

**West Bay Collaborative
Board of Directors Special Meeting
May 15, 2015
9:30 AM**

Minutes

This regular meeting of the West Bay Collaborative Board of Directors was called to order by Acting Chair, Michael Convery at 9:50 AM.

Board Members Present:

Mr. Michael Convery, Representative	Coventry
Dr. Judith Lundsten, Superintendent	Cranston
Mr. Laurence Birmingham, Representative	Warwick
Ms. Karen Tarasevich, Superintendent	West Warwick

Board Members Absent:

Ms. Lisa Vargas-Sinapi, Representative	Providence
Dr. Paul Lescault, Superintendent	Scituate

Others Present:

Karen Ostroff, Executive Director	West Bay Collaborative
Shane McConnell, Director of Special Education	West Bay Collaborative
Erin Hughes, Program Administrator – Horton	West Bay Collaborative
Bill Capron, Business Manager	West Bay Collaborative

I. Approval of Minutes

Minutes of the March 27, 2015 meeting were approved.

Approved unanimously on a vote of 4-0.

Moved: Mr. Convery
Seconded: Dr. Lundsten

Approved: Mr. Convery
Dr. Lundsten
Mr. Birmingham
Ms. Tarasevich

A second vote was held to accept and seal the Executive Session Minutes of March 27th.

Approved unanimously on a vote of 4-0.

Moved: Dr. Lundsten
Seconded: Ms. Tarasevich

Approved: Mr. Convery
Dr. Lundsten
Mr. Birmingham
Ms. Tarasevich

II. Old Business

Executive Director, Karen Ostroff, presented current enrollment figures and the new quarterly report forms for the third quarter. She also requested that the Board take steps to act on the Executive Director's contract and salary change that were approved last June, 2014.

III. New Business

The Wilson Reading System, EduNova’s new computer skills curriculum, and planned summer programs were discussed.

IV. Personnel Issues

- a. Summer Staff: approval to hire necessary staff.

Approved unanimously on a vote of 4-0.

<u>Moved:</u>	Ms. Tarasevich	<u>Approved:</u>	Mr. Convery
<u>Seconded:</u>	Dr. Lundsten		Dr. Lundsten
			Mr. Birmingham
			Ms. Tarasevich

V. Executive Session

Closed session pursuant to Chapter 42-46-5(a) 1&2 of the General Laws of the State of Rhode Island.

A motion was made to move into Executive Session for the purpose of discussing personnel issues.

Approved unanimously on a vote of 4-0.

<u>Moved:</u>	Dr. Lundsten	<u>Approved:</u>	Mr. Convery
<u>Seconded:</u>	Ms. Tarasevich		Dr. Lundsten
			Mr. Birmingham
			Ms. Tarasevich

Return to Open Session: It was reported that three votes were taken in Executive Session regarding personnel issues.

Adjournment

The meeting adjourned at approximately 11:10 AM.

Approved unanimously on a vote of 4-0.

<u>Moved:</u>	Mr. Birmingham	<u>Approved:</u>	Mr. Convery
<u>Seconded:</u>	Mr. Convery		Dr. Lundsten
			Mr. Birmingham
			Ms. Tarasevich

Respectfully Submitted,



Karen G. Ostroff
Executive Director