

Abbey Lane Community Water District

Meeting Minutes

May 1, 2014

On Thursday, May 1, 2014, a meeting of members of the Abbey Lane Community Water District was held at 6:30PM at the location of 14 Abbey Lane, Foster, RI. The purpose of this meeting was for the Annual Election and Budget Review for and of the Abbey Lane Community Water District.

The meeting was called to order at 6:45pm.

All association members were informed of and provided with a request for participation in this meeting. The following members were physically present at this meeting: Elizabeth Hollis, Linda Menard, Joanne Lefevre, Kerry O'Shea, Cheryl Davis, Jim Yaskovic, Dawn & Peter Durocher; and Richard Burnham.

The first agenda item: Election of the President/Chairperson for the Abbey Lane Community Water District.

Cheryl Davis nominated Linda Menard; Joanne Lefevre seconded the nomination and all other present members voted in favor. Mike Wheetman also voted via proxy for the election of Linda Menard for this position. This position will be held by Linda Menard for the period of one year.

The second agenda item: Budget Review-

Joanne Lefevre, Treasurer for the Abbey Lane Community Water District, reviewed the financial statements--including the Profit & Loss and Balance Sheet. Time was provided for questions and

answers regarding the financials. Dawn and Peter had questions relative to new bookkeeping expenses. Joanne explained that it was necessary to hire a bookkeeper for regular reporting purposes to USDA relative to the loan for the Septic/Water project and for the purpose of being audit-ready. Once the project is completed there will be a forensic audit done by the USDA to ensure that the loaned funds were used appropriately. There was further discussion regarding the concern over outstanding dues; the importance of paying dues in a timely manner; the attorney services enlisted for litigating the collection of dues; the three-month collection process.

The third agenda item: Project update-

Linda Menard reviewed the current status of the project. In summary all main lines for the septic and water are in place in the road and most of the front and side-yard septics have been completed. The more difficult to access back-yard and fenced yards have been left to do last. The actual work is targeted to be done by the end of May and the reseeded of properties etc. by the end of June. Joanne mentioned that they have a meeting (inspection) of the USDA on Tuesday at 10AM in the work trailer to review progress.

Peter asked about the change out of the water storage tank and the wells. Linda explained that a brand new water tank will be installed and they are looking at trying to get two wells working in order to improve quantity and pressure, etc. She discussed all the attributes of the new systems and mentioned that each house will have its own water shut-off and meter and that the water tank will be equipped with

fire department hookup which is a huge plus; and each of us should be aware of this for insurance purposes.

A motion was made to adjourn the meeting at 7:45 by Linda Menard. It was seconded by Peter. All were in favor. The meeting was adjourned.