

# Rhode Island Local Emergency Planning Committee #2 City of Providence

C/o Providence Emergency Management Agency  
& Office of Homeland Security  
591 Charles Street  
Providence, RI 02904  
(401) 228-8000

## Meeting Minutes of 10 September 2014 (Submitted by Craig H. Kampmier, Secretary)

**ATTENDEES:** ( • = present)

Member Organization	Representative
Aramark	Robin Guevarez
• Brown University	• Henry Huppert
	Stephen Morin
City of Providence, Planning & Development	Dave Everett
City of Providence, Department of Inspections & Standards	Peter D. Carnevale
Community Group Representative	Vacant
• Contech Medical	• Collin Guibeau
	• Paul Lachance
• Dominion Energy	• Chris O'Connell
Enterprise Products	Gary Waldron
Exxon Mobil	John S. Andrade
Ferguson Perforating	Bob Audette
	Bill Ostigay
Holcim US	Barry Nugent
	Scott Smith
Hudson	Joe Murphy
• Johnson & Wales University	Chris Harwood
	• Susan Mayo
	• Richard Moore
Lehigh Cement	Jeffrey Halliday
• Lifespan / RI Hospital, The Miriam Hospital	• Peter Ginaitt
Mahr Federal, Inc.	Thomas Armstrong
	Carol Gaboriault
Meeting Street School	Jim Butterworth
Miriam Hospital	Kenneth M <sup>c</sup> Parlin
Narragansett Bay Commission	Dave Aucoin
	Kerry Britt
National Grid	
Providence & Worcester Railroad	Steve Buckless
	Andrew Zompa
• Providence Emergency Management Agency	Peter Gaynor
	Peter Marinucci
	• Felicia Porawski-Balbi

# Rhode Island Local Emergency Planning Committee #2 City of Providence

C/o Providence Emergency Management Agency  
& Office of Homeland Security  
591 Charles Street  
Providence, RI 02904  
(401) 228-8000

• Providence Fire Department	• Jeffrey Varone
Providence Port	Steve Curtis
RIBI Security	Bob Johnson
	Carl Santilli
	Kevin Laiter
• RI Committee on Occupational Safety & Health (RICOSH)	• Jim Celenza
• RI Department of Environmental Management (DEM)	• Jill Eastman
• RI Department of Health (DoH)	• David Balbi
• RI Disaster Medical Assistance Team (DMAT) & Medical Reserve Corps (MRC)	• Craig H. Kampmier
• RI Emergency Management Agency (RIEMA)	• Paul D'Abbraccio
• RI Public Transit Authority (RIPTA)	Jamie Pereira
	• Michael Vignale
• RI School of Design (RISD)	• Alan Cantara
• Roger Williams Medical Center, St. Joseph's / CharterCARE Health Partners	• Scott Atkins
	Gina Gilmore
Save the Bay	Michael Russo
Seebald & Associates	Ray Seebald
Sims Metal Management	Michael Weiderman
	Scott Jacobs
• Univar USA	Mike Duchesne
	Mitch Stevens
	• Brian Strayer
	• Michael Turbitt
U.S. Coast Guard	Keith T. Hanley
	John T. Kondratowicz
	Erin G. Lambie
	Joanna L. Moran
	Joshua I. Nix
	Peter A. Popko
U.S. Dept. of Labor, Occupational Safety & Health Administration	
U.S. Environmental Protection Agency Region 1	Jim Gaffey
Women & Infants Hospital	Matt Griswold
Member(s) of the Public	

**Rhode Island**  
**Local Emergency Planning Committee #2**  
**City of Providence**

C/o Providence Emergency Management Agency  
& Office of Homeland Security  
591 Charles Street  
Providence, RI 02904  
(401) 228-8000

- Meeting was called to order at 10:04 a.m. by Chairperson Jeffrey Varone, Battalion Chief, Providence Fire Department, in the first floor auditorium of the Providence Public Safety Complex, 325 Washington Street, Providence, RI 02903.
- Minutes from the 11 June 2014 meeting, distributed by email, were approved.

**Correspondence/Handouts:** None

**Reports**

***City of Providence:***

Communications: No Report

Emergency Management Agency (PEMA): *Felicia Porawski-Balbi*

- PEMA asked to be a part of the American PrepareAthon; FEMA Region I approved the request. The current challenge is to make a go-bag for you, the family, your pet, your office. Take a photo of your go-bag and submit by 30 September. (See announcement at bottom of minutes). There is a provision for city employees. The awards are gift cards to Home Depot.
- Operation KARAT: The project regarding like, same, and similar street names, met with large companies. As progress is made or improvements accomplished, the CAD (computer-aided dispatch) system is updated.
- Working on an After-Action Report (AAR) draft for the 20-21 August ERT exercise.
- Drafting AAR for commodity PODs.
- Assisting Roger Williams Zoo with Active Shooter.
- Assisting Rhode Island College with Active Shooter.
- National Grid's demonstration hosted at Johnson & Wales University on 8 August went well.
- Tin Can: The communications drill merged with map planning this year; teaching the basics of radio use and information sharing. The exercise went well.

**Rhode Island**  
**Local Emergency Planning Committee #2**  
**City of Providence**

C/o Providence Emergency Management Agency  
& Office of Homeland Security  
591 Charles Street  
Providence, RI 02904  
(401) 228-8000

Providence Fire Department: *Battalion Chief Jeffrey Varone (LEPC #2 Chairperson)*

- No incidents to report.
- Hazardous materials training is ongoing.
- Facility walk-throughs continue for firefighter site familiarization. If they go into private businesses they contact the owner.

Inspections & Standards:	No Report.
Mayor's Press Office:	No Report.
Planning & Development:	No Report.
Police Department:	No Report.
Public Property:	No Report.
Public Schools:	No Report.
Public Works:	No Report.
Solicitor's Office:	No Report.
Tax Assessor:	No Report.

***State of Rhode Island:***

Department of Environmental Management (DEM): *Jill Eastman*

- Ongoing training.

Department of Health (DoH): *David Balbi*

- Internal exercises on topical subjects; Ebola, respiratory illnesses with children.

Department of Labor and Training (DLT):	No Report.
Emergency Management Agency (RIEMA):	

- Paul D'Abbraccio's* input within the SERC report below.

RI Public Transit Authority (RIPTA):

- Michael Vignale* indicated a report would be provided at the next meeting.

**Rhode Island**  
**Local Emergency Planning Committee #2**  
**City of Providence**

C/o Providence Emergency Management Agency  
& Office of Homeland Security  
591 Charles Street  
Providence, RI 02904  
(401) 228-8000

State Emergency Response Commission (SERC): *Jeffrey Varone (LEPC #2  
Chairperson)*

- Tier II Reporting: The single portal has not come to fruition; for 2015 there will still be three (3) portals.
- A federal grant funded commodity flow study was completed; the report belongs to the LEPC and is on the table for review. The study identified hazardous materials and their movement, providing the RI Department of Environmental Management (DEM) and fire departments with information about what is out there and how it gets moved around. A lot of census data is involved as well. Paul D'Abbraccio, RI Emergency Management Agency (RIEMA) indicated they are working with organizations and LEPC chairpersons. A question was asked about whether the report is public information or for official use only (FOUO) due to some of the information shared by businesses. Following a discussion the conclusion was that the report is a public document, and is available for review at the LEPC (within the Providence Public Safety Building [Providence Fire Department Administration Office]) and not leave the building.

***Federal Government:***

U.S. Department of Labor, Occupational Safety and Health Administration (OSHA):

- Jim Celenza*, RICOSH, reported that Maryann Medeiros has left the Providence office for a position in an OSHA office in Maine. A representative to the LEPC from the Providence Area Office has not been designated yet.

U.S. Environmental Protection Agency (EPA): No Report  
U.S. Coast Guard - Sector Southeastern New England: No Report

***Colleges/Universities:***

Brown University: *Henry Huppert*

- At 12:00 noon on 23 September a siren test will be performed.

Community College of Rhode Island (CCRI): No Report

Johnson & Wales University (JWU): *Susan Mayo*

**Rhode Island**  
**Local Emergency Planning Committee #2**  
**City of Providence**

C/o Providence Emergency Management Agency  
& Office of Homeland Security  
591 Charles Street  
Providence, RI 02904  
(401) 228-8000

- Participated in PEMA’s Functional Exercise (FE).
- Hosted the National Grid Live Wire demonstration in August.
- Participated in Tin Can, providing a positive reflection on what they did.

Providence College (PC):	No Report
Rhode Island College (RIC):	No Report
Rhode Island School of Design (RISD):	<i>Alan Cantara</i>

- Noted that the Providence Area OSHA Director introduced Maryann Medeiros’s replacement at a meeting last week.
- Hurricane preparedness activities last week.
- The Resident Life Director from Clark University is now at RISD.
- Air mattresses and floodlights
- Talk with Risk Management about an Active Shooter drill.

University of Rhode Island (URI):	No Report
-----------------------------------	-----------

**Hospitals:**

Butler Hospital:	No Report
Hasbro Children’s Hospital:	+
Providence VA Medical Center:	No Report

Rhode Island Hospital: *Peter Ginaitt, Lifespan Director of Emergency Preparedness+*

- Enterovirus D68 and Hasbro Children’s’ Hospital. D68 has presented at children’s’ hospitals in 12 states.
- Looking into challenges and preparedness; how to handle an insurgence of a bad flu.
- Life Span system wide, patient evacuation drills.
- Working with others on the circus incident AAR.
- E911 issues at Rhode Island Hospital (RIH) relative to response at RIH addresses and KARAT.
- Working towards Hazard Vulnerability Assessment (HVA) in January.

Roger Williams Medical Center: *Scott Atkin*

- A federally sanctioned exercise through the Radiation Injury Treatment Network (RITN) was conducted in July. Patients they could receive would be several days

**Rhode Island**  
**Local Emergency Planning Committee #2**  
**City of Providence**

C/o Providence Emergency Management Agency  
& Office of Homeland Security  
591 Charles Street  
Providence, RI 02904  
(401) 228-8000

after an incident, and would have been decontaminated, et cetera. Reasons include exposure, and bone marrow issues.

•Ongoing Decon (decontamination) training. *Peter Ginaitt* interjected about decon issues; responders need to provide clear / definitive communication or information from the scene regarding patients, mechanism of injury or incident scenario and decontamination. A landfill cylinder of unknown contents exploded. Eleven (11) patients were transported to the hospital. A patient from the incident was brought in for a medical condition, not hazardous material related. Other patients brought in claimed to be exposed; but EMS did not decon. Clothes in bags, but unknowns. *Peter Ginaitt* added that a new radiation portal has been installed in The Miriam, attached to a camera so that when it goes off there is a picture of the person setting off the alarm.

The Miriam Hospital: +  
Women & Infants Hospital: No Report.

***Non-Governmental Organizations:***

Red Cross / Visiting Nurse Association (VNA): No Report.

***Industry:***

Facility Representatives / Owners: No Report.  
Providence Harbor Co-op: No report.

**Old Business:** No report.

**New Business**

•The Chairperson asked for volunteers to serve on a subcommittee to review our website and make recommendations for improvement. Felicia Porawski-Balbi indicated interest. Others may advise the chairperson of their interest.

**Adjournment:** The meeting adjourned at 10:43 a.m.

**The next LEPC 2 Quarterly Meeting will be held on Wednesday 10 December 2014 at 10:00 a.m. in the Providence Public Safety Complex's first floor Main Auditorium.** Please visit the LEPC #2 website at [www.rilepc.org](http://www.rilepc.org) to check for previous meeting minutes, upcoming events, training opportunities, and important compliance information.

# Rhode Island Local Emergency Planning Committee #2 City of Providence

C/o Providence Emergency Management Agency  
& Office of Homeland Security  
591 Charles Street  
Providence, RI 02904  
(401) 228-8000



City of Providence (<http://www.providenceri.com>)

[Home](#) > America's PrepareAthon!

## America's PrepareAthon!



**Overview.** America's PrepareAthon! is a nationwide, community-based campaign for action to increase emergency preparedness and resilience. Each spring and fall, America's PrepareAthon! will provide a national focus for individuals, organizations and communities to participate through drills, group discussions and exercises to practice for local hazards.

**Goals.** Increase the number of individuals who:

- Understand which disasters could happen in their community,
- Know what to do to be safe and mitigate damage,
- Take action to increase their preparedness, and
- Participate in community resilience planning.

**Real Solutions.** Where do you stand when it comes to preparedness? Research shows that people are more prepared for a disaster if they:

- Are aware of community alerts and warning systems;
- Talk about their preparedness plan with family and others;
- Attend trainings and meetings; and
- Participate in a drill or exercise.

**The Providence PrepareAthon Challenge!**

# Rhode Island Local Emergency Planning Committee #2 City of Providence

C/o Providence Emergency Management Agency  
& Office of Homeland Security  
591 Charles Street  
Providence, RI 02904  
(401) 228-8000

9/9/2014

America's PrepareAthon!

**Resources:** [Ready.gov/build-a-kit](http://Ready.gov/build-a-kit)

**Then What:** Once complete send us a photo of you and your KIT on Twitter at @PEMA591 and add the hashtag: #PrepareAthon



Mary Beth Hoxie & JoAnn Olin of Citizens Bank

*"Here at Citizens Bank we like to promote good preparedness. Here is a photo of us demonstrating to a small group of colleagues items that would be placed in a necessity kit in the event of an emergency! As a group we like to further the conversation to colleagues for them to prepare a readiness home kit for their family."*

## More America's PrepareAthon! Resources

[Sitemap](#) | [Archive](#) | [Employee Directory](#) | [Privacy Policy](#) | ©2014 City of Providence. All rights reserved.  
Providence City Hall 25 Dorrance Street Providence, Rhode Island 02903 401 421 7740 Main 401 421  
2489 Mayor's Office