

EAST PROVIDENCE SCHOOL DEPARTMENT

East Providence School Committee

Facilities Sub-committee

East Providence City Hall Conference Room 306

145 Taunton Avenue

East Providence, Rhode Island 02914

August 5, 2015

6:30 PM

The meeting was called to order by Mr. Cahoon, Chairman. Present: Anthony Ferreira, Charles Tsonos, Nathan Cahoon, Chrissy Rossi, Kim Mercer, Anthony Feola, Linda Dykeman, Anthony Carroll.

Anthony Carroll presented a report on status of Heating, Ventilation and Air Conditioning (HVAC) Heating at High School for 2015-2016 school year – Engineer to quote the project

Unit Ventilators at High School - Steve Wilkinson has visited the building and is going to quote the project

Chiller at Waddington – Engineer, Steve Wilkinson, has visited the building and is going to quote the project; we will get multiple quotes

Mr. Cahoon asked about Whiteknact and Oldham

Mr. Carroll – doing a two compressor change out at Martin Middle School

Whiteknact classrooms 19, 9 and 7 repairs

CTC boiler up and running

Discussion about high school boilers; maintenance day to day; warranty, etc.

Interim Director – After Mr. Reynolds resignation, for the time being, Superintendent would like Mr. Feola to take on the role of the Director to oversee custodians on days and still continue security.

Mrs. Rossi – would prefer to advertise or call next candidates on prior list; would put a hole in security department.

Superintendent Mercer will be discussing this with School Committee in executive session meeting.

Mr. Tsonos – facilities fix for time being

Mr. Ferreira– discussion about hiring for Facilities Director; how was that done; Mr. Feola was Energy Manager; we never received any information about how much we saved; a stipend was paid for another employee to fill in with facilities work.

Discussion: Personnel should be discussed in executive session; Mr. Ferreira would like a list of what these individuals will be doing.

Report on ongoing projects – Mr. Feola reported the following:

Status of Phase I Door Project

- Separate soffit change orders are being created for the Riverside**

and Orlo Phase 1 Door Projects. Berman is having problems getting pricing for the Riverside Middle School soffit roof and to expedite the Orlo soffits, two change orders will be created. The change order was for Orlo was signed today.

- **Riverside – Berman has stated that all punch list items are complete with the exception of the soffits. We are getting pricing from Liberty Roofing and will pass along the pricing to Berman this week.**

- **Whiteknact – Berman has stated that all punch list items are complete and ready for review.**

- **Orlo Doors – with the exception of the soffits, Berman has stated that all punch list items are complete and ready for review.**

- **Orlo FA – with the exception of the large pull station plate covers, Berman has stated that all punch list items are complete and ready for review.**

- **Walk-through Date – Tentatively Monday 8/17 @4pm. Walk will start at Riverside.**

- **Status of Phase II Door Project – Martin and Francis doors frames will arrive at the end of August (waiting for a hard date). Waiting for Berman to review and send change order #5 to SMMA for approval. Waiting for Berman to agree to work 3 - 11 on the Phase 2 Door Project for no additional cost to the District.**

- **Status of sidewalk repairs at RMS – Project is designed. Duarte is currently pricing and determining the timeline and phasing of the project. Expect to have the information later this week. SMMA is**

setting up a meeting with RIDE for preapproval.

- **Status of sidewalk repairs at Martin – Bill Reynolds (former Director) went on a walk through with Tony & Nate. It was discussed that the two entrances and asphalt walkway will be replaced. We are waiting for a final decision from the School Committee before the project moves forward.**

Mr. Feola – will be changing all locks and will be using core locks going forward; with this type of lock, copies of keys cannot be made; payment coming out of security budget; we will supply the locks to the door company; when done with Phase II all lock changes will be completed with exception of the High School; he will get figures for all; every time we change a lock in the future, it will be a core lock.

Silver Spring, Hennessey, Kent Heights – aluminum doors – decided to relook at these; will not pay exorbitant amount of money for them; will resend out those doors again to get a better price; pulled items from Burman's list.

Mr. Cahoon – issue of Project Manager; tell RIDE.

Mr. Feola – next Facilities Meeting – he will have a report on it.

Mr. Cahoon explained move from the building out and do more permanent than not.

Mr. Ferreira – who is telling us this; who instructed East Providence;

ordered a ramp and to put ADA there when Facilities knew nothing about it; serious problem with spending money \$40,000 when we have crumbling sidewalks; issue with ADA ramps.

Mr. Ferreira – hazards on ADA ramp which were done in- house – ramp too steep; big bolts sticking out on ramp.

Mr. Cahoon – we need to keep track of our mistakes

Mr. Feola – when doors come in, will take an inventory

Bill Lists / Invoices – Linda Dykeman., Deputy Finance Director – Four invoices will be presented at School Committee Meeting on 8-11-15 which are approved to pay totaling \$14,553.88.

Mr. Ferreira – wants labels on the back of trucks as deterrent – Mr. Feola to get price.

Director's Report

- Trucks – 2 trucks have been delivered and registered. Our 2 trucks have been delivered to Anderson Motors for lettering. All remaining trucks will be delivered to the school in 2 to 3 weeks.
- Lift Status – Currently working with two vendors too trade existing red lift for two better purposed lifts.
- Tennis Court, Fence and Guardrail – Guardrail and fence are painted. One guardrail corner still needs to be adjusted. Courts will be painted and lettered next week.

- **Fence at Whiteknact – Currently getting pricing. (will not be going through RIDE)**
- **Hennessey Fence – Currently getting pricing. (will not be going through RIDE)**
- **Waddington Tree Limb – City has removed the broken limb. We will incorporate the fence repair with the Whiteknact & Hennessey fence projects.**
- **Whiteknact Interior Insurance Doors (6) – Being installed and clear coated. Work to be completed on Monday**
- **High School – Room 101 – Work to start on Friday. Work will be complete by 8/21**
- **High School Big & Small Gyms – Floors will be resurfaced on Saturday**
- **Martin – Keith’s Room – Room will be painted by 8/21**
- **White Board Painting – Martin/Riverside white board painting will be complete by 8/21. (Waiting for summer school to finish in Martin)**
- **Silver Spring – Three Bradley rooms will be painted by 8/21**
- **New Custodian Equipment - 3 bathroom machines, 1 rug cleaner, & 12 double bucket restroom kits have been ordered.**
- **Outside Door Security Keys – New program is being put in place to change all outside building locks to master core system.**
- **New paper system?**
- **Martin Temporary Handicap Bathroom – Other than a shelf, soap, and paper dispensers, everything is complete.**
- **PT Room – 2nd floor swing room will be completed by 8/21**
- **Martin Changing Room – Will be completed by 8/21**

- **Martin Camera System – 5 front of the building external cameras went live today**

Public Comment

Steve Souza – issue with a painter who applied for a job with the department; didn't get job.

Advised to speak with the Superintendent.

Next Meeting Date 9/14/15 6PM Room 308

Meeting Adjourned.

Respectfully submitted,

Patricia A. Iannelli, Administrative Assistant

Nathan Cahoon, Chairman