

MINUTES

312th Meeting Contractors' Registration and Licensing Board October 14, 2015

1. The meeting began with the pledge of allegiance to the flag of the United States of

America led by: Tom Furey the Vice-Chairman.

2. The meeting was called to order by the Chairman, Edgar Ladouceur, at 12:41 PM.

3. Approval of the agenda and order of business was accepted on a motion by Mr. Eric

Wishart and seconded by Mr. Tom Furey

4. The minutes of the 311th meeting, September 9, 2015, were approved as amended

on a motion by Eric Wishart and seconded by Mr. Tom Furey.

Introduction of the newly appointed members: Carol O'Donnell contractor member, Annette Stockley contractor member, Kimberly Wooten home inspector member, Carol Ann Nelson, architect member were made again for those not present at the last meeting with the exception of Alfred Decorte, building official member, who was not in attendance but at a meeting for the Building Code

Standards Committee.

5. Review of pending issues with Code Officials from Rhode Island Building

Officials Association; No Building Officials were not in attendance but the

Executive Director informed the Board that in the next code cycle it appears that

ICC will be producing and selling the new Rhode Island Codes and not NASCLA

which has produced the code publications over the last six years with ICC.

6. Court Case Update: Working on a new format and will hopefully provide more information at the next meeting.

7. Consideration of Motions: None this month.

8. Consideration of Cases on Appeal and Oral Argument: None

9. Consideration of Request for Expungement: 1. 12: 40 PM: Yorkin Associates, Nicholas Spolidoro Jr., Registration #4594, request to expunge file #3037, insurance violation. Tom Furey

recused himself from hearing this matter and filed statement of conflict of interest form. The Board listened to testimony provided by the contractor in regard to his request and reviewed the file. A motion was made by Eric Wishart and seconded by Carol Nelson. The motion was called by the chair and passed unanimously.

10. Education: Review all applications received and courses submitted for approval.

No applications received.

11. Report of the Executive Director and Staff:

(1) Statistics Report: 09/09/2015

Registrations:

Number of Registered Contractors	11735
Number of Cards Surrendered	4687*
Number of Cards Expired/Lapsed	10128*
Number of Cards Invalidated	1684*
Number of Cards Suspended	507*
Number of Cards Revoked	126

Registration Actions

Number of New Registered Contractors	63
Number of Renewed Contractors	11672

Number of Cards Surrendered 50
Registrations Invalidated 1
Registrations Suspended 6
Registrations Revoked 3

Claims:

Administrative Appeals	2	
Board Appeals 0		
Address Traces		78
	Court	
	608	
Awaiting Further Action		29
Disposed		275
Final Orders 51		
Hearings 38		
Out of State Services 8	Proposed Orders 143	
Under Investigation		134
Total Claims Filed with the Board	8192	
Number of New Claims Processed	33	
Total Disposed Claims to date		7038

Violations:

Action Against Registration 53
Advertising 4

Cancelled Insurance

1373

Notice of Hearing 3

Non-Registered Contractor

932

TOTAL RECORDS

2392

Number of New Violations 84

Lapsed Registrations/Never Re-Newed:

January 2015

44

February 2015

59

March 2015

74

April 2015

87

May 2015

66

June 2015

78

July 2015

61

August 2015

73

September

2015

100

Month	# Tickets Issued
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Fines

January 2015

3

\$1,250.00

February 2015

1

\$ 500.00

March 2015

1

\$ 250.00

April 2015

3

\$2,250.00

May

1

\$ 250.00

June

3

\$ 750.00

July

6

\$3,000.00

August

1

\$ 250.00

Commercial Roofers:

Number of Registered Roofers

144

Number of New Registered Contractors 1

Number of Renewed Roofer Contractors 143

Number of Cards Surrendered 24

Number of Expired/Lapsed 80 Registrations Invalidated 1

Registrations Suspended 0

Registrations Revoked 0

12. Old Business:

(1.) Regulations, laws and standards were the topic of discussion and were reviewed by the Board. Upon review it was determined that we would continue to go forward with subcommittee meetings on Home Inspectors and Commercial Roofers; Well Drillers and Pump Installers will follow. Several meetings have already been conducted and a few more will be required before we can go through the process of Regulatory Reform Review. We are about 95% complete the Home Inspector and Commercial Roofing Rules and Regulations at this time.

(2.) Underground Utility Regulations are now in effect as of September 3, 2015 and the Emergency Regulations are no longer in effect. Contractors Regulations went into effect on May 14, 2015.

13. New Business:

Budget: Will be reviewing new proposed budget as to need to increase registration fees for fiscal year 2017. More discussion will be had regarding this early next legislative session.

Computer Program Update: We are currently testing the system and still finding some bugs that need to be worked out. It is hoped that with the latest updates we will complete this process very soon.

Positions: The position of enforcement aide has been posted and hopefully will be able to interview before next Board meeting for this position which has been vacant since March 2013. The Principal Building Official Position was also put into the Pars System but was never moved forward.

PSI: The date to get licensing programs up and running testing the underground utilities and hoping to have all the other licensing programs ready by years end. First person who took the exam did not pass it but since then many have passed and we will be reviewing the statistics soon to measure the pass/fail rate.

Legislation: Legislation for next year is being reviewed and Board will be submitting the same legislation submitted last year as well as some additional items that need to be addressed found in reviewing the rules and regulations. Roofers would like to modify the number of

hours of continuing education from 20 to 10 for two year period as well as some other changes which will be discussed at the next Board meeting.

Education Sub-Committee: Board established a new subcommittee on education of

three members because of the change in the makeup of the Board.

The new members

selected to serve on that committee are Paul Brunetti, Carol O'Donnell, and Tom Furey. Concerns were expressed by members as to the ability to teach pre or continuing education classes. The Executive Director had discussion with the Ethics Board in regard to this matter and it was suggested by the Ethics Board Staff that a formal interpretation be filed with the Ethics Board in regard to this matter. The Board agreed that we should go forward and send in the request to review and get an official decision. Legal counsel will work with the Executive Director to get this accomplished.

Retention Schedule: The Board tabled this matter and the Executive Director would like to see this modification made after all the new rules and regulations have been established so it doesn't have to be modified after each change.

Education: Discussion on the number of current providers the Board has which is: one pre-registration education provider and one continuing education provider. It

was brought to the Boards attention from Carol Nelson, the architect member, that the

AIA provides a number of classes from various providers who may be interested in

becoming providers for the Board. Additionally, Tom Furey said that the Realtors Association may also be interested but didn't want to spend the money to apply until we sent out notices of continuing education to contractors in that they would be putting a lot of money up front and it may be years before they start getting any return. A motion was made by Tom Furey and seconded by Carol Nelson to not start the five year period for a provider until such time as the CEU notifications were sent out. Motion was discussed and then called by the chair for a vote which passed unanimously.

Board Training: The Executive Director provided the Board members with some training addressing various aspects of the Boards responsibilities and duties. Some of the items of discussion were: Guide to making motions, Agendas, Staffing, Recordings, Policies and Procedures, Appointments, Media, Ethics, Open Meetings, etc. A Board Procedure Manual will be developed in the near future for future discussion and may have someone from Ethics Board present to the Board early next year.

14. Public Comment: None

15. Announcements:

The next Board meeting will be held on Wednesday, November 4, 2015 at 12:30

PM, Conference Room “A” 2nd Floor; One Capitol Hill, Providence, Rhode Island.

Please note that due to the Holiday the meeting was moved forward a week.

16. Adjournment: A motion was made by Tony Raposo and seconded by Carol

Nelson to adjourn the meeting at 2:25

PM.

Members Present: Edgar Ladouceur, Paul Brunetti, Tom Furey, William Geddes,

Martin Ezeama, Michael Fox,

Eric Wishart, Ron Caniglia,

Kimberly Wooten, Annette

Stockley, Carol O’Donnell,

J.L.Brillon, Mathew Olson,

Tony Raposo

and Carol Ann Nelson.

Members Absent: David Caldwell and

Alfred Decorte.

**Others Present: George Whalen
(Executive Director), Attorney Mariana
Ormonde, party for expugement and
staff.**

Respectfully Submitted,

George W. Whalen

**Executive Director Rhode Island Contractors' Registration and
Licensing Board**