

EAST PROVIDENCE SCHOOL DEPARTMENT

East Providence School Committee

Facilities Sub-Committee

East Providence City Hall Conference Room 306

145 Taunton Avenue

East Providence, Rhode Island 02914

May 4, 2015

Mr. Cahoon called the meeting to order at 6:30PM. Present: Nate Cahoon, Anthony Ferreira, Kim Mercer, Superintendent, Linda Dykeman, Deputy Finance Director, William Reynolds, Facilities Director, Peter Barilla, Anthony Feola. (Charles Tsonos and Jessica Beauchaine in audience).

Report on ongoing projects:

Orlo Fire Alarm Project Update- Looking to finish this Friday; Bill to follow up with Charlie Roberts, Project Manager; once the system is in, the old box will be removed. Bill- punch list to be completed; make May 15th as completion date.

Update on access ramp at RMS – ramp in place; rail up; temporary fence will be taken down; punch list-may have to shut ramp down to do the work needed to fix the railing (doesn't line up properly) Bill

said he will be better able to provide an update next week. Nate asked if any problems? Bill – rails 1 ½ inches off and we need to fix the problem; he needs to see what that entails; some clean up but the biggest part is fixing the rail; need to seed, etc. touch up work in the area near the ramp.

Nate: would there be an issue with waiting until summer to fix it. Bill said he would rather get big stuff done after school is out; can use the ramp now

AF – thanks to Bill; pleased with how the situation was handled; how does Frankie feel about the \$; if on board to wait until end of July – OK. Bill – wait until the grass is grown; fence to keep the kids off that area.

Waddington Handicapped Restrooms – lights installed this week; electrical engineer to fix?

Tile done later this week; does not anticipate a lot of punch list work so should be done by May 21 or sooner.

Wheelchair Lift at RMS – installed, tested, inspected by state; training tomorrow for student, Principal and possibly the nurse; will be used whenever needed.

LD –this will be on regular warrant list at next School Committee meeting – payment due of \$31,000.

Door replacement at Orlo, Whiteknact and RMS

Project coming to end; most finished by Friday with the exception of Orlo which will not be finished (courtyard doors; items on hold to get prices; do not seem to be in line). At Riverside Middle School everything will be done by Friday; none of the soffits will be done; Riverside Middle School boiler room; front door cracked when installing; front door may not be done by Friday.

Bill Reynolds – three weeks from today, doors, and soffits will be done; maybe some punch list items also.

Update and Schedule for door replacement in remaining schools – Whiteknact ready for punch list by Friday. Bill – tomorrow will be going through with Burman to look at the whole project/process; look at anything missing. He has not been involved with the process; Tony, Peter and Bill will all be looking at project to catch any problems now.

Mr. Ferreira asked if there would be an itemized list of any credits or overages; (boiler room doors, etc.) to try to narrow this down.

Mr. Reynolds – Burman is in the schools; end date to complete is 8/21/15; Charlie Roberts believes it can be done by a crew; he felt that the date was tight.

Mr. Ferreira - shop drawings delayed us before; he feels comfortable with Burman's work; asked to go through the list and make sure everything is there. Mr. Reynolds said he would stay on it.

Mr. Cahoon happy if 98% of the work is done by school opening.

Mr. Ferreira – doable for door company; some of the work is just replacing door hardware.

Update on Hennessey Roof Drainage Issues – Mr. Cahoon – back in fall, water pooling on roof and run off from roof causing problems on walkway; Mike Taber said he would take look at it when snow melted.

Bill Reynolds stated there were ten patches put on roof; he has not been able to see the run off yet; looks like it is running over on the long edge; diverters there; some trim low; spot in the front; next storm he will be on the roof to see how and where it's going and how to work it out; he will keep on it. Bill not sure because he has not seen the problem; Mike and the roofer have been on the roof twice

Update from SMMS on Itemized Charges for Outstanding Items – Linda Dykeman handed out documentation; SMMA conveyed notes and timesheets with comments for every hour spent; they felt the project was longer than it should have been; they felt they worked effectively and that the project was coming to an end; Fire Department work added. These invoices have been on the bill list several times.

Mr. Ferreira requested this type of documentation to track going forward.

Linda Dykeman –we can provide this detail going forward. Mr.

Cahoon will review and send questions to SMMA through Linda Dykeman.

Bill Lists / Invoices

Documents included:

3 invoices for SMMA;

3 invoices for Strategic Building Solutions

1 invoice for Duarte

Duarte received invoice from Farrar; can be added to the list for 5/12-Linda Dykeman requesting to pay final Farrar bill;

Mr. Cahoon – no problem with Charlie Roberts work; Linda Dykeman felt that he has been an asset.

Mr. Reynolds would like to see what they will do to fix the ramp.

Linda Dykeman – there will be \$29,134.90 balance left owed to Duarte; balance should be enough to hold until work is finished.

Update on Fire Marshal Concerns –Fire Safety Code: Board of Appeal and Review

Mr. Feola – review of Silver Spring, Orlo and Whiteknact 5/19; applied for Martin Middle and Career and Technical School reevaluation of five schools on 6/2 (possible 5/26/15). May have a decision by the end of the year on four year plan; if approved, will get what promised in coming years. We can show work being done positive going forward; there were 234 violations, not down to under 80.

Mr. Ferreira – we will be able to do one of the bigger jobs each year.

New Issues/Items for List

Repairs needed to fix damage caused by past winter (i.e. Waddington and Oldham Parking Lots)

Discussion about fixing damage. Need prices per square foot; get ballpark numbers then meet with the Superintendent regarding fixing or replacing dependent on funding. Lot across from Waddington has been patched. Mr. Reynolds working with city on projects; will meet with Mr. Coutu; not sure they have the equipment to do some big jobs.

Prioritization of Known Repair Needs (Bill Reynolds) Mr. Cahoon – discussion on how to schedule and what makes the most sense; Mr. Reynolds will be doing that. Meeting once per month; when we meet next time, he will give a report. Mr. Ferreira – items like parking lot; people looking to see small things get done. Mr. Cahoon – fixing those things will save us from spending money down the line.

Mr. Ferreira – fix pointing at Waddington; water going in cracks and needs to be fixed; he will get a list together.

Mr. Feola – Johnson Controls would like to come back to do audit; Mr. Cahoon will review the JC contract. Linda Dykeman does not believe that we have to continue it. Mr. Reynolds will review it also for discussion at another time.

Public Comment

Jessica Beauchaine pointed out dangerous curbing problems around the schools which need attention. Superintendent will get some estimates on repairs. Mr. Ferreira talked about the expense of repairing curbing.

Next Meeting Date: June 3, 2015 at 6:00PM.

Meeting adjourned at 8:11PM.

Respectfully Submitted,

Patricia A. Iannelli, Administrative Assistant

Nathan Cahoon, Chair