

**The regular monthly meeting of the Administrative Board was held June 6, 2016, with all members present. The Superintendent was also present.**

**The Moderator called the meeting to order at 7:10 P.M.**

#### **Richard Chiodini – Priority Projects**

- 1. The USDA was withholding approval of payments pending a reply from the District regarding advertising for the next project. The Treasurer contacted USDA with the project update and funds have been released.**
- 2. Contract 4a/4b – Mr. Chiodini will prepare the materials to move forward with the bid process.**
- 3. Hydraulic model – The system is not ready for testing, due in part to a leak in the PWFD system.**
- 4. Residuals management study – DEM approved the plan in a letter dated 5/19/16.**
- 5. USDA form 30 and A/E invoices 42 (\$409.65) and 1295 (\$112.50) - Mr. Corr made a motion, seconded by Mr. Bento, to approve form 30 and A/E invoices. So voted.**

**The Superintendent's report was approved.**

**The monthly bills were approved for payment.**

**Business Items – Superintendent**

- 1. Two applicants were interviewed for the plant operator position. The hiring committee agreed to offer the position to Michael Hayes. The Superintendent recommended a starting rate of \$18.00 per hour, plus benefits. Mr. Corr made a motion, seconded by Mr. Hussey, to approve the recommendation. So voted.**
- 2. The Superintendent wants to explore the possibility of back feeding from NTFD when PWFD is unavailable.**
- 3. The copper sulfate permit was received from the Dept. of Agriculture.**
- 4. The DoH reported two minor deficiencies from its sanitary survey: install smaller screens in the pit vents and cut back growth near the fence on the .5 mg tank.**
- 5. We are awaiting a response from Love Sanitation regarding sludge removal.**
- 6. Raw water quality remains good.**

**The minutes of the regular meeting on 5/9/16 were approved.**

**The Treasurer's report was not available due the annual audit.**

**The Tax Collector's report was approved.**

**Correspondence: Letter dated 5/31/16 from Michael Serotta regarding interest for late payment of a water bill. After discussion, Mr. Forrest made a motion, seconded by Mr. Bento, to waive interest of \$4.34. So voted.**

**Old business: Nothing to report.**

**New Business:**

- 1. Wholesale water rate: Per contract, the NTFD rate will increase from \$3.51 to \$3.55 per thousand gallons.**
- 2. Retail water rate: After discussion, Mr. Corr made a motion, seconded by Mr. Forrest, to increase the retail water rate by \$.15 to \$5.00 per thousand gallons. So voted.**
- 3. Pension: Mr. Hussey made a motion, seconded by Mr. Byrne, to contribute a dollar amount equal to 8 percent of an employee's annual salary. So voted.**
- 4. Employee compensation: Mr. Mello made a motion, seconded by Mr. Corr, to increase employee compensation by \$1.00 per hour. So voted. Mr. Forrest made a motion, seconded by Mr. Byrne, to increase the Superintendent's salary from \$81,400.00 to \$84,000.00 per year. So voted.**

**Date of the next regular meeting: July 11, 2016**

**The meeting adjourned at 9:25 P.M.**

**Respectfully submitted,**

**Peter M. Forrest, Clerk**