

**West Bay Collaborative
Board of Directors Special Meeting
March 27, 2015
9:30 AM**

Minutes

This regular meeting of the West Bay Collaborative Board of Directors was called to order by Acting Chair, Michael Convery at 9:37 AM.

Board Members Present:

Mr. Michael Convery, Representative	Coventry
Ms. Michelle Simpson, Representative	Cranston
Ms. Lisa Vargas-Sinapi, Representative	Providence
Ms. Laurel Pappas, Representative	Warwick
Ms. Karen Tarasevich, Superintendent	West Warwick

Board Members Absent:

Dr. Paul Lescault, Superintendent	Scituate
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Others Present:

Karen Ostroff, Executive Director	West Bay Collaborative
Shane McConnell, Director of Special Education	West Bay Collaborative
Erin Hughes, Program Administrator – Horton	West Bay Collaborative
Bill Capron, Business Manager	West Bay Collaborative
Mary Ann Carroll, Attorney	BRCS&M, LLP

I. Open Session

A motion was made and seconded to move into Executive Session.

Approved unanimously on a vote of 5-0.

Moved: Ms. Simpson
Seconded: Ms. Vargas-Sinapi

Approved: Mr. Convery
Ms. Simpson
Ms. Vargas-Sinapi
Ms. Pappas
Ms. Tarasevich

II. Executive Session

Closed session pursuant to Chapter 42-46-5(a) 1&2 of the General Laws of the State of Rhode Island.

At the conclusion of Executive Session, the Board returned to Open Session. It was reported that one vote had been taken regarding a personnel matter.

Approved unanimously on a vote of 5-0.

Moved: Ms. Vargas-Sinapi
Seconded: Ms. Simpson

Approved: Mr. Convery
Ms. Simpson
Ms. Vargas-Sinapi
Ms. Pappas
Ms. Tarasevich

III. Approval of Minutes

a. Minutes of May 16, 2014

Approved unanimously on a vote of 5-0.

<u>Moved:</u>	Ms. Vargas-Sinapi	<u>Approved:</u>	Mr. Convery
<u>Seconded:</u>	Ms. Simpson		Ms. Simpson
			Ms. Vargas-Sinapi
			Ms. Pappas
			Ms. Tarasevich

Minutes of March 2, 2015

Approved unanimously on a vote of 5-0.

<u>Moved:</u>	Ms. Vargas-Sinapi	<u>Approved:</u>	Mr. Convery
<u>Seconded:</u>	Ms. Simpson		Ms. Simpson
			Ms. Vargas-Sinapi
			Ms. Pappas
			Ms. Tarasevich

IV. Old Business

a. Program updates were provided by Shane McConnell, Director of Special Education, and Erin Hughes, Program Coordinator at the Horton School. The success of the new Opportunity to Learn program was highlighted.

b. A vote to approve personnel changes was requested and taken.

Approved unanimously on a vote of 5-0.

<u>Moved:</u>	Ms. Simpson	<u>Approved:</u>	Mr. Convery
<u>Seconded:</u>	Ms. Vargas-Sinapi		Ms. Simpson
			Ms. Vargas-Sinapi
			Ms. Pappas
			Ms. Tarasevich

V. Old Business

a. Business Manager, Bill Capron, reported out on the 2014 Audit Report.

b. Items “b” through “f” were discussed; no votes were necessary.

VI. Summer Needs

Executive Director, Karen Ostroff, requested that the districts notify her as soon as possible of any needs for summer programming.

Adjournment

The meeting was adjourned at 10:40 AM.

Approved unanimously on a vote of 5-0.

Moved: Ms. Simpson
Seconded: Ms. Tarasevich

Approved: Mr. Convery
Ms. Simpson
Ms. Vargas-Sinapi
Ms. Pappas
Ms. Tarasevich

Respectfully Submitted,



Karen G. Ostroff
Executive Director

MINUTES APPROVED AT 5/15/2015 MEETING