

**Rhode Island
Local Emergency Planning Committee #2
City of Providence**

C/o Providence Emergency Management Agency
& Office of Homeland Security
591 Charles Street
Providence, RI 02904
(401) 228-8000

Meeting Minutes of 13 September 2016
(Submitted by Craig H. Kampmier, Secretary)

ATTENDEES: (• = present)

Member Organization	Representative
American Red Cross	
Aramark	
• Brown University	• Henry Huppert
• CharterCare Health Partners	• Stephen J. DeNinno
• City of Providence, Planning & Development	• Dave Everett
City of Providence, Department of Inspections & Standards	
City of Providence, Department of Public Works	
Community Group Representative	
• Contech Medical	• Collin Guibeau
Dominion Energy	
Enterprise Products	
Exxon Mobil	
• Ferguson Perforating	• Bob Audette
Holcim US	
Hudson	
• Johnson & Wales University	
	• Richard Moore
Lehigh Cement	
Lifespan / RI Hospital, The Miriam Hospital	
Mahr Federal, Inc.	
Meeting Street School	
The Miriam Hospital	

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	Motiva		
•	Narragansett Bay Commission	•	Dave Aucoin
		•	Kerri Houghton
		•	Nathan Dean
	National Grid		
	National Grid / LNG / NGLNG		
	Providence & Worcester Railroad		
•	Providence Community Health Center	•	Mary Jean Francis
•	Providence Emergency Management Agency		
		•	Vladimir Ibarra
•	Providence Fire Department	•	Jeffrey Varone
	Providence Port		
	RI Attorney General		
	RIBI Security		
•	RI Committee on Occupational Safety & Health (RICOSH)	•	Jim Celenza
•	RI Department of Environmental Management (DEM)		
		•	Tom Campbell
	RI Department of Health (DoH)		
	RI Department of Labor & Training (DLT)		Function absorbed by DEM
•	RI Disaster Medical Assistance Team (DMAT) & Medical Reserve Corps (MRC)	•	Craig H. Kampmier
	RI Emergency Management Agency (RIEMA)		
	RI Public Transit Authority (RIPTA)		
•	RI School of Design (RISD)	•	Alan Cantara

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•	Save the Bay	•	Michael Russo
	Seebald & Associates		
	Sims Metal Management		
	Umicore Thin Films		
•	Univar USA		
		•	Brian Strayer
	U.S. Coast Guard		
•	U.S. Dept. of Labor, Occupational Safety & Health Administration	•	Ed Conway
	U.S. Environmental Protection Agency Region 1		
	Women & Infants Hospital		
	Rentsys		
	The Response Group		
	Member(s) of the Public		

- Meeting was called to order at 10:05 a.m. by Chairperson Jeffrey Varone, Battalion Chief, Providence Fire Department, in the first floor auditorium of the Providence Public Safety Complex, 325 Washington Street, Providence, RI 02903.
- The Pledge of Allegiance was spoken.
- Minutes from the 14 June 2016 meeting were not approved. Per Rhode Island Emergency Management Agency Legal Counsel minutes must not be voted upon.

Correspondence / Handouts: None.

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Reports

City of Providence:

Communications:

No Report

Emergency Management Agency (PEMA): *Vladimir Ibarra, Acting Director*

- (Chair Varone informed the membership that Michael Borg is transitioning to the Department of Public Works and vice-chair Ibarra will be acting director of the Providence EMA).
- Director Ibarra discussed their annual Hurricane Exercise with city departments and public and private partners held on August 4th
- On August 24 PEMA convened an internal meeting to discuss/assess current vulnerabilities on the Fox Point Hurricane Barrier and how it relates to each department's requirements, goals, objectives, daily responsibilities. Current NOAA sea level-rise projections for Rhode Island have jumped to an upper limit of 7 feet by 2100. The goal of the meeting was to begin the conversation while identifying external stakeholders/critical partnerships and develop guidance for an engagement strategy moving forward.
- Lastly, he discussed the launching of PEMA University soon. The emphasis will be to provide training and build community capacity. The classes will be held at night and/or weekends and some of the tentative courses include special event safety and security planning, COOP planning and active shooter training among others.

Providence Fire Department: *Jeffrey Varone, Battalion Chief (and Chairperson)*

- The After-Action Report (AAR) / Improvement Plan dated September 6, 2016, for *2016 Vigilant Promise, Full Scale Exercise & Port of Providence Evacuation Drill*, as prepared by LEPC #2 Vice Chair and Acting Director of Providence EMA Vladimir Ibarra, was available at the front table.
- During the port exercise Battalion Chief Varone and PEMA were next to each other, and the exercise incident was initiated from the Communication Center. Corresponding to the AAR's Improvement Plan, each communicator in the Providence Communication Center has manually activated the Port of Providence siren, resolving or correcting the role of activating the siren and

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initiating activation of the Providence Emergency Operations Plan (EOP) for a Port incident.

- The port exercise was a multi-agency exercise in conjunction with the U.S, Coast Guard. The Rhode Island State Police were on scene. The Rhode Island Department of Environmental Management; Providence, Cranston, and East Providence Fire Departments engaged air monitoring instruments to determine the possible presence of a flammable atmosphere. Improving information sharing through the unified structure would enhance the outcome of this tactical task.
- There was a small hazardous material spill at Brown University. A four (4) liter container was being transported to storage. As a precaution the Providence Fire Department was called.
- A Liquid Nitrogen incident involved a valve.

Inspections & Standards	No Report
Mayor's Press Office	No Report
Planning & Development	No Report
Police Department	No Report
Public Property	No Report
Public Schools	No Report
Public Works	No Report
Solicitor's Office	No Report
Tax Assessor	No Report

State of Rhode Island:

Department of Environmental Management (DEM): *Tom Campbell*

- 2016 Tier II reporting went well. There are 730 facilities in the system and reports were received from 728 of them.
- A Tier II workshop will be held during January – February 2017. Attendees are encouraged to bring their information with them, enabling completion and submission of their Tier II report during the workshop.
- DEM will begin focusing on Section 302 of the Emergency Planning and Community Right-To-Know Act (EPCRA). While EPCRA Section 312 contains requirements regarding the reporting of all hazardous chemicals with a Tier II report, Section 302 pertains to facilities with Extremely Hazardous Substances (EHS), and Threshold Planning Quantities (TPQ).
- Reach out if you are unable to locate your 2016 report when preparing your 2017 Tier II report.

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- Cameo chemical information can be accessed on Smart Phones.

Department of Health (DoH):	No Report
Department of Labor and Training (DLT):	---
Emergency Management Agency (RIEMA):	No Report

State Emergency Response Commission (SERC): *Jeffrey Varone, LEPC #2 Chair*

- The SERC met yesterday. RIEMA Legal Counsel indicated there are some actions that are necessary to be Rhode Island Open Meeting Law compliant.
- Any member of a LEPC must be voted on by the SERC; the SERC will determine membership.
- The meeting agenda must be posted forty-eight (48) hours prior to the LEPC meeting.
- Subjects to be discussed must be definitive; there is no Old Business and New Business.
- After names are voted on and approved, a meeting must have a 50% quorum for a meeting to be held.

- The LEPC #2 secretary interjected that the attendance list had been revised about four (4) years ago to reflect the organizations as members and indicate the attendees as representing the organization, as it was the organizations who needed representation on the LEPC, and the representatives have varied while the organization's presence and participation was of value in the EPCRA process. Thus suggesting the Federal regulation sought organizations or groups to be a part of the planning function.

[Secretary's Note:

- (United States Code Title 42) 42 USC – The Public Health and Welfare, Chapter 116 – Emergency Planning and Community Right-To-Know, Subchapter 1-Emergency Planning and Notification, §1100.1 (c) Establishment of local emergency planning committees... Each committee shall include, at a minimum, representatives from each of the following groups or organizations: elected State and local officials; law enforcement, civil defense, firefighting, first aid, health, local environmental, hospital, and transportation personnel; broadcast and print media; community groups; and owners and operators of facilities subject to the requirements of this subchapter...

- (Title 40 Code of Federal Regulations) 40 CFR Part 355 – Emergency Planning and Notification. Subpart B – Emergency Planning. §355.10... You must comply with the

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emergency planning requirements in this subpart if your facility meets either of the following two conditions: (a) Any extremely hazardous substance (EHS) is present at your facility in an amount equal to or greater than its threshold planning quantity (TPQ), or, (b) Your facility has been designated for...

§355.12...Any EHS present at your facility in an amount equal or greater than its TPQ triggers the emergency planning requirements of this subpart...

§355.20...Table... What types of emergency planning notification are required? ...(b) Facility emergency coordinator...What information must I provide?...You must designate a facility representative who will participate in the local emergency planning process as a facility emergency response coordinator. You must provide notice of this facility representative....]

- The Chairperson replied that the RIEMA Legal Counsel spoke of individuals as members, and proceeded to ask those present if they, by personal name, would have objection to being a member. By being a member, you are eligible for training. The Chair further indicated that the attendance within the minutes could only list the names of those in attendance, and not list the names of various representatives who may attend a meeting in representing their organization and noting their presence with a checkmark. After consideration, those present agreed to have their names submitted to the SERC for consideration and voting on as members.
- Minutes can be distributed and posted, as can an agenda, but LEPC business cannot be discussed on-line. LEPC discussions are limited to the provisions of the Rhode Island Open Meetings Act, a chapter of the Rhode Island General Laws.
- Staff members capable of preparing hazardous material and waste manifests recently departed a LEPC member company and the representative asked if training monies could help in getting training for staff assuming those responsibilities. The response was no because it is a private business.
- A member organization representative sought to have a letter sent from the U.S. Environmental Protection Agency (EPA) Region 1 (New England) to the Rhode Island Emergency Management Agency (RIEMA) about LEPC membership and activities. There was mention suggesting a letter to everyone about EPCRA and EHS, and a perspective that this a Federal program being administered by the State. With the EPA representative absent, reach out to the representative was suggested. As another

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member sought to second the motion, everyone was reminded that per Counsel we cannot vote.

Rhode Island Committee on Occupational Safety and Health (RICOSH), a non-profit resource center for occupational and environmental health and safety, interjected that they will be having a training class about the Frank R. Lautenberg Chemical Safety for the 21st Century Act signed by President Obama in June which amends the Toxic Substances Control Act (TSCA). And tomorrow during a meeting at 0930 in RI DEM Room 300 State Representative Lauren Carson, Chairwoman of the Special House Commission to Study Economic Risk Due to Flooding and Sea Level Rise, will be speaking about the Commission's report.

RI Public Transit Authority (RIPTA): No Report

Federal Government:

U.S. Department of Labor, Occupational Safety and Health Administration (OSHA): No Report
U.S. Environmental Protection Agency (EPA): No Report
U.S. Coast Guard - Sector Southeastern New England: No Report

Colleges/Universities:

Brown University: *Henry Huppert*

- 29 August Hostile Intruder Table Top Exercise
- 27 September Siren Test
- HazMat Awareness training for Public Safety Officers

Community College of Rhode Island (CCRI): No Report

Johnson & Wales University (JWU): *Richard Moore*

- Four (4) science labs for chemistry and biology were created in the new Center for Science and Innovation that opened at 75 Chestnut Street, Providence, in August.

Providence College (PC): No Report
Rhode Island College (RIC): No Report

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Rhode Island School of Design (RISD): No Report
University of Rhode Island (URI): No Report

Hospitals:

[¹- Care New England; ²- Lifespan; ³- CharterCARE Health Partners]

Butler Hospital ¹: No Report
Hasbro Children's Hospital ²: No Report
Providence VA Medical Center: No Report
Rhode Island Hospital ²: No Report.

Roger Williams Medical Center ³(Chartercare Health Partners): *Stephen J. DeNinno*

- Roger Williams Medical Center conducted a Regional exercise on September 6th 2016 with the Radiation Injury Treatment Network (RITN). The scenario was a 10 KT improvised nuclear device at least 500 miles away. Patients would be brought by military aircraft to Boston and distributed to Bone Marrow Treatment Centers including Roger Williams. We would put the victims and family members up in hotel rooms until all patients treated or pass away. We have been members since 2012 and drill yearly.

The Miriam Hospital ²: No Report
Women & Infants Hospital ¹: No Report

Non-Governmental Organizations:

American Red Cross (ARC): No Report.

RI Committee on Occupational Safety & Health (RICOSH): *Jim Celenza*
● See above.

Industry:

(1) Facility Representatives / Owners:

- Narragansett Bay Commission: *Dave Aucoin*

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- Health & Safety Training (ongoing)
 - CPR/AED & First Aid certification training was conducted for employees in June.
 - Permit-required Confined Space Entry Field training was conducted for all applicable NBC employees in July.
 - Hazardous Waste Management training was conducted for applicable Maintenance employees, supervisors and all Authorized Agents in September.
 - Dave Aucoin will be coordinating with the Providence and East Providence Fire Departments in an attempt to evaluate confined space emergency rescue capabilities within the Field's Point and Bucklin Point WWTFs.
 - Live rescue drills will be scheduled for October/November.
- Emergency Preparedness
 - NBC staff attended and participated in a Hurricane TTX offered by PEMA on 8/4 at the JWU Harbor View Dorm. The scenario for the exercise involved a Category 3 Hurricane striking Rhode Island, with a 17 foot storm surge in upper Narragansett Bay. The focus of the workshop was to see how different businesses in Providence would plan for and recover from such a storm. NBC staff explained that during such a large storm, the sewer gates behind the Fox Point Hurricane Barrier would be closed and large pumps operated by the Army Corps of Engineers would pump all water from behind the barrier toward the river-side portion of the barrier in an attempt to minimize downtown flooding. It would take about 6 hours for NBC staff to close all of the sewer gates. The Field's Point WWTF also would be heavily damaged by debris and most likely would not be operating, although it was reiterated that basic pump and valve controls and chemical feeding can be remotely operated from NBC's Bucklin Point facility in East Providence.
 - On August 10th & 11th, NBC staff attended RIEMA's Annual Preparedness Conference at CCRI in Warwick. The Conference was well-attended by over 500 individuals involved in emergency management. Training sessions attended included Emergency Notification Systems, Continuity of Operations Planning, Modeling the Impact of Extreme Hurricanes in RI, Whole Community Planning for all Phases of Emergency Management, and an overview of the RI Hurricane Evacuation Study.

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Open:

- The report *Special House Commission to Study Economic Risk Due to Flooding and Sea Level Rise*, Final Report, May 12, 2016, Report Submitted to the Rhode Island House of Representatives review and discussion is postponed until the next meeting in December.
- The SERC meets the first (1st) Monday in December and should vote on LEPC #2 membership at that time.
- An email will be sent before 13 December about membership, and with an agenda.

Adjournment: The meeting adjourned at 11:03 a.m.

The next LEPC 2 Quarterly Meeting will be held on TUESDAY 13 December 2016 at 10:00 a.m. in the first floor auditorium of the Providence Public Safety Complex, 325 Washington Street, Providence, RI 02903.

Entering the parking garage, if there is an attendant, please tell the attendant you are attending the LEPC meeting; do not take a parking stub.