



Board of Directors Meeting, Tiverton Library, 34 Roosevelt Ave., 5:30 PM
Minutes Approved 1.19.16
December 21, 2015

Board of Directors Meeting:

Meeting Time: Meeting at the Tiverton Library (Learning Center) was called to order by Chair Leroy Kendricks at 5:31 PM. The Chair then called the roll.

TWWD Board present: Leroy Kendricks (LK); Christopher Nearpass (CN); Paul Northrup (PN)

TWWD Board Members absent: Scott Humphrey (SH); Colleen Stanton (CS) (*CS called in and listened, but could not vote*)

TWWD personnel present: Lisa Andromalos (LA); Sarah Stearns (SS); Nan Godet (NG)

Guests: Robert (Bob) Hoffman, Hoffman Engineering, Inc. (BH); Tom Parece, AECOM (TP)

1. **Approval of minutes of the previous meeting:** November 16, 2015. LK asked for a motion to approve. PN so moved; CN seconded, with minor corrections previously noted. There being no further discussion, motion passed unanimously.
2. **Public Comments:** No members of the public present.
3. **Department Reports:**
 - a. Treasurer’s Report (appended): PN briefly reviewed. Discussion followed. LK commented that TWWD in good shape.
 - b. General Manager’s Report (appended): LA briefly reviewed.
 - i. LK suggested LA/SS speak to Gas Company to see if they have any interest in extending gas to Phase 1 areas; also suggested speak to Town to see if there are any drainage issues they would like to address. SS mentioned private roadway concerns; LK suggested speak to Poplar residents to see if they would like to form a neighborhood association.
 - ii. LA reviewed by LK 12.21.15; LA will review SS and NG in the next few weeks. There will be an Executive Session in January following the January BOD Meeting to discuss reviews.
 - c. Superintendent’s Report (Report and Memoranda appended): SS reviewed highlights.
 - i. LK asked what the total cost for Mission in Pump Stations. SS replied ~\$1K under for each; TWWD now has better monitoring of Pump Stations
 - ii. LK asked CN to inspect Pump Stations and report at the next BOD Meeting (January 19th)
 - iii. LK remarked that the next step for the Pump Stations would be esthetics. Brief discussion followed.
 - iv. SS reviewed new project under discussion: Medical Development at Ford Farm/Main Rd
 - v. LK asked about CDBG project; SS responded that RFP/RFQ needs to be advertised and the project underway before 2012 funds expire at the end of 2016 funding year.

PN made a motion to approve the Superintendent’s Longplex Sports & Family Complex Project Memorandum; CN seconded. Discussion followed. Motion was approved unanimously.

4. Presentation from Bob Hoffman Engineering Re: Bay Street Remediation:

- a. BH passed out outline and map; reviewed the origins, types and present state of contamination; indicated selected areas/sites on the map; and explained settlement and insurance situations.
- b. LK asked about breaking ground for sewer extension, or to connect abutters to existing sewer line. BH said that there is \$250K set aside for undiscovered contamination; that everywhere his firm has dug, bored, probed was marked on map. BH has dug out 43,500 tons of soils; put down orange demarcation barrier where removal stopped. The big remaining issue is in public areas, under paving, and in unsuspected pockets where contaminated fill may have been dumped.
- c. LK requested copies of policies and agreements.
- d. BH invited SS to come to a training session sometime in the New Year.
- e. BH left at 6:43 PM. Brief discussion followed, after which Board and Staff broke for refreshments.

86 Main Street | Tiverton | Rhode Island | 02878 | 401.625.6701 | info@twwd.org

This institution is an equal opportunity provider and employer. If you wish to file a Civil Rights program complaint of discrimination, complete the USDA Program Discrimination Complaint Form, found online at http://www.ascr.usda.gov/complaint_filing_cust.html, or at any USDA office, or call (866) 632-9992 to request the form.

5. **Review of AECOM Contract Amendments 4, 5, and 6 for Phase 1** (appended): SS gave brief summary; #4 regards abutters; #5, Riverside; #6, Robert Gray. Discussion followed. LK called for any other comments; hearing none,

PN moved to accept the three amendments, based on SS recommendation; CN seconded. LK asked about the total amount, excluding Amendment 1, and the total cost of services. Following this discussion, motion passed unanimously.

6. **Review of PER for Phase 2** (see appended Memorandum): SS reviewed Memorandum, and indicated on map re-allocated areas proposed. AECOM to review and revise, so that TWWD can present to USDA in January 2016.

- a. LK asked how many parcels; and then asked for any further discussion.

i. LA indicated would like to hold Public meetings in Spring 2016 (2); PER to be approved first

ii. LK asked when TWWD must start applying for Year 3 (March 2016)

iii. LK asked about low pressure sewer line for the Tiverton Senior Center tie in; and if there were alternatives.

Discussion followed. LK asked LA/SS to present possible alternative/s to the Town Administrator, suggesting the Senior Center could be included in Phase 3

LK called for a motion to accept the PER for Phase 2. CN so moved; PN seconded. There being no further discussion, motion passed unanimously.

LK asked for any other business:

1. PN commented that SS could use some assistance with the RFQ. LK suggested finding a template. Discussion followed. SS said that all policies must be in place and in writing.

LK closed out the calendar year by comparing TWWD December 2015 to 2014, and summarized the year's accomplishments. LK thanked everyone.

LK called for a motion to adjourn. CN so moved; PN seconded. Motion passed unanimously. Meeting adjourned at 7:39 PM.