

**Minutes of the  
Meeting of the Executive Committee of the  
Rhode Island Colonial Charter 350th Anniversary Commission  
Monday, April 22, 2013**

**1. The meeting was called to order by acting chairman Jonathan Stevens at 10:05 A.M. with the following people in attendance: Ted Sanderson, Chairman, Jonathan Stevens (Governor), Dr. C. Morgan Grefe (Rhode Island Historical Society), Al Klyberg, Eric Hertfelder, Paul Caranci (Deputy Secretary of State), Betty Capozzi (State House Restoration Society), Roseanna Gorham (private citizen), Sue Ellen Kroll (RI Council on the Humanities), Gwenn Stearn (RI Archivist), Jess Unger, (Governor; Staff)**

**2. Upon a motion by Commissioner Sanderson, second by Paul Caranci, the minutes of the April 8, 2013 minutes were unanimously approved.**

**3. Commissioner Stearn provided an update on the activities of the Exhibition Committee and reported that since the last meeting of the Executive Committee the Exhibition Committee met twice, the second time in room 143. Several members met at the site with Brian Jones who has completed his third or fourth draft of the exhibit graphics and Marco. Jess taped off the area where the Charter and display cases will be so as to provide a visual of the layout. Rosanna informed the group of a new Microsoft product called smart glass that**

transitions from light to dark as the room empties. She suggested that it might be used on the display cases when funds permit.

4. Commissioner Capozzi offered an update on the Gala. She reported that the final plans are pretty much in place. Attention is being focused on the invitation process. She reported that Liz Moran has asked the Providence Journal for a \$10,000 contribution which she (Commissioner Capozzi) feels confident may be provided. If so, that will pretty much fund the balance of the Gala and efforts to raise money for other elements of the celebration can begin. Commissioner Stevens added that while we have not yet heard from Taco, others that were solicited have agreed to provide donations of varying amounts.

5. Commissioner Hertfelder reported that the Big Nazo puppets have been confirmed for the open house events. He noted that there is a need for help to develop a poster that is family friendly and a promotional rack card. These will be the two primary promotional pieces for this event. Commissioner Sanderson suggested that he might contact the Providence Journal for that purpose. Commissioner Kroll will ask the Phoenix editor for assistance. It was also suggested that the East Side Monthly might be a good source for help.

6. Commissioner Caranci provided an update on the Visitor's Center. The Board of Directors has now been appointed. They include very

capable people with backgrounds in history and retail. The Secretary of State appointed Sue Ellen Kroll, Ruth Taylor, John McNiff, and Kristen Adamo while the Governor appointed Jon Stevens. The Board will meet for the first time at 10:00 Tuesday April 23rd and will discuss such items as the appointment of a chairperson, the design of the Center and the type of furnishings and inventory that will be used to supply the Center. Commissioner Caranci also thanked Commissioner Capozzi for graciously offering 3-5 display cases for use in the Center.

7. Jess Unger reported that the English Speaking Union of Newport will host a BBQ for the members of the Pembroke Choir will be in RI on July 12, 2013 after their performance. A venue has yet to be finalized but there are several options being pursued. Commissioner Kroll suggested that Randle Rosenbaum may be able to offer assistance. Commissioner Stevens will pursue that suggestion.

8. Jess Unger reviewed the calendar of events with the members focusing of the events of September which she would like concentrated on the educational component of the anniversary celebration.

9. The next meeting of the Executive Committee was scheduled for Tuesday May 7, 2013 at 10:00 am at the Economic Development Corporation (315 Iron Horse Way). Please note the change in date of the meeting from the usual Monday to Tuesday.

**10. The meeting was adjourned at 11:03 A.M.**