

MINUTES OF MEETING

RHODE ISLAND AIRPORT CORPORATION

PRESIDENT AND CEO SELECTION COMMITTEE

WEDNESDAY, OCTOBER 17, 2012, AT 12:00 P.M.

IN THE MARY BRENNAN BOARD ROOM

T. F. GREEN AIRPORT

2000 POST ROAD, WARWICK, RHODE ISLAND

The meeting of the Rhode Island Airport Corporation (“Corporation”) President and CEO Selection Committee was called to order by Chair, Kathleen C. Hittner, M.D., at 12:03 p.m, in the Mary Brennan Board Room at 2000 Post Road, Warwick, Rhode Island, in accordance with the notice duly posted pursuant to the Open Meetings Law.

COMMITTEE MEMBERS PRESENT: Kathleen C. Hittner, M.D; Joseph M. Cianciolo; Deborah M. Thomas; Bradford S. Dimeo (arrived at 12:05 p.m.).

COMMITTEE MEMBER ABSENT: None

ALSO PRESENT: Kendra Beaver, Environmental Legal Counsel; Sherri-Ann Penta, Director of Human Resources and those members listed on the attendance sheet attached hereto.

1. Approval of the Minutes of the President and CEO Selection Committee Meeting of September 19, 2012.

A motion was made by Mr. Cianciolo and seconded by Ms. Thomas to approve the minutes of the President and CEO Selection Committee Meeting of September 19, 2012. The motion was passed unanimously.

2. Open Forum:

It was noted for the record that the Open Forum would be limited to 10 minutes.

Dr. Hittner asked if anyone present wanted to speak in Open Forum. No one came forward.

3. Update Related to Executive Search for New President and CEO.

Dr. Hittner asked Mr. Doug Kuelpman for an update on the executive search. Mr. Kuelpman stated that at this phase of the process he would present his recommendations to the Selection Committee. He had a list of 5 to 7 candidates that he was recommending to the Committee for further consideration. Mr. Kuelpman provided an update on dates for interviewing candidates and reviewing recommendations.

Dr. Hittner asked Mr. Kuelpman to inform the public of the rigor and testing in the screening process that was uniformly administered to

each candidate. Mr. Kuelpman provided an overview of the process. He noted that the position was advertised by brochure, on aviation websites, and individuals in the industry were personally contacted by phone and at conferences. Thirty- six applications were received and his firm reduced the list to include twelve candidates that were qualified. These candidates completed an assessment profile and his firm conducted a phone interview. Mr. Kuelpman noted that there will be more in-depth interviews and further screening of the candidates that advance to the next phase of the selection process.

4. Executive Session:

At approximately, 12:08 p.m., a motion was made by Mr. Cianciolo and seconded by Mr. Dimeo to go into Executive Session for the purpose of discussing the following items:

(a) Discussion Related to Personnel (Job Performance and Character)
- R.I.G.L. § 42-46-5(a)(1); and

(b) Motion to Return to Open Session.

By the following roll call vote the motion was passed unanimously.

YEAS: Kathleen C. Hittner, M.D.

Joseph M. Cianciolo

Bradford S. Dimeo

Deborah Thomas

NAYS: None

ABSTAIN: None

At approximately 2:43 p.m., a motion was made by Mr. Cianciolo and seconded by Ms. Thomas to return to the Open Session.

5. Post Executive Session Actions and Announcements:

(a) Motion to Seal the Minutes of the Executive Session held on October 17, 2012.

A motion was made by Mr. Cianciolo and seconded by Ms. Thomas to seal the minutes of the Executive Session in accordance with R.I.G.L. § 42-46-4. By the following roll call vote the motion was passed unanimously.

YEAS: Kathleen C. Hittner, M.D.

Joseph M. Cianciolo

Bradford S. Dimeo

Deborah Thomas

NAYS: None

ABSTAIN: None

(b) Report on Actions taken in Executive Session.

Dr. Hittner reported that the Search Committee discussed the character and job performance of individual applicants. The Committee provided input to Mr. Kuelpman with respect to the recommended list and his firm will incorporate the recommendations of the Committee and continue with the next phase of the search process. No action was taken during the Executive Session.

6. Future Meetings:

The next meeting will be held on November 13, 2012 at 2:00 p.m. in the Mary Brennan Board Room, T. F. Green Airport, 2000 Post Road, Warwick, Rhode Island.

7. Adjournment:

Mr. Cianciolo moved to adjourn at approximately 3:35 p.m. The motion was seconded by Mr. Dimeo. The motion was passed unanimously.

Respectfully submitted,

**Kathleen C. Hittner, M.D., Chair
Rhode Island Airport Corporation**

**PUBLIC ATTENDANCE SHEET
RHODE ISLAND AIRPORT CORPORATION
PRESIDENT AND CEO SELECTION COMMITTEE
WEDNESDAY, OCTOBER 17, 2012**

NAME AFFILIATION

Doug Kuelpman ADK Executive Search

Robert Goff New England Parking

Jim Falvey PM Americas