

**MINUTES OF MEETING**

**RHODE ISLAND AIRPORT CORPORATION**

**PRESIDENT AND CEO SELECTION COMMITTEE**

**THURSDAY, AUGUST 30, 2012, AT 3:00 P.M.**

**IN THE GRANT CONFERENCE ROOM**

**T. F. GREEN AIRPORT**

**2000 POST ROAD, WARWICK, RHODE ISLAND**

**The meeting of the Rhode Island Airport Corporation (“Corporation”) President and CEO Selection Committee was called to order by Chair, Kathleen C. Hittner, M.D., at 3:00 p.m, in the Grant Conference Room at 2000 Post Road, Warwick, Rhode Island, in accordance with the notice duly posted pursuant to the Open Meetings Law.**

**COMMITTEE MEMBERS PRESENT: Kathleen C. Hittner, M.D; Joseph M. Cianciolo; Deborah M. Thomas; Bradford S. Dimeo.**

**BOARD MEMBER PRESENT: Robert D. Sangster (arrived at 3:25 p.m.)**

**ALSO PRESENT: Kendra Beaver, Environmental Legal Counsel; Sherri Ann Penta, Director of Human Resources; and those members listed on the attendance sheet attached hereto.**

**1. Approval of the Minutes of the President and CEO Selection Committee Meeting of July 18, 2012.**

**A motion was made by Mr. Dimeo and seconded by Ms. Thomas to approve the minutes of the President and CEO Selection Committee Meeting of July 18, 2012. The motion was passed unanimously.**

## **2. Open Forum:**

**It was noted for the record that the Open Forum would be limited to 10 minutes.**

**Dr. Hittner asked if anyone present wanted to speak in Open Forum. No one came forward.**

## **3. Update Related to Executive Search for New President and CEO.**

**Mr. Doug Kuelpman, ADK Executive Search, gave a detailed overview of the selection process for the new President and CEO. Discussion focused on the timeline associated with the search, including the specific dates for reviewing data and interviewing successful candidates.**

## **4. Update Related to Job Description for New President and CEO.**

**This item was deferred for discussion at a future meeting.**

## **5. Executive Session:**

**At approximately 3:55 p.m., a motion was made by Mr. Dimeo and seconded by Ms. Thomas to go into Executive Session for the purpose of discussing the following item:**

**(a) Motion to Approve the Minutes of the Executive Session Held on July 18, 2012 – R.I.G.L. § 42-46-5(a)(1); and**

**(b) Motion to Return to Open Session.**

**By the following roll call vote the motion was passed unanimously.**

**YEAS: Kathleen C. Hittner, M.D.**

**Joseph M. Cianciolo**

**Deborah M. Thomas**

**Bradford S. Dimeo**

**NAYS: None**

**ABSTAIN: None**

**At approximately 3:58 p.m. a motion was made by Ms. Thomas and seconded by Mr. Dimeo to reconvene to the Open Session. The motion was passed unanimously.**

## **6. Post Executive Session Actions and Announcements:**

### **(a) Report on Action Taken in Executive Session.**

**During the Executive Session a motion was made by Ms. Thomas and seconded by Mr. Cianciolo to approve the sealed minutes of the Executive Session held on July 18, 2012. The motion was passed unanimously.**

## **7. Future Meetings:**

**The next meeting will be announced.**

## **8. Adjournment:**

**Mr. Dimeo moved to adjourn at approximately 4:00 p.m. The motion was seconded by Ms. Thomas.**

**Respectfully submitted,**

**Kathleen C. Hittner, M.D., Chair  
Rhode Island Airport Corporation**

**MINUTES OF THE EXECUTIVE SESSION**

**OF THE RHODE ISLAND AIRPORT CORPORATION  
PRESIDENT AND CEO SELECTION COMMITTEE MEETING  
ON THURSDAY, AUGUST 30, 2012**

**1. At approximately 3:55 p.m., a motion was made by Mr. Dimeo and seconded by Ms. Thomas to go into Executive Session. By roll call vote the motion was passed unanimously.**

**2. A motion was made by Ms. Thomas and seconded by Mr. Cianciolo to approve the sealed minutes of the Executive Session held on July 18, 2012. The motion was passed unanimously.**

**At approximately 3:58 p.m. a motion was made by Ms. Thomas and seconded by Mr. Dimeo to reconvene to the Open Session. The motion was passed unanimously.**

**PUBLIC ATTENDANCE SHEET  
RHODE ISLAND AIRPORT CORPORATION  
PRESIDENT AND CEO SELECTION COMMITTEE  
WEDNESDAY, AUGUST 30, 2012**

**NAME      AFFILIATION**

**Doug Kuelpman ADK**

**Jean Mongillo Hoyle Tanner and Associates**

**Robert Goff New England Parking**

**The minutes of the Executive Session of the President and CEO Selection Committee have been sealed in accordance with R.I.G.L. § 42-46-4.**