

**The regular monthly meeting of the Administrative Board was held March 14, 2016, with all members present. The Superintendent was also present.**

**The Moderator called the meeting to order at 7:00 P.M.**

**Richard Chiodini – Priority Projects (Teleconference with Mr. Chiodini)**

**1. Contract 4a/4b – Meters – Recommends approval of increase in Quickwater proposal to \$12,500.00. This includes base software, specific meter interface, data transfer, and 4 days of on-site training. However, it is uncertain that the software will be able to handle taxes. Mr. Chiodini will contact Quickwater.**

**2. USDA monthly financial form and invoices – Mr. Byrne made a motion, seconded by Mr. Bento, to approve A/E invoice #39 for \$600.00. So voted. Mr. Bento made a motion, seconded by Mr. Hussey, to approve Utility Services invoice #379439 for \$2,250.00 for inspection of 1 million gal. tank. So voted. Mr. Corr made a motion, seconded by Mr. Bento, to approve USDA form 27. So voted.**

**3. Mr. Chiodini will clarify with USDA that Superintendent Destremps is not an inspector on the projects and USDA funding has not been provided therefor.**

**4. Signed copies of the two main contracts will be forwarded to USDA.**

**The Superintendent's report was approved.**

**The monthly bills were approved for payment.**

**Business Items – Superintendent:**

- 1. A leak was repaired in the service line at 211 Highland Road.**
- 2. RIDEM made a surprise RIPDES inspection of the treatment plant.**
- 3. LaL does not have the proper permit to receive sludge. We are in discussions with the Fall River wastewater plant to see if it will take our sludge.**
- 4. The 5-year renewal application for the RIPDES permit was completed.**
- 5. The copper sulfate permit application was completed.**
- 6. The 3-year sanitary survey of the plant by RIDoH will be on 3/17/16.**
- 7. The plant bi-annual maintenance schedule has been completed.**
- 8. Raw quality is good.**
- 9. The District should begin advertising for a new plant employee.**

**The minutes of the regular meeting on 2/11/16 were approved.**

**The Treasurer's report was approved. The Treasurer reported on an Americans with Disabilities Act inspection of the District office, which indicated that the office is not in compliance with the Act. The Treasurer explained the options for becoming compliant as outlined in Lois Scanlon's notes from the review. The District may need to move the office; several potential locations were discussed. After further discussion, it was agreed the Treasurer would contact the Governor's Commission for further guidance.**

**The Tax Collector's report was approved.**

**Correspondence:**

- 1. Letter dated 3/2/16 from RIDEM regarding RIPDES permit.**
- 2. Letter dated 2/25/16 from RI Department of Labor and Training regarding decision on unemployment claim.**

**Old business: none**

**New Business:**

- 1. Relocation of District office – see Treasurer's report.**
- 2. Mr. Byrne reported on a bill introduced in the RI House of Representatives regarding changes to the Water Quality Protection Fund.**
- 3. The Moderator reported that the Tiverton Yacht Club wants to install two water meters in the new clubhouse.**

**Date of the next regular meeting: April 11, 2016**

**The meeting adjourned at 9:14 P.M.**

**Respectfully submitted,**

**Peter M. Forrest, Clerk**