

**MUNICIPAL ADVISORY COUNCIL ON STATEWIDE PERMITTING  
(MACSP)**

**PAWTUCKET CITY HALL**

**APRIL 29, 2014**

**An initial meeting of the Municipal Advisory Council on Statewide Permitting (MACSP) is held Tuesday, April 29, 2014, at 11:34 a.m., in the City Council Office, Room 303, Pawtucket City Hall, 137 Roosevelt Avenue, Pawtucket, RI.**

**Members Present – Donald Grebien, Mayor, Pawtucket, Chairperson  
Paulette Hamilton, Town Administrator, North Smithfield  
Jane Howington, City Manager, Newport**

**Also present – John P. Leyden, CBO, State Building Code  
Commissioner;**

**John E. Chartier, EFO, CFI, State Fire Marshal;**

**Derrick Pelletier, Senior Management & Methods Analyst, Office of  
Management and Budget;**

**Thom Guertin, Chief Digital Officer, Office of Digital Excellence;  
Richard Goldstein, MMC, City Clerk, Pawtucket**

**The Committee takes up the following:**

- 1. Introduction & Review of Statutory Mission**
- 2. E-Permitting Initiative Overview (Extension through 4/28)**

### **3. Discussion on Promoting City/Town Participation (Potential Mandating)**

**Mayor Grebien welcomes everyone to the meeting.**

**Mr. Pelletier states that the State is working on a statewide, web-based, on-line permitting process that will include plan review, inspections, permits, fees, etc.**

**The reason for this system is complaints from businesses regarding the length of time for the permitting process and with each of the 39 cities and towns having different systems.**

**There is \$580,000 for phase 1 of the project, which is the RFP process and getting two pilot communities up and running. No selection of communities has been made.**

**The system will be integrated with GIS.**

**There is \$300,000 in the budget to expand beyond the first two communities and the Governor will be asking for \$1 million to expand statewide.**

**Mr. Chartier states that the problem is with having every agency on its own system with its own timetables.**

**Gilbane Industries recommended that E-permitting be mandatory for**

**all communities.**

**It was noted, however, that Providence recently invested in a system through Inquest and would be unlikely to join the new system if it was through another company. Notwithstanding this, it would be a successful project if most communities join the system.**

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**Ms. Hamilton suggests that they could work with the RI League of Cities and Towns to determine what system each city and town has.**

**Mr. Guertin states that they have a spreadsheet on how far along each city and town is.**

**Ms. Hamilton states that this system cannot be an unfunded mandate. The entire committee agrees.**

**It is noted that the system can be set up to include different fees for different communities.**

**Ms. Howington asks what the advantage is for cities and towns to belong to this system.**

**Mr. Guertin responds that cities and towns will get a system and technology that they could not get on their own.**

**Ms. Howington suggests that the pilot communities selected be enthusiastic and represent a cross section of the state.**

**Mr. Guertin asks if it is better to work with two communities on all permitting or with several communities on one or two types of permits.**

**Mr. Chartier suggests that they may want to do a combination of both.**

**Mayor Grebien states that this project is driven by economic development and customer service improvements with potential developers.**

**The meeting is adjourned at 12:37 p.m.**

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**Richard J. Goldstein, MMC, Pawtucket City Clerk**