

1. Meeting brought to order at 1015. In attendance:

- Paul McGreevy (Chair)**
- Ken Yellis (Chair TC)**
- Jo Yellis**
- Paul Carroll**
- Erin Donovan**
- Alyssa Luzupone**
- Ron Fleming**

2. Ken Yellis provided an overview of the process taken to develop the précis and its current status. It has been delivered to NPS. We are awaiting a response as well as the next steps that NPS will require. It also appears that NPS has engaged USICOMOS to conduct a gap analysis of the most critical needs for inscription based on an earlier ICOMOS study. All agreed that we need to ramp up "marketing" and awareness of the Commissions efforts.

- Action 1 - Ron F to research USICOMOS plans for gap analysis.**
- Action 2 - Develop master listing of proposed properties and stakeholders, so that assignments can be made to Commission members to conduct phone calls/meetings with each to explain and insure buy in. Paul M to develop initial list.**
- Action 3 - Erin D will contact Sen. Reed's office to investigate what**

the going forward NPS process will be.

3. The Committee discussed need for and approaches to fund raising.

•Action 4 - Develop a listing of potential cost categories to form the basis of a budget for adoption by the Steering committee and eventual presentation to potential donors. Ken Y will develop a first draft based on San Antonio experience.

•Action 5 - Ron F to set up meeting with Van Beuren Foundation to explore potential strategies.

4. The Committee discussed the need to develop a basic slide deck that outlines the Commission, goals and basis of our application for use by any member in future briefings to stakeholders and donors. In addition, the Committee will need to develop an initial press campaign.

•Action 6 - Evan Smith has agreed to assist in the development of this presentation. Paul M and Ken Y will coordinate with Evan to outline the brief and provide raw materials for the slides.

5. Paul M gave a status of the website development. It is designed and technically ready, but needs fresh content and review before going live. Paul M will work with Karen Mellor to develop this content

for SC review.

6. Next meeting planned for 1030, 28 July at location TBD.

7. Adjourned at 1205