

**MUNICIPAL ADVISORY COUNCIL ON STATEWIDE PERMITTING
(MACSP)**

PAWTUCKET CITY HALL

137 ROOSEVELT AVE., PAWTUCKET, RI

JUNE 3, 2015

A meeting of the Municipal Advisory Council on Statewide Permitting (MACSP) is held Wednesday, June 3, 2015, at 10:10 a.m., in the City Council Office, Room 303, Pawtucket City Hall, 137 Roosevelt Avenue, Pawtucket, RI

**Members Present – Donald Grebien, Mayor, Pawtucket, Chairperson
Paulette Hamilton, Town Administrator, North Smithfield
William Riccio, Jr., Director of Public Services, Newport
Christiaan van Dijk, MIS department, for Mayor Avedisian, Warwick**

Also present – Shawn Selleck, Project Manager, Office of Digital Excellence

**Peder Schaefer, Associate Director, RI League of Cities and Towns
Richard Goldstein, MMC, City Clerk, Pawtucket**

Mayor Grebien presides.

The reading of the April 29, 2015 MACSP minutes is dispensed with and the records are APPROVED as prepared by the Clerk.

Mr. Selleck states that the contract is 99.9% done. All negotiations with the second vendor for the project are done, but there is no signed contract yet. The contractor needs to get a performance bond. These bonds are not usual for technology projects; however, a performance bond requirement was in the RFP. The State Purchasing Board may be willing to accept a letter of credit from a RI bank, in lieu of a bond.

Mr. Selleck expects all go-dates to remain as is.

He states that by June 12, he would confirm where the committee stands.

June 24, 2015, will be held for either a demonstration of the system or for the next committee meeting.

On June 4, 2015, Mr. Selleck will start meeting with town officials, beginning with North Smithfield, then West Warwick, to map permitting processes in those communities. He has already had introductory meetings with five communities.

Upon motion by Ms. Hamilton, seconded by Mr. Riccio, Mayor Grebien files the cover letter for the May 2015 quarterly report.

The meeting is adjourned at 10:40 a.m.

Richard J. Goldstein, MMC, Pawtucket City Clerk