

North Smithfield Fire/Rescue Service, Inc.

Board of Directors Meeting

May 12, 2015

Called to order at 6:33 p.m.

Roll call of Voting Members:

Chairman: Paul Lefebvre

Vice-Chair: Kathleen Shatraw (absent)

Treasurer: Daniel O'Brien (absent)

Secretary: Brian VanHouwe

At-large: Pamela LaBarre, Paul Shatraw (absent), Kenneth Thompson

Non-voting member: Chief Joel Jillson

Secretary's Report:

Minutes of the April meeting as emailed accepted with a motion by Mrs. LaBarre, seconded by Mr. VanHouwe. The motion passed unanimously.

Financial Report: as submitted (see packet) by Mr. O'Brien and discussed. Motion to accept the Financial Report by Mr. Thompson, seconded by Mrs. LaBarre. The motion passed unanimously.

Bills: (see attached) Mr. VanHouwe questioned charges on credit

card bill (previously approved hand dryers) and out of state company (Navigant owned). Mr. VanHouwe motioned to approve the payment of bills, seconded by Mr. Thompson. The motion passed unanimously.

Communications:

Continued to New Business.

Fleet:

Chief Jillson: Apparatus Committee meeting sporadically due to busy schedule. The new Rescue is due to arrive first week of June with continued outfitting (decals, communications, etc.) by Specialty Vehicles. Mr. Thompson questioned usefulness of Ladder truck and the process to remove both apparatus from the fleet. Chief Jillson answered that Rescue 3 trade-in is part of the purchase price, and Ladder 1 is not cost-effective for us and will be sold by the Town of North Smithfield at its best option. Mr. Lefebvre asked if the D.P.W. mechanic had gone to a class for fire apparatus repair—Chief Jillson said no and that he needs both more experience and time to dedicate to Fire Department repairs.

Facilities:

Chief Jillson: Station emergency generators serviced. Station boilers cleaned and serviced. Station 2 back yard drain needs extensive replacement.

Old Business:

- 1. Mr. VanHouwe submitted proposal from Mr. Brian Corriveau of Wealthcare Partners at a rate of 1.5% yearly. Discussion followed, Mr. VanHouwe recommended that a “corporate investment policy” be put in place. Mr. Thompson feels a moderate risk portfolio is best, and all agree that diversifying is paramount. Chief Jillson is not sure that we should be investing funds that were paid us by the taxpayers, through the Town, even under the guise of capital improvements. Most feel that they need time to study his proposal and that they’d like to hear what Mr. Corriveau has to say in person. Mr. Thompson made the motion to table the matter until full attendance at a meeting and concurrence of strategy. The motion was seconded by Mrs. LaBarre, voted and passed unanimously.**
- 2. Promotional exams for Lieutenant, Captain, Deputy Chief scheduled for May 28, June 1.**
- 3. EMT re-certification ongoing.**
- 4. IT (information technology) contract enclosed for your information. Chief Jillson quite impressed with performance so far.**
- 5. Contract negotiations, referred to Executive Session.**
- 6. Hand dryers installed in Station restrooms by Lt. Mathieu.**
- 7. Fire Marshal and Deputy Chief searched for a used vehicle and found a Ford Taurus for \$18,000 plus retrofitting for a total of approximately \$25,000. Two quotes were received (see packet) for new vehicles, an all-wheel drive Ford Taurus, and a 4-wheel drive SUV. Discussion followed. Mr. Thompson questioned the Fire Prevention account which Chief Jillson explained. Mr. Thompson**

made the motion to purchase the 2016 4WD Ford Explorer as per State Bid from MHQ for a total of \$31,917.50. The motion was seconded by Mr. VanHouwe, voted and passed unanimously.

New Business:

Chief Jillson:

- 1. Superior Oil has State bid for heating oil at a significant savings over current supplier, but subcontracts repair service. Will research options for next meeting.**
- 2. June 5th date set for annual N. S. High School prom demo about the dangers of drunk driving. Includes a simulated crashed car with student victims assisted by N. S. Police Department, Fire/Rescue personnel, and helicopter. A very effective program for a number of years.**
- 3. Chairman Lefebvre questioned annual N.S. High School scholarships. Discussion on procedures past, present, future on both guidance side and department side. Chief Jillson to follow up.**
- 4. Solicitation from 2015 Miss Southern New England State Finalist. Directors feel that our donations go to non-profits and not personal requests and will not give in this instance.**

Personnel: Nothing to report.

Motion by Mrs. LaBarre to move to Executive Session under RI General Laws 42-46-5(a)(2) at 8:03 p.m., seconded by Mr. Thompson. Voted/Passed unanimously.

The next meeting is scheduled for the second Tuesday of the month, June 9, 2015.

Motion to adjourn at 8:15 p.m. by Mr. Thompson, 2nd by Mr. VanHouwe. All in favor.

Respectfully submitted,

(signed)

Rose Zariczny

(Note: any "attachments" can be viewed by request during normal business hours in the Office of the Chief, 1470 Providence Pike, North Smithfield, RI)