

# **Superintendent Search Subcommittee Meeting**

**Tuesday, April 29, 2014 at 5:30 PM**

**Jenks/JMW Complex for the Performing and Visual Arts Media Center  
Minutes**

**I Meeting will come to order**

**Ms. Nordquist called the meeting to order at 5:38 PM.**

**a. Roll call**

**Ms. Nordquist-here; Mr. Spooner-here**

**Also in attendance were Ms. Kathleen Suriani, Elementary School Performance Officer; Mr. Ronald Beaupre, President of the Pawtucket Teachers Alliance, Ms. Jean Friend, Pawtucket Administrators Association and Ms. Debra Findlay, President, Local 1352, Council 94 Non Certified Union.**

**b. Pledge of Allegiance**

**Ms. Nordquist led the audience in the Pledge of Allegiance.**

**II Public Participation**

**Comments from the public are invited at this time. Citizens wishing to speak should sign in with the Subcommittee Chair before speaking. The Committee is precluded from discussing or acting on items raised by Public Comment, which are not already on the agenda. Public comment will be included in the minutes of the meeting.**

**Ms. Jean Friend: I'm am here from the Pawtucket Administrators Association to ensure representation from all groups including the Pawtucket Administrators Association, Pawtucket Teachers Alliance**

**and the Non Certified Union.**

### **III Discussion/Action Item**

#### **1. Discussion of Composition and parameters for Superintendent Search**

**Ms. Nordquist:** The last time this was done, the committee was made up of many people. I don't believe it is necessary to have that many people for this committee.

**Mr. Spooner:** I agree. There were way too many people involved. It says in the Rhode Island General Laws (R.I.G.L.), it is our job to hire the Superintendent. We want to narrow it down and include those we feel belong on the committee. We'll send information to individuals to tweak this including the PAA, PTA, Non Certified Union and the Mayor.

I don't think we need a professional company to assist us costing thousands of dollars. I was always taught it's a democracy.

**Ms. Nordquist:** We will establish guidelines for who will be on the committee. We will set the committee first and concentrate on setting job description and advertising.

**Ms. Cano arrived at 5:47 PM.**

I agree with three members because we don't have a quorum.

We agree with three School Committee Members, myself, Ms. Cano and Mr. Spooner; one representative from the Pawtucket Teachers Alliance; one representative from the Local 1352, Council 94; one representative from the Pawtucket Administrators Association and a city representative that the mayor chooses to appoint. Also, two parents, one from elementary and one from secondary for a total of

**nine members.**

**I think we should have an odd number.**

**Mr. Spooner moved to accept the nine member Superintendent Search Subcommittee to include:**

- Three School Committee Members, Ms. Cano; Ms. Nordquist and Mr. Spooner**
- One representative from the Pawtucket Administrators Association chosen by Association.**
- One representative from the Pawtucket Teachers Alliance chosen by Alliance.**
- One representative from the Local 1352, Council 94 Non Certified Union chosen by President**
- Two parents, one from secondary and one from elementary**
- One representative from Mayor Grebien's office.**

**Ms. Cano seconded.**

**Roll call**

**Ms. Cano-yes; Ms. Nordquist-yes; Mr. Spooner-yes**

**Motion carries unanimously.**

**Mr. Beaupre: Two parents are good, one from secondary and one from elementary.**

**Ms. Nordquist: The administrator and teacher representative cannot be someone who is going to apply for the position.**

**Ms. Nordquist: The committee was 19 people and we spent a lot of wasted time trying to get everyone together at once.**

**Ms. Cano: At the high school level we have school voices who could serve as non-voting members.**

**Mr. Spooner:** There is going to be a lot of confidential information.

**Ms. Nordquist:** When it gets to the full committee and includes a public forum, it is best to have student representatives at that time.

**Ms. Cano:** Could we put timeline to start meeting and by when?

**Mr. Spooner:** Ask for members and get candidates by next Wednesday.

**Mr. Spooner** moved to elect **Ms. Nordquist** Chairperson of the Superintendent Search Subcommittee. **Ms. Cano** seconded.

### **Roll Call**

**Ms. Cano-yes; Ms. Nordquist-yes; Mr. Spooner-yes**

**Motion carries unanimously.**

**Ms. Nordquist:** How are we going to pick these parents?

**Ms. Friend:** You may want to ask Administrators to recommend some parents.

**Ms. Suriani:** I re-iterate what Jean said. You send an email to the principals and get a list of names.

**Ms. Nordquist:** We want to keep this cost effective to keep this cost effective to get the right person here.

**Mr. Spooner:** I think it's nice to have a defined group.

**Mr. Beaupre:** Will subcommittee meeting be held in public except for when reviewing applications?

**Ms. Nordquist:** I think we should sign non-disclosure agreements. We did interviews at the Alliance. I think the meetings should be here at JMW.

**Ms. Friend:** When?

**Mr. Spooner: I think this time of night is good for everyone.**

**Mr. Beaupre: In the last search alternates were allowed.**

**Ms. Nordquist: I think we can have them on other days.**

**We have to be sure to pick a parent that is able to be here.**

#### **IV Special Reports of Subcommittee Members**

**None**

#### **V Adjournment**

**Mr. Spooner moved to adjourn. Ms. Cano seconded.**

**Voice vote carries unanimously.**

**Ms. Nordquist adjourned the Superintendent Search Subcommittee meeting on Tuesday, April 29, 2014 at 5:59 PM.**

**Respectfully submitted,**

**Clerk**

**Approved 5/27/14**