

The regular monthly meeting of the Administrative Board was held September 9, 2013, with all members present. The Superintendent was absent.

The Moderator called the meeting to order at 7:00 P.M.

The regular agenda was suspended to review priority projects with Engineer Richard Chiodini. Mr. Chiodini reviewed the bids for Contract #2, Standpipe Tank Painting. (See letter from Mr. Chiodini dated 9/3/13.) There were four bids; all were complete and met specifications. Based upon the bid amount and an examination of contractor references, Mr. Chiodini recommended the lowest bidder, Amstar of Western, New York, with a bid of \$554,000.00. After discussion, Mr. Forrest made a motion, seconded by Mr. Corr, to accept the bid. So voted. The Clerk will contact USDA.

Mr. Chiodini also presented an amendment to the SCADA system engineering agreement. (See letter dated 8/27/13.) The adjusted total amount will increase by \$9,575.00 to \$81,925.00. Mr. Bento made a motion, seconded by Mr. Byrne, to approve the amendment. So voted.

The Superintendent's report was approved.

The monthly bills were approved for payment.

Business Items: (presented by the Moderator)

1. New meters were purchased.

- 2. PAC treatment increased due to taste and odor problems.**
- 3. One more test of Stafford Pond water quality will be completed before and after a fishing tournament in October.**
- 4. Meters are being read.**

The minutes of the regular meeting on 8/13/13 were approved.

The Treasurer's report was approved. Water bills should go out next week. The Treasurer established a checking account at Bank Newport for the priority projects.

The Tax Collector's report was approved.

Correspondence:

- 1. Copy of letter dated 8/15/13 from Richard Chiodini to Joanne Demars of USDA regarding priority projects.**
- 2. Letter dated 8/27/13 from Richard Chiodini regarding SCADA contract.**
- 3. Letter dated 9/3/13 from Richard Chiodini regarding bids for Contract #2, Standpipe Tank Painting.**

Old business:

- 1. Priority Projects: See above.**
- 2. NTFD – long-term agreement: After discussion, it was agreed that the Treasurer would contact Attorney Leary with a recommendation on rate structure.**

3. Apex: Attorney Leary is researching land titles and usage restrictions.

New Business: None to report

Date of the next regular meeting: Wednesday, October 9, 2013

The meeting adjourned at 8:30 P.M.

Respectfully submitted,

Peter M. Forrest, Clerk