

Ambulance Service Advisory Board

c/o Rhode Island Department of Health
3 Capitol Hill
Providence RI 02908
(401) 222-2401

Meeting Minutes of EMS Data Management Committee

March 22, 2016

Attendees

Jason Umbenhauer, Chairman, Kent County EMS

Jason Rhodes, HEALTH Division of EMS

Randy Watt, Little Compton Fire

- 1) **Establishment of Quorum** – 3 of 6 Members present
- 2) **Call to Order** at 13:09 hours by Jason Umbenhauer, Chairman
- 3) **Old Business**
 - a. **None**
- 4) **New Business**
 - a. **Discuss EMS Data Survey results** – Chief Rhodes presented the results of the EMS data survey sent out to all the licensed agencies. It appears that we have a good distribution of agencies that are going live on V3.4 throughout the implementation period. Warwick and North Smithfield appear to be the only agencies prepared to go-live in the month as April.
 - b. **Review the Current RIEMISIS v3.4 Dataset** – Reviewed and made minor changes to the v3.4 dataset upon agreement of committee members present. Motion made by Randy Watt to accept the amended version of the dataset as the official RIEMISIS v3.4 dataset and to move to the full Ambulance Advisory Board. Motion seconded by Jason Rhodes, approved unanimously by all members present.
 - c. **Review the Current RIEMISIS v3.4 Forms and Validation** - Reviewed and made minor changes to the v3.4 forms and validation rules (schema) upon agreement of committee members present. Motion made by Randy Watt to accept the amended forms and validation rules as the official RIEMISIS v3.4 publications and to move to the full Ambulance Advisory

Board. Motion seconded by Jason Rhodes, approved unanimously by all members present.

- d. Discuss meetings and agenda for future meetings** – After the 4/4/16 “Go-Live” Pilot date of RIEMISIS v3.4, the committee agreed to meet monthly to address issues/concerns from the pilot communities. Meetings will be held on the 3rd Wednesday of each month.

5) Good of the Order

- a.** A warning will be issued from the Department of HEALTH to all agencies using 3rd Party vendors to collect/submit RIEMISIS data to the state on 6/1/2016 regarding the requirement to comply with v3.4
- b.** Next meeting will be held on 4/20/2016

6) Adjournment – Meeting was adjourned at 14:12