

**MUNICIPAL ADVISORY COUNCIL ON STATEWIDE PERMITTING  
(MACSP)**

**PAWTUCKET CITY HALL**

**137 ROOSEVELT AVE., PAWTUCKET, RI**

**February 27, 2017**

**A meeting of the Municipal Advisory Council on Statewide Permitting (MACSP) is held Monday, February 27, 2017, at 2:11 p.m., in the City Council Office, Room 303, Pawtucket City Hall, 137 Roosevelt Avenue, Pawtucket, RI**

**Members Present – Donald Grebien, Mayor, Pawtucket, Chairperson**

**Scott Avedisian, Mayor, Warwick**

**William Riccio, Jr., Director of Public Services, Newport**

**Wendy Schmidle, IT Manager, for Thomas Coyle, III, East Greenwich**

**Also present – Shawn Selleck, Project Manager, Office of Digital Excellence**

**Elizabeth Tanner, Executive VP - Client Services, RI Commerce Corporation**

**Jack Chartier, EFO, CFI, State Fire Marshal**

**Richard DeFino, III, Programming Services, Building Commissioner's Ofc.**

**Peder Schaefer, Associate Director, RI League of Cities and Towns**

**Richard Goldstein, MMC, City Clerk, Pawtucket**

**Mayor Grebien presides.**

**The reading of the previous MACSP minutes is dispensed with and the records are APPROVED as prepared by the Clerk.**

**Update on Rollout – Phase 1**

**Mr. Selleck states that eight communities are on-line, including, Providence, Warwick, Cranston, Pawtucket, North Smithfield, West Warwick, North Kingstown and North Providence. Westerly, Woonsocket and Newport are left to go live from Phase 1. Woonsocket will probably go live next.**

**He states that there has been some difficulty getting historical documents, but it has been getting better.**

**He is putting together a survey to get input from those communities that have gone live. He wants positive word of mouth.**

**Mayor Avedisian states that there are no negatives with the system, only a few logistical issues.**

**Mayor Grebien states that there is some confusion because of the**

**statewide rates issue.**

**Mr. Schaefer states that although the new fees have been delayed a year, there are still some concerns. They are looking at cities and towns keeping control of the fees, but limiting them to the cost of providing services.**

**MACSP**

**February 27, 2017**

**Page 2**

**Mr. Selleck is concerned about the new fees being implemented at the same time as e-permitting being implemented.**

**Update on Phase 2**

**Mr. Selleck states that 25 communities should be on-line by the end of the year, including all eleven Phase-1 communities and 14 Phase 2 communities.**

**He noted that only one community is not interested in going live at this time. They say they don't have time.**

**He states that builders are very positive about the system.**

**Mayor Avedisian believes it would be good if they can get licensing on board.**

### **Staff Augmentation Plans**

**Mr. Selleck states that they are not allowed to hire any FTE's for this project, but they have gotten the OK to use consultants from Viewpoint. They are looking to appoint two consultants. One will work with Liz Tanner on the LEAN Program.**

**Ms. Tanner states that they are currently using the LEAN Program for restaurant licensing. Next, it will be used for building a building. She hopes to get it on the e-permitting system. She notes that 16 communities have gone through the LEAN training for restaurant licensing.**

### **Expansion to State Agencies**

**Ms. Tanner states that they are working to get more state agencies on-line, including the Department of Business Regulation, the Department of Health and the Department of Transportation.**

### **Filling Commission Vacancy of Paulette Hamilton**

**The committee will send a letter to Governor Raimondo recommending that Mayor Polisena from Johnston replace Paulette Hamilton.**

**MACSP**

**February 27, 2017**

**Page 3**

### **Next Steps**

**The event to launch e-permitting is being moved from March to April.**

**The next meeting of the committee will be at the call of the Chairman.**

**The meeting is adjourned at 2:51 p.m.**

---

**Richard J. Goldstein, MMC, Pawtucket City Clerk**