

ANNUAL CORPORATION MEETING

January 13, 2015

FIREFIGHTERS' HALL

1470 Providence Pike, North Smithfield, RI

Called to order at 6:07 p.m. with the opening Pledge of Allegiance and roll call as recorded on Page 53 of the log book (quorum present).

Noted members of the Board of Directors absent: Mrs. Pamela LaBarre.

Minutes of the previous meeting read by Rose Zariczny, accepted with a motion by Wilfred Laforge, seconded by Timothy Hagerty, voted and passed.

No applications for membership.

Nominations committee reports receipt of three candidates for three expiring two-year terms: Daniel O'Brien, Brian VanHouwe, and Kenneth Thompson. Chairman Shatraw asked three times for any other nominations from the floor. Hearing none, Wilfred Laforge motioned for the Secretary to cast one vote for said candidates, seconded by Paul Levreault. The motion voted and passed. As noted by Chief Jillson, all Directors were then sworn in with an oath of office.

Reading of communications: none

Unfinished business: none

Good and Welfare of the Association: none

Treasurer's report of receipt and expenses: Mr. O'Brien explained fiscal year '14 (attached) and reported that the audit was performed with satisfactory results. Motion to accept the Treasurer's report by Jeffrey Houle, seconded by Michael Renaud, voted and passed.

New Business:

1. Wilfred Laforge, at Capt. Dybala's request, asked department to purchase new kitchen table/chairs for Station 1, recliners, and mattresses for both stations. Chief Jillson recommended adding the hand dryers that were asked for last year by Stephen Provost and that the Board of Directors would consider these items at their meeting to follow this one.

2. Chief Jillson talked about having both corporation bylaws and the Collective Bargaining Agreement and the importance of following both without conflict or omission.

3. Timothy Hagerty would like to see a "training line item" for \$2000. Request to be considered at the meeting of the Board.

A motion to adjourn at 6:29 was made by Wilfred Laforge, seconded by Paul Levreault, and voted and passed.

Respectfully submitted,

(signed)

Rose Zariczny

North Smithfield Fire/Rescue Service, Inc.

Board of Directors Meeting

January 13, 2015

Called to order at 7:03 p.m.

Roll call of Voting Members:

Chairman: Paul Shatraw

Vice Chair: Paul Lefebvre

Treasurer: Daniel O'Brien

Secretary: Brian VanHouwe

At-large: Pamela LaBarre (absent), Kathleen Shatraw, Kenneth Thompson

Non-voting member: Chief Joel Jillson

Secretary's Report:

No December meeting (lack of quorum)...Minutes of the November meeting as emailed accepted with a motion by Ms. Shatraw, seconded by Mr. VanHouwe. The motion passed unanimously.

Financial Report: as submitted (see packet) by Mr. O'Brien noting that there was an extra payroll week included. Motion to accept the Financial Report by Ms. Shatraw, seconded by Mr. Thompson. The

motion passed unanimously.

Bills: (see attached). Mr. Lefebvre motioned to approve the payment of bills, seconded by Mr. Thompson. The motion passed unanimously.

Communications: Deferred to New Business

Fleet:

Chief Jillson: Good. New Rescue accepted by N. Smithfield Town Council. Tanker 2 de-commissioned and sent to Highway Department for surplus sale.

Facilities:

Chief Jillson: Station 1 roof seems to leak only when it snows. May have to strip flat roof in the spring.

Old Business:

1. Chief Jillson sought opinions on conflict of interest and investment issues (see packet).

2. Liability issues with parking lots (Station 1) and that the Trust informs that we are liable. Signs should be installed with at least “park at your own risk” if not restricted parking (Fire Dept business/personnel only, etc. Letter should be sent to adjacent businesses who park on Department property. Motion by Mr. Thompson to buy appropriate number of signs “not responsible for

damage”, seconded by Mr. Lefebvre. The motion was voted and passed unanimously.

3. Mr. Lefebvre questioned what will we do with donated monies (Sta.2 bathroom)? Discussion; tabled.

4. Fiscal year '16 employers pension contribution rising to 17.15% (currently 13.36%)

5. Ken Block survey completed and mailed...we should be ok.

6. Dissolution of North Smithfield Firemen’s Association and funds accomplished at Annual Corporation meeting.

7. I.S.O. rating received (see packet) with a better rating: Public Classification Class 04/4Y.

8. Mr. O’Brien explained the Audit completion and their disclaimer that the State did not make pension liability available.

New Business:

Chief Jillson:

1. As presented at the Annual Corporation Meeting, several purchase requests made (mattresses, recliners, kitchen chairs, air hand dryers). Motion by Mr. VanHouwe to allow Chief Jillson to come back with a more comprehensive list of items needed, seconded by Ms. Shatraw. The motion voted and passed unanimously.

2. Three “thank you’s” for Christmas bonus received (see packet).

3. Motion by Mr. O’Brien to purchase \$250.00 worth of tickets to the annual Rotary Club Porketta fundraiser. The motion was seconded by Mr. VanHouwe, voted and passed unanimously.

4. Motion by Ms. Shatraw to buy one 4”x 8” engraved Memory Brick at

\$50.00 (see attached) to be located at North Smithfield High School, seconded by Mr. Lefebvre. The motion passed with none opposed.

5. Motion by Ms. Shatraw to donate \$250 to the "Unity Ball" (see packet), seconded by Mr. VanHouwe. The motion passed unanimously.

Personnel: Nothing to report.

Motion at 7:35 p.m. by Mr. Lefebvre to move to Executive Session, seconded by Mr. VanHouwe.

The next meeting is scheduled for the second Tuesday of the month, February 10, 2015.

Motion to adjourn at 7:46 p.m. by Mr. VanHouwe, 2nd by Mr. Thompson. All in favor.

Respectfully submitted,

(signed)

Rose Zariczny

(Note: any "attachments" can be viewed by request during normal business hours in the Office of the Chief, 1470 Providence Pike, North Smithfield, RI)