: NONE

CONSIDERATION OF 2016-17 BUDGET

Ms. Murphy presented the board with a draft of the proposed 2016-17 school year budget. The budget proposal outlined the expected revenue and expenses for the 2016-17 year.

Mr. Gregory, seconded by Mr. Pontbriand, moved to approve the 2016-17 budget proposal. The motion carried as follows: AYE: BALDELLI-HUNT, STONE, GREGORY, GRUTTADAURIA, LEVEILLE, PONTBRIAND; NAY: NONE

DISCUSSION OF 2015-16 BUDGET

The board reviewed the current 2015-16 budget compared to actual amounts as of February 29, 2016. The board requested that the proposal be reformatted to allow for easier comparison to prior year as well as budgeted, adjusted forecast and actual amounts. Ms. Murphy will follow up at a later date with an adjusted format.

ADJOURNMENT

Ms. Stone, seconded by Mr. Gregory, moved to adjourn. The motion carried as follows: AYE: BALDELLI-HUNT, GREGORY, GRUTTADAURIA , STONE, LEVEILLE, PONTBRIAND; NAY: NONE

Ms. Baldelli-Hunt declared the meeting adjourned at 6:27 p.m.

Respectfully submitted,

Chris Gruttadauria