

# **Scituate Fire & Rescue Engineering Board**

**P.O. Box 123, North Scituate, RI 02857**

## **Minutes – April 27, 2015**

### **1. Call to Order**

**Meeting was called to order at 7:30pm at the Hope Jackson Fire Department**

**The following members were present:**

**Station 20: Chief Adam Hebert and Deputy Chief Ryan Adams**

**Station 40: Chief John Robinson and Deputy Chief Brian Dinoble**

**Station 60: Chief Tim Homerston and Deputy Chief Ralph Della lacono**

**Secretary/Treasurer: Kerri Dexter**

### **2. Minutes of Previous Meeting**

**Minutes from March 23, 2015 accepted and approved.**

### **3. Treasurer's Report**

**Accepted and placed on file**

### **4. Old Business**

**Training:**

- Deputy Chief Ryan Adams reported the Woonasquatucket League continue to meet discussing a water shuttle training. Chief Homerston stated that Chopmist Hill adopted the South Foster water**

**supply SOP.**

- **Discussion had of doing training through FF academy for RIT training town wide.**
- **Chief Robinson stated they are revamping trainings in Hope. Hope Jacksons EMS trainings will be the first Sunday of every month with continuing education credit format.**

**SOPS:**

- **Chief Robinson and Deputy Chief Dinoble handed out the old set of town wide SOPs to Chief Hebert and Chief Homerston. Chiefs will go through and make changes. Next meeting will start to look at SOPs to keep or make changes.**

**Communications:**

- **Chief Hebert stated there is very little movement on the I am Responding program. Following up with PD.**
- **FF Brendan Ryan printed out a spread sheet of all hydrants, water holes, Knox box locations, and FDC for Scituate. Also, he updated I am responding so N. Scituate and Chopmist Hill can see all locations.**
- **Discussion amongst chiefs of the fire side of IMC and possibly revisiting to get activated again.**
- **Discussion had of setting up dispatch with procedures for fire and EMS responses, man downs, code reds and working on setting up a book or card system for all.**

**Other Business:**

- **Deputy Chief Adams stated if one rescue is out of town then the**

**other rescue should not go out of town on mutual aid. Discussion had amongst the board of mutual aid agreements.**

- Chief Robinson and Chief Hebert discussed the tax information of the Engineering Board. Paychex files quarterly taxes. Chief Robinson to reach out and find out if any other reports need to be filed for 501c3 and will report back next meeting.**
- Discussion had on scheduling hose testing for all departments.**
- Chief Hebert would like to check with other vendors for Ladder testing instead of American. Chief Robinson to check on other ladder testing companies.**

## **5. New Business**

### **A. Board Member Changes**

- Annual report to be filed with Secretary of State with Board member changes**
- Chief Hebert staying as President, Timothy Homerston is the Vice President and John Robinson added as Board Member. Kerri Dexter is staying secretary and treasurer.**

### **B. Call Pay**

- Chief Hebert suggested the board revisit the call pay system. Call pay system has been used as an incentive program, however, the percentage of calls vary significantly between departments. Chiefs to bring back ideas of how to change the system for next meeting.**
- Chief Robinson is currently working on getting the worksheet into an Excel program instead of Lotus.**

## **6. Reports**

### **A. Station 20:**

- **None to Report**

### **B. Station 40:**

- **None to report**

### **C. Station 60:**

- **None to Report**

**The next Engineering Board meeting will be held on Monday June 8, 2015 at The North Scituate Fire Department at 7:00pm.**

**The meeting adjourned at 8:50pm.**