

**North Smithfield Fire/Rescue Service, Inc.**

**Board of Directors Meeting**

**April 8, 2014**

**Called to order at 6:30 p.m.**

**Roll call of Voting Members:**

**Chairman: Paul Shatraw**

**Vice Chair: Paul Lefebvre (absent)**

**Treasurer: Dan O'Brien**

**Secretary: Brian VanHouwe**

**At-large: Pamela LaBarre, Kathy Shatraw, Kenneth Thompson**

**Non-voting member: Chief Joel Jillson**

**Secretary's Report:**

**Minutes of the March meeting as emailed accepted with a motion by Mrs. LaBarre, seconded by Ms. Shatraw. The motion passed unanimously.**

**Financial Report:**

**Submitted (see packet) and briefed by Mr. O'Brien saying year to date is "slightly to the good—no worries". Motion to accept by Ms. Shatraw, seconded by Mr. VanHouwe. The motion passed unanimously.**

**Bills:** (see attached). Mr. VanHouwe questioned (1) the SNECS computer bill upon which Chief Jillson explained was all part of previously Board approved purchase for Fire Marshal and Deputy's office and (2) possible cost-savings with an alternate electricity supplier. Discussion followed on energy conservation, an extremely cold winter, old, drafty buildings, our history of supply companies. Chairman Shatraw asked Chief Jillson to check with the Town and School Department about their electricity and heating fuel suppliers. Mrs. LaBarre motioned to approve the payment of bills, seconded by Ms. Shatraw. The motion passed unanimously.

**Communications:** Thank you notes (see packet) included "Coutu" and "Mowry" memorials.

**Fleet:**

**Chief Jillson:** Good to fair condition. Ladder truck on loan to Woonsocket Fire Department. Car 1 (2005 Envoy with 176,000 miles) to be replaced as per prior Board approval (see New Business).

**Facilities:**

**Chief Jillson:** 1) Station 2's septic pump replaced today by Wright's Well (old one outlasted 10 year life expectancy). Ground water is seeping in and will result in future issues. 2) Roofing Concepts to inspect and report on leaks. If roof work is needed and goes out to bid, Mr. VanHouwe knows a company that should be added to the bid list.

## **Old Business:**

- 1. Arbitration hearing (moved to Executive Session)**
- 2. For informational purposes, the roster for those covered under the Accidental Death and Dismemberment Insurance is enclosed in packet. Please update your beneficiary form to be kept on file.**
- 3. Mr. VanHouwe attended meeting and questioned requirements of Open Meetings Act specifically as they relate to filing of minutes and posting of meetings. Discussion followed with general consensus that we are meeting the intent of the law.**
- 4. Tri Tech CAD & Records Management questioned by Mr. VanHouwe. Chief Jillson explained that it is a great product and price, used statewide by police departments and approximately ten fire departments. Unfortunately, it will require extensive training at their Marlboro, MA facility (seven 8 hour sessions for key personnel) resulting in overtime costs.**

## **New Business:**

### **From Chief Jillson:**

- 1. Plymovent vehicle exhaust system repairs were done at Station 1--had been awhile since repairs were needed. Yard maintenance power tools in for maintenance.**
- 2. State Bid pricing from Imperial Municipal Partners (see packet) on new Ford Explorer. Discussion followed on attributes and appropriateness of vehicle and emergency equipment options. Agreed to stay consistent with maroon color by waiting for delivery**

after new models arrive in July. Motion by Mr. O'Brien, seconded by Mr. VanHouwe to purchase same. The motion passed unanimously. Mr. O'Brien recommended one payment to avoid interest and financing fees and will advise on funding.

Mr. VanHouwe talked about experimental trial with "google glass" in which emergency department doctors can view the patient in "real time" at the scene or enroute. He would like more information and perhaps get NSF&R involved. Chief Jillson thinks they will offer it to bigger departments and that the long term use could be costly, but will look into it.

**Personnel:**

Fire Training Officer, Captain Timothy Hagerty is Certified Fire Instructor (NFPA 1041).

Any other personnel issues referred to Executive Session.

Motion by Ms. Shatraw, seconded by Mr. VanHouwe to move into Executive Session at 7:15 p.m. The motion passed unanimously.

The next meeting tentatively scheduled for the second Tuesday of the month, May 13th, 2014.

Motion to adjourn at 7:26 p.m. by Ms. Shatraw, 2nd by Mrs. LaBarre. All in favor.

**Respectfully submitted,**

**(signed)**

**Rose Zariczny**

**(Note: any "attachments" can be viewed by request during normal business hours in the Office of the Chief, 1470 Providence Pike, North Smithfield, RI)**