

EAST PROVIDENCE SCHOOL DEPARTMENT

East Providence School Committee

Facilities Sub-Committee

East Providence City Hall – Conference Room 306

145 Taunton Avenue

East Providence, Rhode Island 02914

June 3, 2015

Meeting Called to Order Public Session - 6:30PM.

Present: Anthony Ferreira, Charles Tsonos, Kim Mercer, William Reynolds, Linda Dykeman, Anthony Feola, Chrissy Rossi, Charlie Roberts and Associate.

Update on Fire Marshal Meeting and Concerns – Mr. Feola reported on Fire Marshall hearing; last January we had about 236 plus violations; we went through the list and met with Fire Dept. every Wednesday; we now have a strategic plan for next four years to bring buildings up to code; took the list of violations and pulled out small items; 83 left to correct; i.e. fire alarms, sprinklers, etc. and we have spent the last couple of months with Fire Review Board; looked at variances on some items; some of which were approved; Mr. Feola reviewed the variances listed in the report “Fire Safety Code – Board of Appeal and Review” presented to the Facilities Sub-Committee.

Chrissy Rossi – how will this be funded and when will it go out to bid; Linda Dykeman responded that is being looked at now. Bill Reynolds – SMMA has plans.

Mrs. Rossi – her concern is that the public bid process is being avoided – SMMA for 7 years? Interested to know how they are paid.

Linda Dykeman-billed per project; completing work started for us; as the architects, they drew plans for us and managed us through the process.

Fire Board gave verbal approval and will send in writing to us.

Mr. Feola – concerns about scheduling of items and the redundancy of going over and over the same items; if issue with one, address all; should be designed; needs to follow all the way through.

Bill Reynolds– we may need an architect and project manager to qualify for RIDE reimbursements; if we have our employees do the work, we will not get reimbursed for it.

Updates/Status of Door Replacements at all Schools – Projected Schedule- Charlie Roberts, Project Manager presented a written report on Project Updates.

Mr. Ferreira had a concern with items missed by the design team; he wants all this documented going forward; they make a mistake and we pay for it. Is there any record in minutes of any change orders coming to the School Committee who authorized PCO#2 change

order of \$2310?

Mr. Roberts – on weekly reports for one and one-half months.

Mr. Ferreira – at some point, we need to hold the architectural firm responsible that all charges have to be approved by the School Committee.

Mrs. Rossi – who approves and signs change orders?

Mr. Roberts – proposes that we designate Change Order Sub-Committee with Superintendent, Finance person and someone designated as the authority to sign it when the committee meets formally for reviewing and approving.

Mr. Ferreira – need to follow through on changes. Mr. Roberts – items can be tracked through change orders.

Mr. Ferreira – frustrated with tracking man hours; architectural firm not being accountable for change orders. Bill Reynolds will come up with our own system.

Phase I Door Replacements (handout)

Mr. Ferreira wanted to know about the changes; where did the contractor mess up and where did the architectural firm mess up.

Mrs. Rossi – space under door needs to be clogged up until fixed “shove something under the door.” Discussion about the door project and items which need to be fixed; Mr. Roberts said it is all on Burman.

Mr. Reynolds noted 8-9 weeks does not include all; not by June 15th; painting may have to wait until summer break; this could end up being a bigger problem; cannot start until school ends.

Mr. Ferreira – window tinting issue? Mr. Reynolds – on punch list; are all in agreement that we do not want the tint but we want a credit for not having the tint. Bill wants everyone to know more than two weeks to complete the punch list.

Mr. Roberts – about one month behind on the project.

Mr. Ferreira – School Committee told if approved the work would be done September 1st; voted yes, full speed ahead; still have no timeline; hard to follow.

Mr. Roberts and Mr. Reynolds – a lot of extras.

Mr. Ferreira – three School Committee meetings since then; School Committee members know nothing about this; this project will not be done by September 1st.

Mr. Feola – spoke about this at a meeting; put on record.

Mr. Tsonos did not remember hearing about it at a meeting.

Discussion about doors; Mr. Feola went door to door to check all the doors.

Mr. Ferreira – thousands of dollars for our own staff to go check the doors. Problem with architect; we will get a bill from them; we should deduct thousands.

Mr. Roberts – Mr. Reynolds and Mr. Feola – If they had not done this....

Mr. Ferreira – had a problem with SMMA designing things going around the district and doing that.

Mr. Feola – Burman still working and moving along.

Mr. Tsonos – when will the project be done.

Mr. Ferreira – will get his list of time frames from Mr. Roberts.

Mr. Roberts – will have new doors list, etc. hardware

Mr. Ferreira – will we have a timeline by next week.

Mr. Roberts will get Burman to do that.

Mr. Tsonos wants this on the next School Committee meeting to represent what and when it will happen.

Mr. Feola working on issues which may come up at Martin Middle regarding the door work, etc.

Mr. Roberts will ask Ben at SMMA how they came up with these doors.

Mr. Ferreira – every project a disaster; School Committee cannot hold anyone accountable; one and one half million dollars; it's a shame because there are so many other issues at the schools. SMMA should have been at this meeting.

Mr. Tsonos requested they attend the June 15th meeting. Mr. Roberts will be there also.

Facilities Update (Bill Reynolds)

SMMA developed punch list; working on Waddington punch list; RMS ramp done, but grass not coming in properly.

Open position in Facilities “B” position due to the death of one our employees; would like to change to “C” 1; higher position-light welding, doors, windows, work with mechanics; price difference \$2,000.

Bill – higher skills needed; post job, if skills, would hire inside; wants B position to learn more; can train in house or out. C position set precedence for higher skill level to do more things in house.

Job Change – Carpenter to HVAC – Mr. Reynolds – lot of stuff not

being maintained; HVAC cannot do this and preventative maintenance. Discussion about the Maintenance Department upgrade. Bill needs manpower to get the pieces in place.

Letter from the union working 360 paying 180's; Bill asked executive board to waive contract and let 180's continue to work; losing subs and problem cleaning the buildings.

Kim Mercer – Budget Commission period 43, not 41; now 46; still not enough to staff schools.

Bill Lists/Invoices – Reviewed List for June 15, 2015.

Mrs. Rossi – no payments to SMMA and Burman. Charlie Roberts – look in the contract – number and time after substantial completion.

New issues/Items for List: - Side Walk Repairs at Martin Middle School – Mr. Reynolds- Duarte will provide a quote; same process as Riverside Middle School; wants to do walk through with School Committee to come up with a general scope on what we can spend; fine tune the number; get engineer involved; get three bids.

SMMA – Architectural Services – Eventual RFP and consideration of proposals/bids- Mr. Cahoon.

Johnson Controls Contract – Need for Continued Participation in the

Agreement

Mr. Feola – recommendation to opt out of contract for Energy Management Services (\$20,000 per year).

Prioritization of Known Repair Needs/Next Projects (Bill Reynolds)

Fire Safety – Top Priority

Phase II Doors

High School Univent Project

Riverside Middle sidewalk and turn around

Silver Spring side stairways

Martin Middle School issues

Hennessey fence repair

Whiteknact – fence repair

High School windows – caulking– look to abate asbestos through plan;

Building chimney painting at Waddington and Whiteknact

High School tennis courts (Mr. Ferreira – paint fence)

Mr. Ferreira – research lawn at Orlo – neglected.

Public Comment - None

Next Meeting Date – July 8, 2015

Meeting Adjourned.

Respectfully Submitted,

Patricia A. Iannelli, Administrative Assistant

Nathan Cahoon, Chair of Facilities Sub- Committee