

Family Engagement Advisory Council

Meeting Minutes: April 23, 2013

Present: Annette Bourne, Maria Cristina Betancur, Robin Adams, Susan Donovan, Mary Pendergast, Jay Masterson, Joanne Hoops, Kathy Fielder, Roy Seitsinger, Leanne Tria, Jean Harnois, J.David Sienko and Deb Meiklejohn.

Welcome:

Deb Meiklejohn welcomed the group and determined we have a quorum to vote on items.

Approval of Minutes:

Mary P. made motion to approve minutes and Jay seconded.

By-Laws Discussion:

Conflict of interest. We agreed that if an individual is expressing an opinion that FEAC is providing guidance on, they must disaffiliate and clarify that they are speaking as a citizen or as part of the public.

We agreed, based on Robert's Rules of Order, Open Meeting Law and ADA, our by-laws do not need an addition of a technical assistance for voting purposes for members with disabilities.

Nominating Committee presented the slate of officers. Jay Masterson was voted in as Interim Vice Chairperson and Sue Donovan as Interim Secretary.

Bios:

Mary will do another bio appeal to select members.

Discussion:

Three new parent representatives will be joining us at the May meeting.

Website:

FEAC will have a webpage on the RI.gov website.

Jay, Mary & Sue volunteered to work as a mission statement group.

If anyone is interested in serving on the communications & public relations committee, please contact either, Roy, Mary or Deb.

Next Steps:

Identify Communication & Public relations committee members

Mission Statement committee will work electronically on the mission statement and present at next meeting

Deb will follow up with Governors office regarding our website, email and contact.

Strategic Planning meeting:

We can utilize data from Kids Count and Infoworks.edu

Meeting should be facilitated by a designated individual

We will plan a date for July for the strategic planning meeting, please bring your summer calendars to our next meeting.

Next meeting: please bring resource documents for committee's review.

Announcements:

None

At 7:30 pm

David made a motion to adjourn the meeting, Joanne seconded.

Our next meeting is scheduled for May 28th 3013

Respectfully submitted,

Susan Donovan