

The regular monthly meeting of the Administrative Board was held February 10, 2014, with all members present except Mr. Hussey. The Superintendent was also present.

The Moderator called the meeting to order at 7:00 P.M.

Richard Chiodini – Priority Projects

- 1. Contract #1 – Signing has been rescheduled for 2/14/14 at SBFD office.**
- 2. The USDA monthly report has been completed.**
- 3. David Merithew of Utility Service Group responded to questions regarding Change Order #3 to Contract #2 in the amount of \$42,040.00 for extra plating and welding. The Superintendent questioned why these additional defects were not detected earlier. Mr. Merithew explained that additional sandblasting revealed the problems, and he also explained in detail the conditions and methods of repair.**

The Superintendent's report was approved.

The monthly bills were approved for payment.

Business Items:

- 1. The service at 156 Highland Road was leaking on 1/21/14 on the resident's side between the curb stop and the house. The resident had J&A replace the line from the curb stop to the meter.**
- 2. The curb box at 20 Lawton Ave. was raised; it had been covered with asphalt when the road was repaved.**

3. The Superintendent attended a meeting on 1/31/14 at Town Hall with Nancy Mello (Town Clerk), Bill Gerlach (Town Council), Tricia Hilton (Conservation Commission), and Ken Wagner to finalize Ken's report on the effect of fishing tournaments on Stafford Pond. The finished report will be forwarded to RIDEM and a meeting will be scheduled with Cathy Sparks.

4. The pipes inside the vacant building at 2388 Main Road froze and burst; the water was shut off at the curb stop.

5. Alert Scientific completed its annual calibration of all plant lab equipment.

6. We have begun reading District meters and performing semi-annual plant maintenance projects.

The minutes of the regular meeting on 1/13/14 were approved.

The Treasurer's report was not available.

The Tax Collector's report was approved.

Correspondence: Letter from the Trust regarding the annual audit.

Old business:

1. Priority Projects:

a. After discussion, Mr. Bento made a motion, seconded by Mr. Byrne, to approve Change Order #3 to Contract #2 in the amount of #42,040.00 for extra plating and welding. So voted.

b. After discussion, Mr. Bento made a motion, seconded by Mr. Corr, to approve Invoice #15 from Richard Chiodini in the amount of \$957.80 and an invoice from Attorney Jeffrey Meyer for title searches in the amount of \$1,156.00. So voted.

The approved motions will be forwarded to USDA for its review and approval.

2. NTFD signed the water supply agreement, effective 1/31/14. The agreement is in Attorney Leary's office and has also been signed by the Moderator.

New Business: None to report

Date of the next regular meeting: March 10, 2014

The meeting adjourned at 9:30 P.M.

Respectfully submitted,

Peter M. Forrest, Clerk