

Rhode Island
Local Emergency Planning Committee #2
City of Providence

C/o Providence Emergency Management Agency
 & Office of Homeland Security
 591 Charles Street
 Providence, RI 02904
 (401) 228-8000

Meeting Minutes of 11 December 2013
 (Submitted by Craig H. Kampmier, Secretary)

ATTENDEES: (• = present)

Organization	Representative
•Aramark	•Robin Guevarez
•Brown University	•Henry Huppert
	Stephen Morin
City of Providence, Planning & Development	Dave Everett
•City of Providence, Department of Inspections & Standards	•Peter D. Carnevale
Community Group Representative	Vacant
•Contech Medical	•Collin Guibeau
•Dominion Energy	•Chris O'Connell
Enterprise Products	Gary Waldron
•Ferguson Perforating	•Bob Audette
	Bill Ostigay
Holcim US	Barry Nugent
	Scott Smith
Hudson	Joe Murphy
•Johnson & Wales University	Chris Harwood
	•Susan Mayo
	Richard Moore
Lehigh Cement	Jeffrey Halliday
•Mahr Federal, Inc.	•Tom Armstrong
	•Carol Gaboriault
Meeting Street	Jim Butterworth
Miriam Hospital	Kenneth M ^c Parlin
•Narragansett Bay Commission	•Dave Aucoin
	•Kerry Britt
National Grid	
•Providence & Worcester Railroad	•Steve Buckless
	Andrew Zompa
•Providence Emergency Management Agency	Peter Gaynor
	Peter Marinucci
	•Felicia Porawski-Balbi
•Providence Fire Department	•Jeffrey Varone
Providence Port	Steve Curtis

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RIBI Security	Bob Johnson
•RI Committee on Occupational Safety & Health (RICOSH)	•Jim Celenza
RI Department of Environmental Management (DEM)	Jill Eastman
•RI Disaster Medical Assistance Team (DMAT) & Medical Reserve Corps (MRC)	•Craig H. Kampmier
•RI Emergency Management Agency (RIEMA)	•Paul D'Abbraccio
RI Hospital	
RI Public Transit Authority (RIPTA)	Ed Scott
•RI School of Design	•Alan Cantara
•Roger Williams Medical Center	•Scott Atkins
	Gina Gilmore
	Tom Lawrence
•Save the Bay	•Michael Russo
Seebald & Associates	Ray Seebald
Sims Metal	Michael Weiderman
•Univar USA	Mike Duchesne
	Mitch Stevens
	•Brian Strayer
•U.S. Coast Guard	Keith T. Hanley
	John T. Kondratowicz
	•Erin G. Lambie
	Joanna L. Moran
	Joshua I. Nix
	Peter A. Popko
•U.S. Dept. of Labor, Occupational Safety & Health Administration	•Maryann Medeiros
•U.S. Environmental Protection Agency Region 1	•Jim Gaffey
•Women & Infants Hospital	•Matt Griswold
•Member(s) of the Public	•Michael Dillon

• Meeting was called to order at 10:07 a.m. by Chairperson Jeffrey Varone, Battalion Chief, Providence Fire Department, in the first floor auditorium of the Providence Public Safety Complex, 325 Washington Street, Providence, RI 02903, followed by a moment of silence for recently deceased LEPC Community Group Representative Filomena Lupo.

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- A motion was made, seconded and approved to accept the 18 September 2013 minutes which were distributed by email.

Correspondence/Handouts: A company's Tier II for heating oil has been received; a new participant.

Reports

City of Providence:

Communications: No Report
Emergency Management Agency (PEMA): *Felicia Porawski-Balbi*

- RACES got MARS License.
- 5 October MMRS Amtrak exercise went well and the After-Action Report (AAR) is being written.
- 4 December there will be a free flu clinic with other opportunities listed on the Department of Health website.
- Preparations for winter season are underway.
- Transferring to a new server.

Providence Fire Department: *Battalion Chief Jeffrey Varone*

- There have been a few hazardous materials runs.
- Responder training to Hazardous Materials Operations Level is ongoing.

Inspections & Standards: No Report.
Mayor's Press Office: No Report.
Planning & Development: No Report.
Police Department: No Report.
Public Property: No Report.

Public Schools; Aramark: *Robin Guevarez*
•Collaborating with law enforcement on intruder exercises.

Public Works: No Report.
Solicitor's Office: No Report.
Tax Assessor: No Report.

State of Rhode Island:

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Department of Environmental Management (DEM): No Report.
Department of Labor and Training (DLT): No Report.
Emergency Management Agency (RIEMA): *Paul D'Abbraccio*

- RIEMA Executive Director Jamia McDonald and RI Department of Labor & Training Director Charles J. Fogarty are discussing how to make the Tier II Report more user friendly, and being able to provide responders with information more quickly. A working group is pursuing this endeavor.
- Contracted services at RIEMA are being revised.

RI Public Transit Authority (RIPTA): No Report
State Emergency Response Commission (SERC): No Report

Federal Government:

U.S. Department of Labor, Occupational Safety and Health Administration (OSHA): *Maryann Medeiros*

- Hazard Communication 2012 cards available on the front table, including one for Safety Data Sheets (SDS) completely in Spanish, and one comparing OSHA and NFPA information.
- We were reminded to be conscientious of outside temperatures and resulting cold stress, as well as fueled equipment sources and carbon monoxide (CO).

U.S. Environmental Protection Agency (EPA): *Jim Gaffey*

- A Tier II workshop will be held 14 January from 0830 – 1200 at the University of Rhode Island in Kingston. There are some significant changes this year. Additional workshops will be held in Massachusetts and Connecticut. See the EPA website.

U.S. Coast Guard - Sector Southeastern New England: *Erin Lambie*

- There will be a Full Scale Exercise (FSE) next June in Massachusetts.
- The Area Maritime Security Plan is being rewritten. The Port of Providence Plan is being updated.
- The Port Security Forum last week focused on cyber; the whole port is run by computer. There are teams available to help you assess and make

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improvements to your system. There is a possibility of Port grants being available in 2014 focused on cyber.

Colleges/Universities:

Brown University: *Stephen Morin*

•An exercise on intruders went well..

Johnson & Wales University (JWU): No Report
Rhode Island School of Design (RISD): *Alan Cantara*

•Contingency meetings with Brown University continue. They call each other as necessary.

Rhode Island College (RIC): No Report.
Providence College (PC): No Report.

Hospitals:

Butler Hospital: No Report
Hasbro Children's Hospital: No Report
Providence VA Medical Center: No Report
Rhode Island Hospital: No Report.
Roger Williams Medical Center: *Scott Atkin*

•Reporting as CharterCare, training on the new hazard communication requirements, GHS and HazCom 2012, has been accomplished.

The Miriam Hospital: No Report
Women & Infants Hospital: *Matt Griswold*

•A Full Scale Exercise (FSE) evacuation drill will be conducted in May, building upon the experiences of an exercise a few years ago.

Non-Governmental Organizations:

Red Cross / Visiting Nurse Association (VNA): No Report.
RI Public Transit Authority (RIPTA): No Report.

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Industry:

Facility Representatives / Owners:

Narragansett Bay Commission (NBC): *Dave Aucoin*
September:

- Annual Hazardous Waste Awareness Training was conducted for all applicable employees.

October:

- NBC staff met with RIEMA Executive Director Jamia Macdonald and Operations Manager John Washburn to become more familiar with the capabilities that RIEMA has to offer NBC before, during and after an emergency. Also discussed were the immediate/critical needs that NBC would need from RIEMA during an emergency situation. Director MacDonald and Mr. Washburn were given a tour of NBC's Field's Point Wastewater Treatment Facility following the meeting.

November:

- 40 Hour Hazwoper Certification Training was completed by 2 new NBC employees.
- Annual Hazcom/Right-to-Know training was conducted for all applicable NBC employees. This classroom refresher also included a strong emphasis on training everyone on the new Hazcom 2012/GHS label elements and new Safety Data Sheet (SDS) format in order to meet the OSHA mandated December 1st training deadline. This training deadline was successfully met by training 90 applicable employees on the new Hazcom – GHS components.

December:

- NBC hosted an ICS-100/NIMS-700 full-day training. This EPA-funded training was provided by the Horsley Witten Group and was made available for all water and wastewater utilities that are current members of the RI Water/Wastewater Agency Response Network (RIWARN). 30 people attended this free training.
www.rwarn.org

Providence Harbor Co-op:

No report.

Old Business:

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•Bylaws: No Report

New Business

•Community Group Representative. Please notify the Chairperson if anyone knows of someone who is interested in filling this vacancy.

•The Chairperson attended the USCG forum on cybersecurity. From the Massachusetts Fusion Center, he presented a visual program on cyber. Executive Order Improving Critical Infrastructure Cybersecurity was signed by the President on 12 February 2013. He went on to explain computer virus Stuxnet and rationale for heightened cybersecurity for U.S. industries.

Adjournment: The meeting adjourned at 11:00 a.m.

The next LEPC 2 Quarterly Meeting will be held on Wednesday 12 March 2014 at 10:00 a.m. in the Providence Public Safety Complex's first floor Main Auditorium. Please visit the LEPC #2 website at www.rilepc.org to check for previous meeting minutes, upcoming events, training opportunities, and important compliance information.