

**Meeting of the Executive Committee of the
Rhode Island Colonial Charter 350th Anniversary Commission
Monday, January 7, 2013**

1. The meeting was called to order by acting chairman Jonathan Stevens at 10:08 A.M. with the following people in attendance: Jonathan Stevens (Governor), Dr. C. Morgan Grefe (Rhode Island Historical Society), Gwenn Stearn (State Archivist), Paul Caranci (Deputy Secretary of State), SueEllen Kroll (RI Council for the Humanities), Betty Capozzi (State House Restoration Society), Roseanna Gorham (private citizen), Eric Hertfelder (private citizen), Jess Unger, (Governor; Staff)

2. Upon a motion by Paul Caranci, seconded by Betty Capozzi, the minutes of the December 17, 2012 meeting of the Executive Committee were approved.

3. Blog/website and social media have launched and copies of the type of information that appears on the site was distributed to the members for review.

4. The Visitor's Center/Gift Shop has received the green light for opening in 2013

a. Motion by Commissioner Grefe, seconded by Commissioner Caranci to hold a meeting to discuss inventory (including representatives from Secretary of State's office, RI Historical Society, and Newport Historical Society) was unanimously approved, but a decision was made to postpone scheduling the meeting until after Commissioner Caranci receives the anticipated recommendations

from Commissioner Ruth Taylor.

b. It was suggested that the week of 16th would be an ideal opening date for the Visitor's Center because it will ensure that the Center will be open when the State House event is held on weekend of June 22nd.

5. US Supreme Court Justice Kagan event

a. Commissioner Stevens will hold a meeting with Johnson and Wales, Roger Williams Law, Brown University, and University of Rhode Island to discuss sponsorship.

b. Trinity Repertory Theatre was identified as a good venue, will allow for easy recording by C-Span if that can be arranged.

c. The Justice Kagan event should include a luncheon in the State House

6. Gala – commissioner Capozzi offered the following update;

a. There is a need to designate honorary chairs for the Gala. The Governor and Secretary of State were among those suggested.

b. There is a critical need to commence fundraising activities which will hopefully become easier after the announcement.

c. There are a significant number of details that need to be addressed from security deposits for use of the building to valet parking for guests.

d. Betty called a meeting of the Gala planning working group on January 14th to begin to have a serious discussion about the details of the event.

7. A full commission meeting will be scheduled for 1/23/13 at 10:30 A.M. at the Colony House in Newport. This will provide an

opportunity to brief the Commissioners about the announcement, offer an official invitation to the ceremony and bring them up to date regarding the activities of the various committees.

8. The next meeting of the Executive Committee was scheduled for 1/28/13 at 10:00 A.M. at Providence Revolving Fund (372 West Fountain Street)

9. The meeting was adjourned at 11:30 P.M.